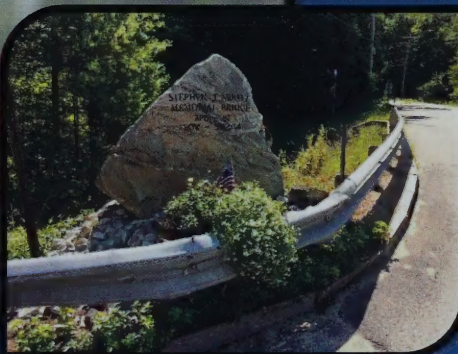



2019 ANNUAL REPORT

TOWN OF BRENTWOOD AND BRENTWOOD SCHOOL DISTRICT





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TOWN OF BREWSTER

REPORT OF THE SELECTMEN

MODERATOR'S RULES

ELECTION WARRANT

TOWN MEETING WARRANT

REPORT OF 2018 MEETING

REPORT OF 2018 ELECTION

SCHEDULE OF TOWN PROPOSALS

2019 STATEMENT OF APPROPRIATIONS

SUMMARY INVENTORY OF ASSETS

FINANCIAL TRUST

AUDITOR'S REPORT

TOWN CLERK'S REPORT

TAX COLLECTOR'S REPORT

VITAL RECORDS

IMPACT FEE FUNDING

ESTIMATED REVENUES - 2019

2019 PROPOSED BUDGET

SALARIES

TREASURER'S REPORT

PLAN

FIRE

POLICE

BUILDING

HIGHWAY

COMMITTEE

WIC

CONCERN

LIBRARY

ESL

TRUST

SHIRAZ

MOSQUE

PROPOSAL

BREWSTER

SCHOOL

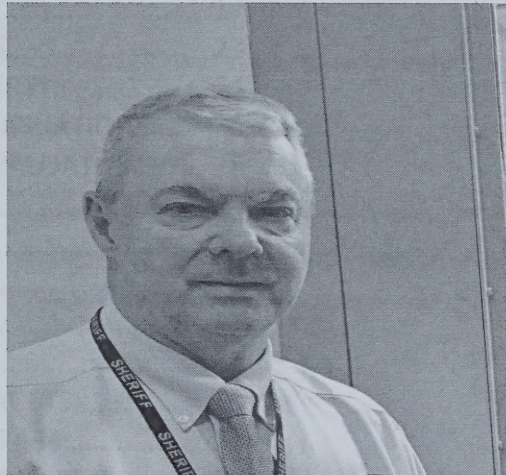
DIET

SCHOOL

SCHOOL CHILDREN

DEDICATION 2019

MICHAEL HUREAU



Mike and his wife, Mary, moved to Brentwood in 1973, one year after he joined the New Hampshire State Police, where he proudly served for 31 years before retiring with the rank of Lieutenant. During this career he was stationed at Troop A in Epping, and also served on the NH SWAT team, was a detective in the NHSP Major Crimes Unit as well as Commander of the NH Drug Unit. After retiring from the force he continued his law enforcement career as a deputy sheriff, and in 2015 Michael was sworn in as High Sheriff for Rockingham County and reelected until his retirement from there in 2018. He currently serves as a bailiff at the Rockingham Superior Court in Brentwood.

Mike and Mary raised their 4 children in Brentwood, where he could be seen coaching Brentwood's Little League, Babe Ruth, girls' softball and youth soccer. He served as a member of the Brentwood Recreation Commission and volunteered to help build the first addition at the town's Mary E. Bartlett Library. Michael was a member of Brentwood's Zoning Board of Adjustment from 1987 to 2018, serving as Chairman many of those years.

During his leisure time Mike enjoys face-timing with his 6 grandchildren, spending time at the lake, snowmobiling, and takes pleasure in puttering around his Brentwood home.

It is an honor to dedicate the 2019 Brentwood Town Report to Mike Hureau; an individual who quietly and proudly served his community while raising his family, and over the past 35-plus years earned the respect throughout Brentwood and Rockingham County, both professionally and personally, from everyone who is fortunate to know him.

Thank you, Michael Hureau, for your dedication and positive impact to our community.

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TOWN OFFICIALS 2019

SELECTMEN:

ROBERT MANTEGARI, CHAIRMAN	2020
ANDREW ARTIMOVICH	2020
KEN CHRISTIANSEN	2022
WILLIAM FARIA	2021
PHYLLIS THOMPSON	2021

MODERATOR:

RICHARD CHAMBERLAIN	2021
---------------------	------

TOWN CLERK/TAX COLLECTOR:

DAPHNE WOSS	2021
KRISTIN PATCH, DEPUTY	2020

SUPERVISORS OF THE CHECKLIST:

CHARLES WILLIAMSON	2022
MELINDA NORDELL	2020
LINDA MCDONALD	2024

BRENTWOOD CEMETERY TRUSTEES:

AL BELANGER	2020
DAVID MENTER	2021
JOSEPH PAGNANI	2022
WAYNE ALMON, ALT	2022
JUSTIN KANE, ALT	2020

MUNICIPAL BUDGET COMMITTEE:

KEITH LEVITSKY, CHAIR	2021
MICHELE SIUDUT	2022
ELIZABETH FARIA	2021
KRIS MAGNUSSON	2020
MELISSA HANLON	2022
MELISSA LITCHFIELD	SCHOOL BOARD REP
ROBERT MANTEGARI	SELECTMEN'S REP

LIBRARY TRUSTEES:

JAMES CLARK	2022
DON PETTERSON	2020
MARC WILSON	2020
LIZ MCCONNELL	2021
TRACY WALDRON	2021
DOUGLAS MANSFIELD, ALT	2020
BRIAN DUFFY, ALT	2020
LYNN AUSTIN, ALT	2020

TRUSTEE OF TRUST FUNDS:

JULIE AVANT, BOOKKEEPER	2021
ROGER CROSBY	2022
NICHOLAS WRIGHTON	2020

TOWN OFFICIALS 2019

BRENTWOOD PLANNING BOARD:

BRUCE STEVENS, CHAIRMAN	2022
MARK KENNEDY	2021
KEVIN JOHNSTON	2022
JONATHAN MORGAN	2020
STEVEN HAMILTON	2021
MATTHEW BERGERON	2020
KEN CHRISTIANSEN, SELECTMEN'S REP.	
KATHY ST. HILAIRE, ALT	2020
LORRAINE WELLS, ALT	2021
BRIAN WEST, ALT	2021
DAVID MENTER, ALT	2022
DOUG FINAN, ALT	2022

ZONING BOARD OF ADJUSTMENT:

KEN CHRISTIANSEN, CHAIR	2021
ANDREW ARTIMOVICH	2020
ROBERT GILBERT	2022
DOUG COWIE	2021
BRUCE STEVENS	2021
KATHY ST. HILAIRE, ALT	2020

CONSERVATION COMMISSION:

JEFFREY DONALD, CHAIR	JAN-SEPT
EDIE SHIPLEY, CHAIR	2022
HEATHER DUDLEY-TATMAN	2020
HEATHER GILBERT	2021
EMILY SCHMALZER	2021
ROBERT WOFCHUCK	2020
ROBERT GLOWACKY	2020
PHYLLIS THOMPSON, SELECTMEN'S REP.	
REID BUNKER, ALT	2022
DOUGLAS COWIE, ALT	2021
JODY KAUFMAN, ALT	2021
ROBERT STEPHENS, ALT	2020
ROBIN WRIGHTON, ALT	2020

BRENTWOOD RECREATION COMMISSION:

ANDREW GRAY, DIRECTOR	
VALERIE ROGERS, CHAIR	2022
AARON KELLY	2021
JESSICA DUFFY	2020
MELISSA KENNEDY	2022
TAMMY MACNEIL	2020

TOWN OFFICIALS 2019

TOWN ADMINISTRATOR:	KAREN CLEMENT	
POLICE DEPARTMENT:	ELLEN ARCIERI, CHIEF DANIEL WICKS, SGT GEORGE ABELE, CPL	2022
BRENTWOOD FIRE DEPARTMENT:	JOSEPH BIRD, CHIEF	2020
ROAD AGENT:	WAYNE ROBINSON	2020
LIBRARY:	JANICE WEIRS, DIRECTOR HEATHER LINDSEY, CHILDRENS LIBRARIAN	
TREASURER:	JONATHAN ELLIS JOYCE GALLANT, DEPUTY	2022
BUILDING INSPECTOR:	KIP KAISER	
EMERGENCY MANAGEMENT:	RICHARD MURPHY, DIRECTOR WAYNE ROBINSON, DEPUTY PAUL MCFARLAND, DEPUTY	
WELFARE ADMINISTRATOR:	SUE BENOIT	
HEALTH OFFICER:	ROBERT MANTEGARI GEORGE KELLOWAY, DEPUTY	

REPORT OF THE BOARD OF SELECTMEN 2019

The board of selectmen has worked diligently over the year to increase communication with the public. We began filming our meetings in May and livestreaming shortly thereafter. For those of you that want to be involved but cannot make it to every meeting you can view the previously recorded meetings on Vimeo: <https://vimeo.com/user97247702> or if you prefer to catch them live you can watch meetings on YouTube: tinyurl.com/yxl5bb36.

The Board of Selectmen would like to thank the students from the Seacoast School of Technology Building Construction class and their instructor, Jim Klingensmith, who built a custom 12 foot table for the town office. The table was constructed in the spring of 2019 by students Kyle Boccelli, Jake Burd, Patrick Higgins, Peyton MacDougall, Hunter Madore, Adison Stifter and Martin Wallem. This table was the first foray into furniture making for the students. The special feature of this piece is that it opens and closes depending on the type of meeting being held and the number of participants. It is versatile and useful for many different purposes. The cherry wood was generously donated by Bruce Stevens and Highland Hardwoods, and the finishing coat was expertly applied by Advanced Custom Cabinets, both of Brentwood.

The board adopted a selectman's handbook to help outline the duties to new members. This will help to make sure all board members are aware of their duties and authority and ensure everyone is on the "same page" as much as possible. This will also create smoother transitions for newly elected officials.

We have worked diligently with the Budget Committee over the last year to present as lean a budget as possible for 2020. The two boards made a concerted effort for more collaboration and increased communication. Rising health care costs of 7.4%, staff changes in police and highway, and increased fire and ambulance coverage contribute to an increase of 3.64% in the 2020 proposed operating budget.

2019 was a year of great change in town operations. With a lot of retirements at the end of 2018, 2019 was a year of onboarding, training, teaching our way and being open minded to new more efficient ways of providing services to our valued residents. We assure you that we all serve the same purpose to offer the residents of Brentwood quality service while being fiscally responsible. We strive to develop and manage value-added policies, programs, services and solutions in an efficient and citizen-focused manner, and to provide our employees with the tools necessary to meet our citizens' needs while properly balancing their needs with those of the citizens of this community.

Thank you to all town employees and volunteers for your continued support and dedication to the Town.

Respectfully Submitted,

Robert Mantegari
Phyllis Thompson

Andrew Artimovich
William Faria

Ken Christiansen

2019 BRENTWOOD TOWN AND SCHOOL MEETING MODERATOR'S RULES

BY STATE LAW THE MODERATOR SETS THE RULES OF THE MEETING. (RSA 40:4)

WE WILL BE USING THE MODERATORS RULES – NOT ROBERTS RULES OR ANY OTHER COMPLEX PARLEMENTARY RULES. THE GOAL IS A FAIR, UNCOMPLECATEED, FOCUSED AND UNDERSTANDABLE PROCESS.

AS WITH ALL PUBLIC MEETINGS AUDIO AND/OR VIDEO RECORDING ARE SPECIFICALLY ALLOWED.

TO BE DISCUSSED, THE ISSUE OR ARTICLE MUST BE ON THE WARRANT, BE MOVED AND SECONDED. TO PARTICIPATE IN THE DISCUSSION, YOU MUST BE A REGISTERED VOTER IN BRENTWOOD, HAVE CHECKED IN WITH THE CHECK LIST SUPERVISORS, AND HAVE A VOTING CARD. NON-RESIDENT ATTENDEES MAY NOT SPEAK AT THE MEETING WITHOUT PERMISSION OF THE VOTERS PRESENT EXCEPT THE MODERATOR WILL ALLOW NON-RESIDENT SCHOOL OR TOWN OFFICIALS AND CONSULTANTS OR EXPERTS WHO ARE PRESENT TO PROVIDE INFORMATION ABOUT AN ARTICLE OR ISSUE TO SPEAK.

I WILL READ EACH WARRANT ARTICLE AS IT APPEARS IN THE WARRANT AND WILL ASK THE INVOLVED BOARD OR PETITIONER FOR A MOTION AND SECOND TO PLACE IT ON THE FLOOR OF THE MEETING FOR DISCUSSION, DEBATE AND/OR AMENDING.

I WILL THEN ASK THE APPROPRIATE BOARD AND BUDGET COMMIITTEE, OR PETITIONER, AS APPROPRIATE TO SPEAK FIRST TO THE ARTICLE.

THEN THE ARTICLE WILL BE OPEN TO THE FLOOR FOR YOUR DISCUSSION, QUESTIONS, COMMENTS, AND/OR AMENDMENTS.

ALL AMENDMENTS MUST BE GIVEN TO THE TOWN OR SCHOOL DISTRICT CLERK IN WRITING. THIS INSURES THAT WE HAVE YOUR AMENDMENT EXACTLLY AS YOU INTEND. NEGATIVE MOTIONS WILL NOT BE ACCEPTED.

AMENDMENTS TO AMENDMENTS BEING DEBATED WILL NOT BE ALLOWED. IF YOU WISH TO FURTHER AMEND AN ARTICLE YOU MUST DO SO AFTER THE PRIOR AMENDMENT HAS BEEN DELT WITH.

ALL DISCUSSION AND QUESTIONS WILL BE TO AND THROUGH THE MODERATOR. THIS INCLUDES EYE CONTACT! PASSIONATE DEBATE IS WELCOMED AND EXPECTED - HOWEVER YOU ARE EXPECTED TO BE ABLE TO DISAGREE WITHOUT BEING DISAGREABLE

YOU ARE ENTITLED TO AN ANSWER TO YOUR QUESTION, AND ONE OF MY TASKS IS TO DIRECT YOUR QUESTION TO SOMEONE WHO CAN ANSWER IT. HOWEVER, THERE IS NO REQUIREMENT THAT YOU LIKE OR AGREE WITH THE ANSWER.

TO BE RECOGNIZED TO SPEAK, PLEASE GO TO THE FLOOR MICROPHONE. YOU ARE THEN RECOGNIZED IN THAT ORDER.

PLEASE STATE YOUR NAME AND ADDRESS FOR THE RECORD (WE MAY KNOW YOU BUT THE RECORDER PROBABLY DOES NOT) AND CONTAIN YOUR DISCUSSION TO ONE QUESTION OR STATEMENT.

PLEASE CONTAIN YOUR DISCUSSION AND QUESTIONS TO THE MOTION THAT IS UNDER DISCUSSION.

IF YOU HAVE MORE THAN ONE POINT OR QUESTION, PLEASE STEP BACK TO ALLOW OTHERS TO SPEAK. YOU MAY SPEAK AGAIN AFTER OTHERS HAVE HAD THEIR OPPORTUNITY. TO ALLOW EVERYONE THE OPPORTUNITY TO SPEAK I WILL ASK THAT YOU KEEP IT WITHIN A THREE MINUTE LIMIT FOR EACH TIME YOU ARE RECOGNIZED.

MOTIONS TO CLOSE DEBATE OR MOVE THE QUESTION WILL ONLY BE ACCEPTED BY THE MODERATOR AFTER EVERYONE WHO WISHES TO SPEAK HAS HAD AT LEAST ONE OPPORTUNITY AND MUST BE MADE FROM THE FLOOR MICROPHONE.

MOTIONS TO TABLE AN ARTICLE WILL ONLY BE ACCEPTED OR RECOGNISED BY THE MODERATOR IF THE MOTION IS MADE BY THE ARTICLE'S SPONSORER

IF YOU HAVE A QUESTION OF THE MODERATOR REGARDING THE RULES OF CONDUCT OF THE MEETING OR IF YOU DISAGREE PROCEDURELY YOU ABSOLUTELY MAY ASK AT ANY TIME. (POINT OF ORDER) THIS DOES NOT REQUIRE YOU GOING TO THE FLOOR MICROPHONE BUT YOU MUST STATE YOUR NAME AND YOUR QUESTION OR ISSUE.

YOU ALSO MAY BY LAW MOVE TO OVERRULE THE MODERATOR IF YOU FEEL THAT THE MODERATORS RULEING IS CLEARLY ERRONEOUS, REQUIRES A SECOND AND MAJORITY VOTE. (RSA 40:4)

RECONSIDERATION OR RESTRICTING RECONSIDERATION:

YOU MAY VOTE AFTER EACH ARTICLE TO RESTRICT RECONSIDERATION OF THE VOTE OR VOTES TAKEN. THIS PROTECTS THE ACTION TAKEN FROM BEING UNDONE OR CHANGED LATER IN THE MEETING, AND THIS VOTE MAY NOT BE RECONSIDERED AT THIS MEETING. (RSA 40:1)

HANDOUTS AND VIDEO PRESENTATIONS MAY BE ALLOWED BUT MUST BE REVIEWED AND APPROVED BY THE MODERATOR, CLEARLY IDENTIFY THE ORIGINATOR AND INFORMATION SOURCES. VIDEO PRERNTATIONS SHOULD NOT EXCEED FIVE MINUTES AND PRESENTERS MUST PROVIDE THEIR EQUIPMENT.

The State of New Hampshire

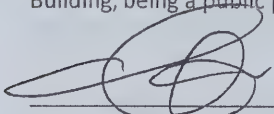
To the Inhabitants of the Town of Brentwood in the County of Rockingham in said State, qualified to vote in Town affairs:

You are hereby notified to meet at the Brentwood Community Center in said Brentwood on Tuesday, the 10th of March, 2020 at 7:00 of the clock in the forenoon, to act upon the following:

1. To choose all necessary town officers for the year ensuing.
2. To vote on proposed changes/additions to the Brentwood Zoning and Land Use Ordinances. (A copy of the proposed changes is posted at the Town Office Building)

Given by our hands and seal this 11th day of February, in the year of Our Lord Two Thousand and Twenty.

We hereby certify that we gave notice to the inhabitants within named, to meet at the time and place and for the purpose within mentioned, by posting up an attested copy of the within warrant at the place of meeting within named, and like attested copies at the Town Office Building, being a public place in said Town on the 11th day of February, 2020.


_____, Chairman
Robert Mantegari



Andrew Artimovich



Ken Christiansen

William Faria

Phyllis Thompson



**ABSENTEE
OFFICIAL BALLOT
ANNUAL TOWN ELECTION
BRENTWOOD, NEW HAMPSHIRE
MARCH 10, 2020**

Daphne
TOWN CLERK

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ☒
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

SELECTMAN

VOTE FOR NOT
FOR THREE YEARS MORE THAN TWO

ANDREW ARTIMOVICH ☐

BOB MANTEGARI ☐

☐

(Write-in) ☐

(Write-in) ☐

MODERATOR

VOTE FOR NOT
FOR TWO YEARS MORE THAN ONE

RICHARD K. CHAMBERLAIN ☐

☐

(Write-in)

**SUPERVISORS OF
THE CHECKLIST**

VOTE FOR NOT
FOR SIX YEARS MORE THAN ONE

☐

(Write-in)

CEMETERY TRUSTEES

VOTE FOR NOT
FOR THREE YEARS MORE THAN ONE

ALBERT EDWARD BELANGER ☐

☐

(Write-in)

**MUNICIPAL
BUDGET COMMITTEE**

VOTE FOR NOT
FOR THREE YEARS MORE THAN ONE

LOIS DEYOUNG ☐

☐

(Write-in)

**TRUSTEE OF THE
TRUST FUNDS**

VOTE FOR NOT
FOR THREE YEARS MORE THAN ONE

NICK WRIGHTON ☐

☐

(Write-in)

PLANNING BOARD

VOTE FOR NOT
FOR THREE YEARS MORE THAN TWO

N. WARD BYRNE ☐

DOUG A. FINAN ☐

☐

(Write-in) ☐

(Write-in) ☐

LIBRARY TRUSTEES

VOTE FOR NOT
FOR THREE YEARS MORE THAN TWO

LYNN AUSTIN ☐

GREGORY COPPOLA ☐

☐

(Write-in) ☐

(Write-in) ☐

VOTE BOTH SIDES OF BALLOT

ZONING AMENDMENTS

Are you in favor of the adoption of Amendment number 1 as proposed by the Planning Board for the Town of Brentwood zoning ordinance as follows:

Amend the Cluster Development Ordinance by adding (100) and add the section starting with, **In instances...** to section 3 of 300.002.007.005 to reflect the ability for the PB to have flexibility in reviewing cluster residential designs.

Section 300.002.007.005, A 3 to read: No construction shall be permitted within the buffer zone, other than a primary access road which shall be allowed to cross the buffer zone at the point of access to the pre-existing Class V or better road servicing the development. Along both sides of this primary access road reserve strips of twenty-five (25) feet must be maintained for the first one hundred (100) feet of said primary access road. **In instances where the proposed cluster residential development incorporates a design that includes several access points to the abutting Class V road these may be approved by the planning board if the board determines that the neighborhood and proposal are best served by this alternate plan for access. Related drainage and storm water management treatment devices may be constructed within the mandatory buffer area.**

YES ☐
NO ☐

Are you in favor of the adoption of Amendment number 2 as proposed by the Planning Board for the Town of Brentwood zoning ordinance as follows:

Amend the ADU regulations to clarify the structural requirements of an ADU by removing the term units and adding finished space & removing the term apartment.

900.004.004.002 The living area of the accessory (or secondary) dwelling unit shall not exceed 1/3 of the assessed square foot area of the living area of the primary dwelling ~~of the entire dwelling (both units)~~ to a maximum living area of 1500 square feet and shall be limited to a maximum of 2 bedrooms. No accessory dwelling unit shall have less than 525 square feet of living space. This allowance is less than the Town's standard dwelling unit size of 720 square feet because the accessory unit is not a stand-alone dwelling unit but instead a secondary unit to the primary residence. **Any structural addition to the primary residence constructed for the purpose of adding an accessory dwelling unit must be enclosed finished space.** (3/2009).

YES ☐
NO ☐

900.004.004.004 The accessory dwelling unit ~~apartment~~ shall be designed so that the appearance of the building remains that of a one-family dwelling. An interior door shall be provided between the principal dwelling unit and the accessory dwelling unit, this door need not remain unlocked.

Are you in favor of the adoption of Amendment number 3 as proposed by the Planning Board for the Town of Brentwood zoning ordinance as follows:

Amend Article IV 400.005.003, to read as follows:

The bottom of the proposed wastewater treatment facility shall be a minimum of ~~four~~ **two (2)** feet above any seasonal high-water table.

YES ☐
NO ☐

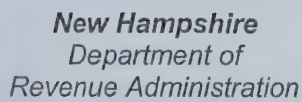
Are you in favor of the adoption of Amendment number 4 as proposed by the Planning Board for the Town of Brentwood zoning ordinance as follows:

Amend Article VIII sections 800.007.001 Mail and section 800.007.002 Public Notice by changing the current 30-day period with 45 days.

YES ☐
NO ☐

This amendment is offered in order to comply with recent changes to NH State law RSA 676:7,II.

VOTE BOTH SIDES OF BALLOT



2020
WARRANT

The inhabitants of the Town of Brentwood in the County of Rockingham in the state of New Hampshire qualified to vote in Town affairs are hereby notified that the Annual Town Meeting will be held as follows:

We certify and attest that on or before February 18, 2020 a true and attested copy of this document was posted at the place of meeting and at the Town Office and that an original was delivered to the Town Clerk.

13



Article 01 General Municipal Operations

Recommended by the Selectmen and Budget Committee

To see if the Town will vote to raise and appropriate the sum of Four Million, One Hundred Thirty-Nine Thousand, Four Hundred Forty-Eight Dollars (\$4,139,448) for general municipal operations. This article does not include appropriations in special or individual articles addressed separately. (Majority vote required)

Article 02 Game Farm - South Road

Recommended by the Selectmen and Budget Committee

To see if the Town will vote to raise and appropriate One Hundred and Forty Thousand Dollars and no cents (\$140,000.00) to contribute towards the conservation of ±35 acres of the Brentwood Game Farm, so called, located at 287 South Road (Tax Map 223, Lot 10). This warrant article is further contingent upon a suitable non-profit land trust of New Hampshire executing a binding purchase and sales agreement for a conservation easement with the legal owners of the stated property and obtaining sufficient remaining funds by any legal means to complete the terms of said agreement. This is a special warrant article that will be non-lapsing until the specific purpose is completed or obtained, but shall in no case be later than 5 years after the end of the fiscal year for which the appropriation is made. (Majority Vote Required)

Article 03 CRF Solar Array

Recommended by the Selectmen and Budget Committee

To see if the Town will vote to raise and appropriate the sum of Seventeen Thousand Dollars (\$17,000) to be added to the existing Solar Array Capital Reserve Fund. (Majority vote required)

Article 04 CRF Software for Municipal Operations

Recommended by the Selectmen and Budget Committee

To see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the existing Software for Municipal Operations Capital Reserve Fund. (Majority vote required)

Article 05 CRF IT Hardware

Recommended by the Selectmen and Budget Committee

To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the existing Information Systems Hardware Capital Reserve Fund. (Majority vote required)

Article 06 CRF Revaluation

Recommended by the Selectmen and Budget Committee

To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the existing Revaluation Capital Reserve Fund to meet our constitutional and statutory requirement that assessments are at full and true value at least as often as every fifth year. (Majority vote required)



New Hampshire
Department of
Revenue Administration

2020
WARRANT

Article 07 CRF Maintenance of Town Buildings

Recommended by the Selectmen and Budget Committee
To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the existing Maintenance of Town Buildings Capital Reserve Fund. (Majority vote required)

Article 08 Road Repair

Recommended by the Selectmen and Budget Committee
To see if the Town will vote to raise and appropriate the sum of Three Hundred Fifty Thousand Dollars (\$350,000) for the purpose of public road repair and maintenance. (Majority vote required)

Article 09 CRF Repair of Town Bridges

Recommended by the Selectmen and Budget Committee
To see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be added to the existing Repair Town Bridges Capital Reserve Fund. (Majority vote required)

Article 10 CRF Highway Vehicles/Equipment

Recommended by the Selectmen and Budget Committee
To see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the existing Highway Vehicles/Equipment Capital Reserve Fund. (Majority vote required)

Article 11 CRF FD Vehicle Replace

Recommended by the Selectmen and Not Recommended Budget Committee.
To see if the town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (25,000) to be added to the existing capital reserve fund for the purchase of fire and rescue vehicles. (Majority Vote Required)

Article 12 PD Renovations

Recommended by the Selectmen and Not Recommended Budget Committee
To see if the town will vote to raise and appropriate the sum of Thirty Thousand Dollars (\$30,000) for renovations to the existing police station. This amount to come from unassigned fund balance. (Majority Vote Required)

Article 13 CRF Police Station

Recommended by the Selectmen and Budget Committee
To see if the town will vote to establish a Police Facility Capital Reserve Fund under the provisions of RSA 35:1 for the design and construction of a new police facility and to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be placed in this fund. Further, to name the selectmen as agents to expend from said fund. (Majority Vote Required)

Article 14 Reclassify Smith Road to Class VI

Recommended by the Selectmen
To see if the town will vote to reclassify Smith Road to a Class VI road subject to gates and bars.



New Hampshire
Department of
Revenue Administration

2020
WARRANT

Article 15 Carbon Cash-Back - Petition WA

We the town of Brentwood hereby call upon our State and Federal elected representatives to enact carbon-pricing legislation to protect New Hampshire from the costs and environmental risks of continued climate inaction. To protect households, we support a Carbon Fee and Dividend approach that charges fossil fuel producers for their carbon pollution and rebates the money collected to all residents on an equal basis. Enacting a Carbon Cash-Back program decreases long-term fossil-fuel dependence, aids in the economic transition for energy consumers, and keeps local energy dollars in New Hampshire's economy. Carbon Cash-Back has been championed by US economists (Jan 17, 2019 WSJ) as the most cost effective and fair way to deliver rapid reductions in harmful carbon emissions at the scale required for our safety.

We expect our representatives to lead in this critical moment for the health and well-being of our citizens and for the protection of New Hampshire's natural resources upon which we all rely.

The record of the vote approving this article shall be transmitted by written notice to our town's State Legislators, to the Governor of New Hampshire, to our town's Congressional Delegation, and to the President of the United States, informing them of the instructions from their constituents, by our town's Select Board, within 30 days of this vote.

Article 16 Brentwood Newsletter - Petition WA

To see if the Town of Brentwood will vote that the entity designated by the Selectmen to produce the Brentwood Newsletter (the Editor) shall adhere to the following standards for the publication based on the receipt of public support from the town, including funds for production and mailing, use of the town name and seal, and posting on the town website:

- Content, other than announcements and public notices, contributed to the Brentwood Newsletter (BNL) from individuals or organizations not on the BNL editorial staff, shall be clearly attributed to the submitting entity.
 - Contributed material intended to express an opinion or point of view shall be in the form of a letter or narrative statement, clearly attributed to the individual, group, or organization expressing that view, and limited to 500 words or less.
 - Narrative or opinion developed by the editorial staff of the BNL shall be attributed either to an individual Editor or identified as an Editorial.
 - Contributed content that contains copyrighted material without attribution, or contains offensive content and/or personal attacks shall be rejected.
 - Brentwood residents or organizations submitting material which is rejected for publication shall receive a response from the Editor, prior to publication, stating the reason for the material being rejected.
 - Any errors, or content that unintentionally violates these standards in published issues of the BNL, shall be prominently acknowledged and, where possible, corrected by the editorial staff in the subsequent BNL publication following notification to the Editor.
- In addition, the town funds for the Newsletter shall be distributed in quarterly increments, based on receipt, by the Selectmen, of a written quarterly report by the Editor, detailing:
- A summary of the total funds received and expended related to the Newsletters for the prior quarter
 - The number of newsletters printed and mailed monthly
 - Copies of any material rejected for publication, or communications regarding errors/violations which are disputed by the Editor, noting the date and reason for the rejection that was communicated to the submitter
 - The identity of the Editor(s).

These reports will be made available to Brentwood residents to review upon request.

REPORT OF BRENTWOOD TOWN MEETING

MARCH 16, 2019

At a legal meeting of the inhabitants of the Town of Brentwood in the County of Rockingham, State of New Hampshire, qualified to vote in Town Affairs, held at Swasey Central School on Saturday March 16, 2019 at 9:00am the following business was conducted:

Moderator Richard Chamberlain opened the meeting at 9:11am.

Cub Scouts Pack 192 led the assembly in the Pledge of Allegiance.

There are 3242 registered voters in Brentwood, of which, 183 registered voters (6%) attended Town Meeting.

The Town Report had two longtime resident dedications. The first was in Memoriam to Robert Owen Sanborn. The second was to Mary F Clancey, who retired from her position with the Supervisors of the Checklist after 37 years of service. Robert and Mary were given a standing ovation.

The Moderator read the results of Tuesday's election and all who were elected came to the front and were sworn in by Town Clerk Daphne Woss.

A motion was made by Douglas Cowie and duly seconded by Elizabeth Faria to use the Moderator's Rules for the meeting. Motion passed by voice vote.

Moderator Richard Chamberlain introduced the Selectman, Supervisors of the Checklist, Town Clerk, Assistant Moderator, Police Chief, Fire Chief, State Representatives, and the Budget Committee Chair, who then introduced the Budget Committee members.

A motion was made by Elizabeth Faria and duly seconded by Kris Magnusson to waive the reading of the warrant. Motion passed by voice vote.

Article #1. Motion was made by Robert Mantegari and duly seconded by David Menter to see if the Town will vote to raise and appropriate the sum of Three Million, Nine Hundred Ninety-Four Thousand, Forty Dollars (\$3,994,040) for general municipal operations. This article does not include appropriations in special or individual articles addressed separately. (Majority vote required). Motion to close debate made by Robert Mantegari and duly seconded by Scott Dennehy. Motion to close debate passed by

voice vote. Article #1 passed by voice vote. Motion made by Robert Glowacky and duly seconded by Robert Mantegari to restrict reconsideration of Article #1. Motion to restrict reconsideration passed by voice vote.

Article #2. Motion was made by Phyllis Thompson and duly seconded by Robert Mantegari to see if the Town will vote to raise and appropriate One Hundred and Fifty Thousand Dollars and no cents (\$150,000.00) to contribute towards the conservation of ±24 acres of the Martin property, so called, located at 227 South Road (Tax Map 223, Lot 30). This warrant article is further contingent upon the Southeast Land Trust of NH executing a binding purchase and sales agreement with the legal owners of the stated property and obtaining sufficient remaining funds by any legal means to complete the terms of said agreement. This is a special warrant article which will be non-lapsing until the specific purpose is completed or obtained but shall in no case be later than five (5) years from this appropriation per NH RSA 32:7 (VI). (Majority Vote Required). Motion made by Robin Wrighton to vote on Article #2 by secret ballot. Motion did not receive a second. Motion withdrawn by Robin Wrighton. Motion to close debate made by Robert Bergin and duly seconded by Robert Mantegari. Motion to close debate passed by voice vote. Article #2 passed by voice vote. Motion made by Robert Mantegari and duly seconded by William Faria to restrict reconsideration of Article #2. Motion to restrict reconsideration passed by voice vote.

Article #3. Motion was made by David Menter and duly seconded by Joseph Pagnani to see if the Town will vote to raise and appropriate the sum of Seventeen Thousand Dollars (\$17,000) to be added to the existing Solar Array Capital Reserve Fund. (Majority vote required). Motion made by Robert Bergin and duly seconded by Robert Mantegari to close debate. Motion to close debate passed by voice vote. Article #3 passed by voice vote. Motion made by Robert Bergin and duly seconded by Robert Mantegari to restrict reconsideration of Article #3. Motion to restrict reconsideration passed by voice vote.

Article #4. Motion was made by David Menter and duly seconded by Robert Mantegari to see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the existing Software for Municipal Operations Capital Reserve Fund. (Majority vote required). Motion made by Robert Bergin and duly seconded by Robert Mantegari to close debate. Motion to close debate passed by voice vote. Article #4 passed by voice vote. Motion made by Robert Bergin and duly seconded by Robert Mantegari to restrict reconsideration of Article #4. Motion to restrict reconsideration passed by voice vote.

Article #5. Motion was made by Robert Mantegari and duly seconded by Andrew Artimovich to see if the Town will vote to raise and appropriate the sum of Twenty Thousand Dollars (\$20,000) to be added to the existing Information Systems Hardware Capital Reserve Fund. (Majority vote required). Motion made by Robert Bergin and duly seconded by Robert Mantegari to close debate. Motion to close debate passed by voice vote. Article #5 passed by voice vote. Motion made by Robert Mantegari and duly seconded by Scott Dennehey to restrict reconsideration of Article #5. Motion to restrict reconsideration passed by voice vote.

Article #6. Motion was made by Andrew Artimovich and duly seconded by Robert Mantegari to see if the Town will vote to raise and appropriate the sum of Twenty-Five Thousand Dollars (\$25,000) to be

added to the existing Revaluation Capital Reserve Fund to meet our constitutional and statutory requirement that assessments are at full and true value at least as often as every fifth year. (Majority vote required). Motion made by Robert Mantegari and duly seconded by Andrew Artimovich to close debate. Motion to close debate passed by voice vote. Article #6 passed by voice vote. Motion made by Robert Mantegari and duly seconded by Scott Dennehey to restrict reconsideration of Article #6. Motion to restrict reconsideration passed by voice vote.

Article #7. Motion was made by Andrew Artimovich and duly seconded by Robert Mantegari to see if the Town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the existing Maintenance of Town Buildings Capital Reserve Fund. (Majority vote required). An amendment was made by Robin Wrighton and duly seconded by Lois DeYoung to reduce the amount to raise and appropriate to the sum of Ten Thousand Dollars (\$10,000). A motion was made by Robert Bergin and duly seconded by Robert Mantegari to close debate on amendment. Motion to close debate on amendment passed by voice vote. Voice vote too close to call when voting on amendment. Moderator asked for a show of hands. YES 87 NO 54. Amendment to Article #7 passes. Motion made by Andrew Artimovich and duly seconded by Robert Mantegari to close debate and vote on Article #7, as amended. Motion to close debate passed by voice vote. Article #7, as amended, passed by voice vote. Motion made by Robert Mantegari and duly seconded by Robert Bergin to restrict reconsideration of Article #7. Motion to restrict reconsideration passed by voice vote.

Article #8. Motion was made by William Faria and duly seconded by Robert Mantegari to see if the Town will vote to raise and appropriate the sum of Fifteen Thousand Dollars (\$15,000) to be added to the existing Highway Vehicles/Equipment Capital Reserve Fund. (Majority vote required). Motion made by Robert Mantegari and duly seconded by Robert Bergin to close debate. Motion to close debate passed by voice vote. Article #8 passed by voice vote. Motion made by Robert Mantegari and duly seconded by Thad Riley to restrict reconsideration of Article #8. Motion to restrict reconsideration passed by voice vote.

Article #9. Motion was made by Robert Mantegari and duly seconded by David Menter to see if the town will vote to raise and appropriate the sum of Nine Thousand, Nine Hundred Eighty-Four Dollars (\$9984) to be added to the existing capital reserve fund for the purchase of fire and rescue vehicles. This sum to come from unassigned fund balance. No amount to be raised from taxation. (Majority Vote Required). Motion made by Andrew Artimovich and duly seconded by David Menter to close debate. Motion to close debate passed by voice vote. Article #9 passed by voice vote. Motion made by Robert Mantegari and duly seconded by David Menter to restrict reconsideration of Article #9. Motion to restrict reconsideration passed by voice vote.

Article #10. Motion was made by Robert Mantegari and duly seconded to see if the town will vote to raise and appropriate the sum of Fifty Thousand Dollars (\$50,000) to be added to the existing Repair Town Bridges Capital Reserve Fund. (Majority vote required). Motion made by Robert Mantegari and duly seconded by David Menter to close debate. Motion to close debate passed by voice vote. Article #10 passed by voice vote. Motion made by Robert Mantegari and duly seconded by David Menter to restrict reconsideration of Article #10. Motion to restrict reconsideration passed by voice vote.

Article #11. Motion was made by Robert Mantegari and duly seconded by David Menter to see if the Town will vote to raise and appropriate the sum of Eighty-eight Thousand Nine Hundred Ninety-Five Dollars (\$88,995) for the last year's payment of leasing a new pumper truck. This lease agreement has an escape clause and if the annual appropriation is not approved, the lease terminates. (Majority vote required). Motion made by Thad Riley and duly seconded by Robert Mantegari to close debate. Motion to close debate passed by voice vote. Article #11 passed by voice vote. Motion made by Robert Mantegari and duly seconded by David Menter to restrict reconsideration of Article #11. Motion to restrict reconsideration passed by voice vote.

Article #12. Motion was made by David Menter and duly seconded by Robert Mantegari to see if the Town will vote to raise and appropriate the sum of Four Hundred Thousand Dollars (\$400,000) for the purpose of public road repair and maintenance. (Majority vote required). An amendment was made by Debra Whalen and duly seconded by Jim Berlo to reduce the amount to be raised and appropriated to the sum of Two Hundred Thousand Dollars (\$200,000). Motion made by Robert Mantegari and duly seconded by William Faria to close debate on amendment. Motion to close debate passed by voice vote. Amendment failed by voice vote. Motion made by Robert Glowacky and duly seconded by Robert Mantegari to close debate on Article #12, as written. Article #12, as written, passed by voice vote. Motion made by Robert Mantegari and duly seconded by Thad Riley to restrict reconsideration of Article #12. Motion to restrict reconsideration passed by voice vote.

Article #13. Motion was made by Robert Mantegari and duly seconded by David Menter to see if the town will vote to establish a Police Facility Capital Reserve Fund under the provisions of RSA 35:1 for the design and construction of a new police facility and to raise and appropriate the sum of One Hundred Thousand Dollars (\$100,000) to be placed in this fund. Further, to name the selectmen as agents to expend from said fund. (Majority Vote Required). An amendment was made by Anne DeMarco and duly seconded by Jim Berlo to reduce the amount to be raised and appropriated to the sum of Fifty Thousand Dollars (\$50,000). Motion made by Robert Mantegari and duly seconded by Jim Berlo to close debate on amendment. Motion to close debate passed by voice vote. Amendment passed by voice vote. Motion made by Robert Mantegari and duly seconded by Lois DeYoung to close debate on Article #13, as amended. Article #13, as amended, failed by voice vote. Motion made by Elizabeth Faria and duly seconded by Kris Magnusson to restrict reconsideration of Article #13. Motion to restrict reconsideration passed by voice vote.

Article #14. Motion was made by Andrew Artimovich and duly seconded by Robert Mantegari to see if the town will vote to raise and appropriate the sum of Seventy-five Thousand Dollars (\$75,000) to be added to the existing capital reserve fund for the purchase of fire and rescue vehicles. (Majority Vote Required) Motion made by Robert Mantegari and duly seconded by David Menter to close debate. Motion to close debate passed by voice vote. Article #14 failed by voice vote. Motion made by Robert Mantegari and duly seconded by Jim Berlo to restrict reconsideration of Article #14. Motion to restrict reconsideration passed by voice vote.

A motion was made by Robin Wrighton and duly seconded by Paul Marcoux to move Articles #20-23 before Article #15. Motion passed by voice vote.

Article #20. Motion was made by Robert Mantegari and duly seconded by Andrew Artimovich to see if the town shall modify the Veteran's Tax Credit in accordance with RSA 72:28, II from its current tax credit of Four Hundred Dollars (\$400) per year to Five Hundred Dollars (\$500)? (Majority vote required). An amendment was made by William Palleschi and duly seconded by Jim Berlo to increase the current Veteran's tax credit to Six Hundred Dollars (\$600) per year. Motion made by Andrew Artimovich and duly seconded by Robert Mantegari to close debate on amendment. Motion to close debate passed by voice vote. Amendment passed by voice vote. Motion made by Andrew Artimovich and duly seconded by Robert Mantegari to close debate on Article #20, as amended. Motion to close debate passed with voice vote. Article #20, as amended, passed by voice vote. Motion made by Robert Mantegari and duly seconded by David Menter to restrict consideration of Articles #20. Motion to restrict reconsideration passed by voice vote.

Article #21. Motion was made by Robert Mantegari and duly seconded by Andrew Artimovich to see if the town shall vote to adopt an ordinance waiving the fee to be charged for a permit to register one motor vehicle owned by any person who was captured and incarcerated for 30 days or more while serving in a qualified war or armed conflict as defined in RSA 72:28, V, and who was honorably discharged, provided the person has provided the Town Clerk with satisfactory proof of these circumstances. (Majority Vote Required). Motion made by Robert Mantegari and duly seconded by Hayley Breagy. Motion to close debate passed by voice vote. Article #21 passed by voice vote. Motion made by Robert Mantegari and duly seconded by Thad Riley to restrict consideration of Article #21. Motion to restrict reconsideration passed by voice vote.

Article #22. Motion was made by Andrew Artimovich and duly seconded by Robert Mantegari to see if the town will vote to adopt "By-Laws to the Regulation and Licensing of Motor Vehicle Race Tracks". (Majority vote required). Motion made by Andrew Artimovich and duly seconded by Robert Mantegari to table Article #22. Article #22 tabled by voice vote.

Article #23. Motion was made by Robert Mantegari and duly seconded by Andrew Artimovich to see if the town shall vote to create a cap for vendor payments to various regional associations? The expenditure shall remain in the operating budget with the welfare director, town administrator, and selectmen as agents to disperse the funds based on need and benefit to the citizens of Brentwood. (Majority vote required). Motion made by Linda MacDonald and duly seconded by Liz McConnell to table Article #23. Voice vote to table Article #23 too close to call. Moderator asked for a show of hands. YES 61 NO 34. Article #23 tabled.

Article #15. Motion was made by Phyllis Thompson and duly seconded by Robert Mantegari to see if the Town will vote to raise and appropriate the sum of Five Hundred Dollars (\$500) to provide funding to CASA. (Majority vote required). Motion made by Mark Kennedy and duly seconded by Jim Berlo to close debate. Motion to close debate passed by voice vote. Voice vote too close to call for Article #15. Moderator asked for a show of hands. YES 30 NO 37. Article #15 failed. Motion made by Robert Mantegari and duly seconded by Jim Berlo to restrict consideration of Article #15. Motion to restrict reconsideration passed by voice vote.

Article #16. Motion was made by Phyllis Thompson and duly seconded by Robert Mantegari to see if the Town will vote to raise and appropriate the sum of Three Thousand Fifty Dollars (\$3050) to provide funding to Haven. (Majority vote required). Motion made by Robert Mantegari and duly seconded by Jim Berlo to close debate. Motion to close debate passed by voice vote. Voice vote too close to call for Article #16. Moderator asked for a show of hands. YES 32 NO 37. Recount requested by several citizens. Moderator asked for a show of hands again. YES 33 NO 34. Article #16 failed. Motion made by Robert Mantegari and duly seconded by Jim Berlo to restrict consideration of Articles #16. Motion to restrict reconsideration passed by voice vote.

Article #17. Motion was made by Phyllis Thompson and duly seconded by David Menter to see if the Town will vote to raise and appropriate the sum of One Thousand Five Hundred Dollars (\$1500) to provide funding to One Sky. (Majority vote required). Motion made by Jim Berlo and duly seconded by Robert Mantegari to close debate. Motion to close debate passed by voice vote. Article #17 failed by voice vote. Motion made by Robert Mantegari and duly seconded by Jim Berlo to restrict consideration of Articles #17. Motion to restrict reconsideration passed by voice vote.

Article #18. Motion was made by Phyllis Thompson and duly seconded by Robert Mantegari to see if the Town will vote to raise and appropriate the sum of Seven Hundred Fifty Dollars (\$750) to provide funding to TASC. (Majority vote required). Motion made by Andrew Artimovich and duly seconded by Robert Mantegari to close debate. Motion to close debate passed by voice vote. Article #18 passed by voice vote. Motion made by Robert Mantegari and duly seconded by Thad Riley to restrict consideration of Articles #18. Motion to restrict reconsideration passed by voice vote.

Article #19. Motion was made by Phyllis Thompson and duly seconded by Robert Mantegari to see if the Town will vote to raise and appropriate the sum of One Thousand Dollars (\$1000) to provide funding to The Chamber Children's Fund. (Majority vote required). Motion made by Andrew Artimovich and duly seconded by Robert Mantegari to close debate. Motion to close debate passed by voice vote. Article #19 passed by voice vote. Motion made by Robert Mantegari and duly seconded by Jim Berlo to restrict consideration of Articles #19. Motion to restrict reconsideration passed by voice vote.

Meeting adjourned at 1:26pm.

Respectfully Submitted;

Daphne Woss

Daphne Woss
Town Clerk

3/18/2019 *T Flinders*





OFFICIAL BALLOT
ANNUAL TOWN ELECTION
BRENTWOOD, NEW HAMPSHIRE
MARCH 12, 2019

Daphne Duro
TOWN CLERK

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ☒
- B. Follow directions as to the number of candidates to be marked for each office.
- C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

SELECTMAN

VOTE FOR NOT
FOR THREE YEARS MORE THAN ONE

LOIS DEYOUNG 159 ☐

JOSEPH PAGNANI 46 ☐

CHRISTINE BELANGER 243 ☐

KEN R. CHRISTIANSEN 331 ☒

(Write-in) ☐

MUNICIPAL BUDGET
COMMITTEE

VOTE FOR NOT
FOR THREE YEARS MORE THAN TWO

MELISSA HANLON 586 ☒

MICHELLE SIUDUT 506 ☒

(Write-in) ☐

(Write-in) ☐

PLANNING BOARD

VOTE FOR NOT
FOR THREE YEARS MORE THAN TWO

KEVIN JOHNSTON 548 ☒

BRUCE STEVENS 579 ☒

(Write-in) ☐

(Write-in) ☐

CEMETERY TRUSTEES

VOTE FOR NOT
FOR THREE YEARS MORE THAN ONE

JOSEPH PAGNANI 723 ☒

(Write-in) ☐

MUNICIPAL BUDGET
COMMITTEE

VOTE FOR NOT
FOR ONE YEAR MORE THAN ONE

KRISTINA "KRIS" MAGNUSSON 683 ☒

(Write-in) ☐

LIBRARY TRUSTEES

VOTE FOR NOT
FOR THREE YEARS MORE THAN ONE

JAMES F. CLARK JR 688 ☒

(Write-in) ☐

TRUSTEE OF THE
TRUST FUNDS

VOTE FOR NOT
FOR THREE YEARS MORE THAN ONE

ROGER W. CROSBY 700 ☒

(Write-in) ☐

845 ballots
cast
out of 3231
registered
voters
26% of voters

ZONING BALLOT QUESTION

"Are you in favor of the adoption of the amendment to the Brentwood Zoning Ordinance as proposed by the Planning Board as follows?

Amend Article III Section 300.001.001.002 by amending the fourth line to read as follows: The westerly depth of the commercial zone shall be the westerly bounds of lots 2 (two) and 10 (ten).

The last sentence of the section will be eliminated.

Passage of this amendment will eliminate lots having two zoning districts within their boundaries and will result in the land all being in the Commercial / Industrial zone.

450 YES ☐

NO ☐

202

SCHEDULE OF TOWN PROPERTY AS OF 12/31/19

<u>LOCATION</u>	<u>MAP/LOT</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Town Office Building (Includes PD)	216.001.000	Land	149,200
		Building	580,200
		Contents	244,054
		PD Equipment	34,695
Highway Shed	211.004.000	Land	132,800
		Building	159,500
		Contents	99,561
Grange Museum	217.019.000	Land	79,200
		Building	223,900
		Contents	25,000
Library	216.019.000	Land	114,300
		Building	1,293,000
		Contents	983,691
Swasey Central School	216.002.000	Land	205,000
		Building	6,205,300
		Contents	773,200
Fire Department	217.111.000	Land	312,000
		Building	2,151,200
		Contents	298,733
Brentwood Community Center	216.031.000	Land	379,500
		Building	296,600
		Contents	88,742
		Other Property	88,438
427 Middle Road	217.108.000	Land	106,900
		Building	99,800
Town Cemetery	215.021.000	Land	120,300
Scrabble Road	209.025.000	Land	91,900
Off Middle Road	216.030.000	Land	49,100
Rte 125	216.032.000	Land	189,600
Michael Bennett Road	213.017.000	Land	88,800
Middle Road	211.023.000	Land	94,600
Middle Road	215.001.000	Land	27,500
Middle Road	215.022.000	Land	16,700
Middle Road	217.103.000	Land	164,100
North Road	203.002.000	Land	16,400
Riverside Drive	224.062.000	Land	67,100
Prescott Road	207.042.000	Land	15,300
Rear, Old Danville Road	224.040.000	Land	20,600
Peabody Drive	220.001.000	Land	131,600
Peabody Drive	222.033.000	Land	9,100
Lyford Lane	208.055.000	Land	139,000

SCHEDULE OF TOWN PROPERTY AS OF 12/31/19

South Road	222.001.000	Land	163,800
South Road	222.046.000	Land	147,500
South Road	222.056.000	Land	100
South Road	223.011.000	Land	38,200
Cemetery, South Road	223.045.000	Land	60,500
Haigh Road	222.008.000	Land	60,700
Haigh Road	214.117.000	Land	94,600
Pickpocket Road	213.030.001	Land	99,700
Robinson Street	214.050.000	Land	175,500
Kadra Street	224.049.000	Land	100
Birch Road	204.018.000	Land	1,600
Deer Hill Road	211.032.000	Land	2,900
Route 27	202.009.000	Land	11,200
Off Route 27	202.005.000	Land	47,900
Off Route 125	201.004.000	Land	57,400
Ole Gordon Road	218.049.000	Land	7,500
TOTAL			17,335,414

STATEMENT OF APPROPRIATIONS 2019

GENERAL GOVERNMENT:

EXECUTIVE OFFICE	\$30,346
TOWN ADMINISTRATION	\$111,537
TOWN MEETING	\$3,801
TOWN CLERK	\$61,424
ELECTION	\$5,871
TAX COLLECTION	\$57,674
ASSESSING	\$38,400
INFORMATION SYSTEMS	\$42,973
FINANCE	\$76,089
BUDGET COMMITTEE	\$700
LEGAL EXPENSES	\$27,002
PLANNING BOARD	\$112,672
ZBA	\$1,377
GEN.GOV'T. BUILDINGS	\$83,882
CEMETERIES	\$11,788
INSURANCE	\$111,585
REGIONAL ASSOC.	\$15,037
GENERAL GOVERNMENT	\$36,827
POLICE DEPARTMENT	\$920,507
FIRE DEPARTMENT	\$482,036
LOSS COMMITTEE	\$241
CODE ENFORCEMENT	\$70,793
EMERGENCY MANAGEMENT	\$14,875
MOSQUITO CONTROL	\$30,500
ROAD MAINTENANCE	\$420,946
SNOW REMOVAL	\$131,696
STREET LIGHTING	\$250
SOLID WASTE COLLECTION	\$177,115
SOLID WASTE DISPOSAL	\$104,685
ANIMAL CONTROL	\$9,842
HEALTH OFFICER	\$1
GENERAL ASSISTANCE	\$7,407
PARKS/RECREATION	\$73,047
LIBRARY	\$258,986
CONSERVATION COMM.	\$20,414
DEBT SERVICE - PRINCIPLE	\$295,000
DEBT SERVICE - INTEREST	\$116,713
DEBT SERVICE - TAN	\$30,000
 TOTAL OPERATING BUDGET	 \$3,994,039

STATEMENT OF APPROPRIATIONS 2019

WARRANT ARTICLES:

W/A - MARTIN EASEMENT	\$150,000
W/A - ROAD REPAIRS	\$400,000
W/A - FD LEASE PURCHASE	\$88,995
W/A - CHAMBER CHILDRENS FUND	\$1,000
W/A - TASC	\$750
C/R - BRIDGE REPAIRS	\$50,000
C/R - HIGHWAY VEHICLES	\$15,000
C/R - FD VEHICLE REPLACEMENT - FUND BALANCE	\$9,984
C/R - BUILDING REPAIRS	\$10,000
C/R - REVALUATION	\$25,000
C/R - TOB SOFTWARE	\$20,000
C/R - IT HARDWARE	\$20,000
C/R - SOLAR ARRAY	\$17,000

TOTAL WARRANT ARTICLES	\$807,729
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TOTAL 2019 BUDGET	\$4,801,768
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2019 MS -1 SUMMARY INVENTORY OF VALUATION

LAND, IMPROVED AND UNIMPROVED	175,646,472
RESIDENTIAL BUILDINGS	327,801,809
COMMERCIAL/INDUSTRIAL BUILDINGS	56,018,850
MANUFACTURED HOUSING	987,900
DISCREITIONARY PRESERVATION EASEMENTS	16,075
PUBLIC UTILITIES, ELECTRIC	22,002,900
VALUATION BEFORE EXEMPTIONS	582,474,006
LESS EXEMPTIONS	(1,425,000)
NET VALUATION ON WHICH TAX RATE IS COMPUTED	581,049,006
MINUS PUBLIC UTILITIES	(22,002,900)
NET VALUATION W/O UTILITIES ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED	559,046,106

2019 TAX RATE

MUNICIPAL RATE	5.05
COUNTY RATE	1.02
LOCAL SCHOOL RATE	19.34
STATE SCHOOL RATE	2.29
TAX RATE	27.70
POPULATION (Approximate)	4693

FINANCIAL REPORT

FOR THE FISCAL YEAR ENDING DECEMBER 31, 2019

ASSETS

CASH ON HAND 12/31/19	\$6,674,155.54
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UNREDEEMED TAXES

LIEN OF 2019 (LEVY OF 2018)	\$ 109714.86
LIEN OF 2018 (LEVY OF 2017)	\$ 55668.67
LIEN OF 2017 (LEVY OF 2016)	\$ 10796.09
LIEN OF 2016-13 (LEVY OF 2015-2012)	\$ 28757.80
TOTAL	\$ 204937.42

UNCOLLECTED TAXES AS OF 12/31/2019	\$ 506204.34
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TOTAL ASSETS	\$7,180,359.88
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LIABILITIES

ACCOUNTS OWED BY THE TOWN:

SAU #16 (CO-OP)	4,070,034.00
DISTRICT (SWASEY)	2,400,000.00
ENCUMBERED FUNDS:	97452.47

TOTAL LIABILITIES	\$6,567,486.47
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CURRENT SURPLUS (Prior to Auditor adjustments)	\$612,873.41
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PLODZIK & SANDERSON

Professional Association/Accountants & Auditors

193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • FAX 603-224-1380

INDEPENDENT AUDITOR'S REPORT

To the Members of the Board of Selectmen
Town of Brentwood
Brentwood, New Hampshire

We have audited the accompanying financial statements of the governmental activities, major fund, and aggregate remaining fund information of the Town of Brentwood as of and for the year ended December 31, 2018, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, major fund, and aggregate remaining fund information of the Town of Brentwood, as of December 31, 2018, and the respective changes in financial position and, the respective budgetary comparison for the general fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Change in Accounting Principle

As discussed in Note 2-C to the financial statements, in fiscal year 2018 the Town adopted new accounting guidance, Governmental Accounting Standards Board (GASB) Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other Than Pensions*. Our opinions are not modified with respect to this matter.

Other Matters

Required Supplementary Information – Accounting principles generally accepted in the United States of America require that the following be presented to supplement the basic financial statements:

- Management's Discussion and Analysis
- Schedule of the Town's Proportionate Share of Net Pension Liability
- Schedule of Town Contributions – Pensions

*Town of Brentwood
Independent Auditor's Report*

- Schedule of the Town's Proportionate Share of the Net Other Postemployment Benefits Liability
- Schedule of Town Contributions – Other Postemployment Benefits
- Schedule of Changes in the Town's Total Other Postemployment Benefits Liability and Related Ratios
- Notes to the Required Supplementary Information

Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information -m Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Brentwood's basic financial statements. The combining and individual fund schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining and individual fund schedules are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining and individual fund schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Plodzik & Sanderson
Professional Association*

September 11, 2019

EXHIBIT A
TOWN OF BRENTWOOD, NEW HAMPSHIRE
Statement of Net Position
December 31, 2018

	Governmental Activities
ASSETS	
Cash and cash equivalents	\$ 7,090,569
Investments	1,628,135
Taxes receivables (net)	564,903
Account receivables (net)	97,284
Capital assets:	
Land and construction in progress	5,272,506
Other capital assets, net of depreciation	6,803,681
Total assets	<u>21,457,078</u>
DEFERRED OUTFLOWS OF RESOURCES	
Amounts related to pensions	338,054
Amounts related to other postemployment benefits	24,580
Total deferred outflows of resources	<u>362,634</u>
LIABILITIES	
Accounts payable	23,175
Accrued interest payable	46,033
Intergovernmental payable	5,469,273
Long-term liabilities:	
Due within one year	322,313
Due in more than one year	5,252,676
Total liabilities	<u>11,113,470</u>
DEFERRED INFLOWS OF RESOURCES	
Unavailable revenue - property taxes	18,443
Unavailable revenue - deferred highway block grant	101,743
Unavailable revenue - insurance proceeds	11,038
Amounts related to pensions	77,294
Amounts related to other postemployment benefits	680
Total deferred inflows of resources	<u>209,198</u>
NET POSITION	
Net investment in capital assets	9,348,834
Restricted	319,865
Unrestricted	828,345
Total net position	<u>\$ 10,497,044</u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT B
TOWN OF BRENTWOOD, NEW HAMPSHIRE
Statement of Activities
For the Fiscal Year Ended December 31, 2018

		Program Revenues		Net (Expense)
		Charges	Operating	Revenue and
		for	Grants and	Change In
	Expenses	Services	Contributions	Net Position
General government	\$ 1,597,308	\$ 446	\$ -13,677	\$ (1,583,185)
Public safety	1,846,273	330,203	8,137	(1,507,933)
Highways and streets	944,782	-	120,797	(823,985)
Sanitation	267,987	2,141	-	(265,846)
Health	7,118	-	-	(7,118)
Welfare	6,157	-	-	(6,157)
Culture and recreation	384,830	52,713	-	(332,117)
Conservation	23,956	-	-	(23,956)
Interest on long-term debt	108,775	-	-	(108,775)
Total governmental activities	<u>\$ 5,187,186</u>	<u>\$ 385,503</u>	<u>\$ 142,611</u>	<u>(4,659,072)</u>
General revenues:				
Taxes:				
Property				2,440,522
Other				166,590
Motor vehicle permit fees				1,120,674
Licenses and other fees				75,098
Grants and contributions not restricted to specific programs				235,500
Unrestricted investment earnings				59,069
Miscellaneous				83,500
Total general revenues				<u>4,180,953</u>
Change in net position				(478,119)
Net position, beginning, as restated (see Note 18)				10,975,163
Net position, ending				<u>\$ 10,497,044</u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT C-1
TOWN OF BRENTWOOD, NEW HAMPSHIRE
Governmental Funds
Balance Sheet
December 31, 2018

	General	Other Governmental Funds	Total Governmental Funds
ASSETS			
Cash and cash equivalents	\$ 6,518,827	\$ 571,742	\$ 7,090,569
Investments	1,341,170	286,965	1,628,135
Taxes receivable	663,903	-	663,903
Accounts receivable (net)	12,937	84,347	97,284
Interfund receivable	109,163	-	109,163
Total assets	<u>\$ 8,646,000</u>	<u>\$ 943,054</u>	<u>\$ 9,589,054</u>
LIABILITIES			
Accounts payable	\$ 23,175	\$ -	\$ 23,175
Intergovernmental payable	5,469,273	-	5,469,273
Interfund payable	-	109,163	109,163
Total liabilities	<u>5,492,448</u>	<u>109,163</u>	<u>5,601,611</u>
DEFERRED INFLOWS OF RESOURCES			
Unavailable revenue - property taxes	107,198	-	107,198
Unavailable revenue - deferred highway block grant	101,743	-	101,743
Unavailable revenue - insurance proceeds	11,038	-	11,038
Total deferred inflows of resources	<u>219,979</u>	<u>-</u>	<u>219,979</u>
FUND BALANCES			
Nonspendable	-	233,350	233,350
Restricted	15,742	70,773	86,515
Committed	1,327,540	529,768	1,857,308
Assigned	105,722	-	105,722
Unassigned	1,484,569	-	1,484,569
Total fund balances	<u>2,933,573</u>	<u>833,891</u>	<u>3,767,464</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 8,646,000</u>	<u>\$ 943,054</u>	<u>\$ 9,589,054</u>

The notes to the basic financial statements are an integral part of this statement.

EXHIBIT C-3
TOWN OF BRENTWOOD, NEW HAMPSHIRE
Governmental Funds
Statement of Revenues, Expenditures, and Changes in Fund Balances
For the Fiscal Year Ended December 31, 2018

	General	Other Governmental Funds	Total Governmental Funds
REVENUES			
Taxes	\$ 2,650,172	\$ -	\$ 2,650,172
Licenses and permits	1,195,772	-	1,195,772
Intergovernmental receivable	378,111	-	378,111
Charges for services	3,122	382,381	385,503
Miscellaneous	101,396	41,173	142,569
Total revenues	4,328,573	423,554	4,752,127
EXPENDITURES			
Current:			
General government	848,142	20,018	868,160
Public safety	1,378,954	245,487	1,624,441
Highways and streets	556,824	-	556,824
Sanitation	267,987	-	267,987
Health	7,118	-	7,118
Welfare	6,157	-	6,157
Culture and recreation	261,829	73,064	334,893
Conservation	11,247	12,709	23,956
Debt service:			
Principal	301,700	-	301,700
Interest	132,990	-	132,990
Capital outlay	484,843	586,826	1,071,669
Total expenditures	4,257,791	938,104	5,195,895
Excess (deficiency) of revenues over (under) expenditures	70,782	(514,550)	(443,768)
OTHER FINANCING SOURCES (USES)			
Transfers in	1,800	5,418	7,218
Transfers out	(5,418)	(1,800)	(7,218)
Total other financing sources (uses)	(3,618)	3,618	-
Net change in fund balances	67,164	(510,932)	(443,768)
Fund balances, beginning	2,866,409	1,344,823	4,211,232
Fund balances, ending	\$ 2,933,573	\$ 833,891	\$ 3,767,464

The notes to the basic financial statements are an integral part of this statement.

*SCHEDULE 1
TOWN OF BRENTWOOD, NEW HAMPSHIRE
Major General Fund
Schedule of Estimated and Actual Revenues (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2018*

	Estimated	Actual	Variance Positive (Negative)
Taxes:			
Property	\$ 2,433,146	\$ 2,440,522	\$ 7,376
Land use change	89,250	106,250	17,000
Yield	9,116	9,116	-
Excavation	85	83	(2)
Interest and penalties on taxes	35,000	51,141	16,141
Total from taxes	2,566,597	2,607,112	40,515
Licenses, permits, and fees:			
Motor vehicle permit fees	925,000	1,121,491	196,491
Building permits	60,000	62,426	2,426
Other	3,500	11,855	8,355
Total from licenses, permits, and fees	988,500	1,195,772	207,272
Intergovernmental:			
State:			
Meals and rooms distribution	235,500	235,500	-
Highway block grant	120,865	120,797	(68)
Other	8,500	21,814	13,314
Total from intergovernmental	364,865	378,111	13,246
Charges for services:			
Income from departments	1,500	3,122	1,622
Miscellaneous:			
Sale of municipal property	-	173	173
Interest on investments	5,000	26,670	21,670
Other	-	70,466	70,466
Total from miscellaneous	5,000	97,309	92,309
Other financing sources:			
Transfers in	-	1,800	1,800
Total revenues and other financing sources	3,926,462	\$ 4,283,226	\$ 356,764
Unassigned fund balance used to reduce tax rate	704,059		
Amounts voted from fund balance	15,700		
Total revenues, other financing sources, and use of fund balance	\$ 4,646,221		

SCHEDULE 2
TOWN OF BRENTWOOD, NEW HAMPSHIRE
Major General Fund
Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2018

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Current:					
General government:					
Executive	\$ 4,000	\$ 141,530	\$ 139,635	\$ -	\$ 5,895
Election and registration	-	68,128	58,432	-	9,696
Financial administration	-	221,651	202,745	-	18,906
Legal	-	27,002	59,951	8,920	(41,869)
Planning and zoning	-	109,125	100,319	5,500	3,306
General government buildings	-	68,055	60,777	1,880	5,398
Cemeteries	-	10,468	9,225	-	1,243
Insurance, not otherwise allocated	-	105,559	105,859	-	(300)
Advertising and regional associations	-	14,837	14,837	-	-
Other	-	37,826	36,986	-	840
Total general government	4,000	804,181	788,766	16,300	3,115
Public safety:					
Police	-	825,791	820,954	1,542	3,295
Fire	10,551	489,353	470,104	13,122	16,678
Building inspection	-	62,915	61,346	-	1,569
Emergency management	-	14,875	50	8,300	6,525
Other	-	30,500	26,500	-	4,000
Total public safety	10,551	1,423,434	1,378,954	22,964	32,067
Highways and streets:					
Highways and streets	-	541,031	473,016	29,600	38,415
Street lighting	-	250	-	-	250
Total highways and streets	-	541,281	473,016	29,600	38,665
Sanitation:					
Solid waste collection	-	173,821	170,773	-	3,048
Solid waste disposal	-	104,685	97,214	-	7,471
Total sanitation	-	278,506	267,987	-	10,519
Health:					
Pest control	-	7,152	7,118	-	34
Health agencies	-	1	-	-	1
Total health	-	7,153	7,118	-	35
Welfare:					
Administration and direct assistance	-	7,407	2,907	-	4,500
Vendor payments and other	-	3,750	3,250	-	500
Total welfare	-	11,157	6,157	-	5,000
Culture and recreation:					
Parks and recreation	-	73,739	71,569	-	2,170
Library	-	245,648	193,153	2,400	50,095
Total culture and recreation	-	319,387	264,722	2,400	52,265
Conservation	-	14,242	11,247	4,383	(1,388)
Debt service:					
Principal of long-term debt	-	301,700	301,700	-	-
Interest on long-term debt	-	133,067	132,990	-	77
Interest on tax anticipation notes	-	30,000	-	30,075	(75)
Total debt service	-	464,767	434,690	30,075	2

(Continued)

SCHEDULE 2 (Continued)
TOWN OF BRENTWOOD, NEW HAMPSHIRE
Major General Fund

Schedule of Appropriations, Expenditures, and Encumbrances (Non-GAAP Budgetary Basis)
For the Fiscal Year Ended December 31, 2018

	Encumbered from Prior Year	Appropriations	Expenditures	Encumbered to Subsequent Year	Variance Positive (Negative)
Capital outlay	-	494,695	484,843	-	9,852
Other financing uses:					
Transfers out	-	287,418	287,418	-	-
Total appropriations, expenditures, other financing uses, and encumbrances	\$ 14,551	\$ 4,646,221	\$ 4,404,918	\$ 105,722	\$ 150,132

*SCHEDULE 3
TOWN OF BRENTWOOD, NEW HAMPSHIRE
Major General Fund
Schedule of Changes in Unassigned Fund Balance
For the Fiscal Year Ended December 31, 2018*

Unassigned fund balance, beginning (Non-GAAP Budgetary Basis)		\$ 1,646,987
Changes:		
Unassigned fund balance used to reduce 2018 tax rate		(704,059)
Amounts voted from fund balance		(15,700)
2018 Budget summary:		
Revenue surplus (Schedule 1)	\$ 356,764	
Unexpended balance of appropriations (Schedule 2)	<u>150,132</u>	
2018 Budget surplus		506,896
Increase in restricted fund balance		(1,800)
Decrease in assigned fund balance (non-encumbrance)		<u>42,000</u>
Unassigned fund balance, ending (Non-GAAP Budgetary Basis)		1,474,324
<i>Reconciliation on Non-GAAP Budgetary Basis to GAAP Basis</i>		
To record deferred property taxes not collected within 60 days of the fiscal year-end, not recognized on a budgetary basis		(88,755)
Elimination of the allowance for uncollectible taxes		<u>99,000</u>
Unassigned fund balance, ending, GAAP basis (Exhibit C-1)		<u>\$ 1,484,569</u>

Town Clerk's Report

January 1, 2019 to December 31, 2019

Automobile Permits	\$ 1,149,245.12
Automobile Decals	\$ 18,833.50
Automobile Title Fees	\$ 2,090.00
Postage Fees	\$ 1,480.00
Boat Registration Fees	\$ 3,048.26
Boat Decals	\$ 795.00
Fishing & Hunting Licenses	\$ 1,283.00
OHRV Registrations	\$ 7,849.50
Dog Licenses	\$ 5,492.50
Dog License Fines	\$ 2,655.00
Dog fees collected by the State	\$ 1,868.00
Vital Records	\$ 1,910.00
Marriage License Fees	\$ 850.00
Miscellaneous Fees	\$ 1,803.50
Total Remitted to the Town	\$ 1,199,203.38
Refunds	\$ 192.44
YTD Total Permits Issued	6897

Respectfully Submitted,

Daphne Woss, Town Clerk/Tax Collector



Tax Collector's Report

Form Due Date: **March 1 (Calendar Year), September 1 (Fiscal Year)**

Instructions

Cover Page

- Select the entity name from the pull down menu (County will automatically populate)
- Enter the year of the report
- Enter the preparer's information

For Assistance Please Contact:

NH DRA Municipal and Property Division

Phone: (603) 230-5090

Fax: (603) 230-5947

<http://www.revenue.nh.gov/mun-prop/>

ENTITY'S INFORMATION ?

Municipality: BRENTWOOD

County: ROCKINGHAM

Report Year: 2019

PREPARER'S INFORMATION ?

First Name

DAPHNE

Last Name

WOSS

Street No.

1

Street Name

DALTON RD

Phone Number

(603) 642-6400

Email (optional)

TOWNCLERK@BRENTWOODNH.GOV



New Hampshire
Department of
Revenue Administration

MS-61

Debits					
Uncollected Taxes Beginning of Year	Account	Levy for Year of this Report	Prior Levies (Please Specify Years)		
			Year: 2018	Year: 2017	Year: 2016-
Property Taxes	3110	\$414,563.14			
Resident Taxes	3180				
Land Use Change Taxes	3120	\$17,000.00			
Yield Taxes	3185				
Excavation Tax	3187				
Other Taxes	3189				
Property Tax Credit Balance					
Other Tax or Charges Credit Balance					

Taxes Committed This Year	Account	Levy for Year of this Report	Prior Levies	
			2018	
Property Taxes	3110	\$15,940,031.00	\$2,644.00	
Resident Taxes	3180			
Land Use Change Taxes	3120	\$23,500.00		
Yield Taxes	3185	\$7,732.46		
Excavation Tax	3187	\$58.00		
Other Taxes	3189			
<input type="checkbox"/> COSTS BEFORE LIEN		\$15.00	\$932.00	
<input type="button" value="Add Line"/>				

Overpayment Refunds	Account	Levy for Year of this Report	Prior Levies		
			2018	2017	2016-
Property Taxes	3110	\$33,335.62	\$1,066.17	\$2,987.50	
Resident Taxes	3180				
Land Use Change Taxes	3120				
Yield Taxes	3185				
Excavation Tax	3187				
<input type="checkbox"/> COSTS BEFORE LIEN		\$1,033.75			
<input type="button" value="Add Line"/>					
Interest and Penalties on Delinquent Taxes	3190	\$3,338.69	\$23,537.44		
Interest and Penalties on Resident Taxes	3190				

Total Debits		\$16,009,044.52	\$459,742.75	\$2,987.50	
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New Hampshire
Department of
Revenue Administration

MS-61

Credits				
Remitted to Treasurer	Levy for Year of this Report	2018	Prior Levies 2017	2016-
Property Taxes	\$15,411,715.46	\$224,041.27	(\$2,644.00)	
Resident Taxes				
Land Use Change Taxes	\$12,500.00	\$2,500.00		
Yield Taxes	\$7,047.44			
Interest (Include Lien Conversion)	\$3,291.68	\$23,714.20		
Penalties				
Excavation Tax	\$58.00			
Other Taxes				
Conversion to Lien (Principal Only)		\$185,146.26		
- COSTS BEFORE LIEN	\$1,033.75	\$439.00		
Add Line				
Discounts Allowed				

Abatements Made	Levy for Year of this Report	2018	Prior Levies 2017	2016-
Property Taxes	\$41,572.86	\$9,402.02	\$5,631.50	
Resident Taxes				
Land Use Change Taxes		\$14,500.00		
Yield Taxes	\$685.02			
Excavation Tax				
Other Taxes				
-				
Add Line				
Current Levy Deeded	\$1,993.57			



New Hampshire
Department of
Revenue Administration

MS-61

Uncollected Taxes - End of Year # 1080	Levy for Year of this Report	Prior Levies		
		2018	2017	2016-
Property Taxes	\$518,225.64			
Resident Taxes				
Land Use Change Taxes	\$11,000.00			
Yield Taxes				
Excavation Tax				
Other Taxes				
Property Tax Credit Balance ⓘ	(\$78.90)			
Other Tax or Charges Credit Balance ⓘ				
Total Credits		\$16,009,044.52	\$459,742.75	\$2,987.50



New Hampshire
Department of
Revenue Administration

MS-61

Summary of Debits

	Last Year's Levy	Prior Levies (Please Specify Years)		
		Year: 2017	Year: 2016	Year: 2015-
Unredeemed Liens Balance - Beginning of Year		\$62,652.82	\$14,934.65	\$27,214.40
Liens Executed During Fiscal Year	\$112,396.09			
Interest & Costs Collected (After Lien Execution)	\$13,531.69	\$19,567.52	\$3,442.38	\$11,355.70
-				
Add Line				
Total Debits	\$125,927.78	\$82,220.34	\$18,377.03	\$38,570.10

Summary of Credits

	Last Year's Levy	Prior Levies		
		2017	2016	2015-
Redemptions	\$51,018.53	\$46,042.97	\$2,433.68	\$444.24
-				
Add Line				
Interest & Costs Collected (After Lien Execution) #3190	\$12,202.64	\$17,536.90	\$229.40	\$7,155.76
-				
Add Line				
Abateements of Unredeemed Liens				
Liens Deeded to Municipality	\$7,037.94	\$7,844.38	\$8,486.43	\$9,439.82
Unredeemed Liens Balance - End of Year #1110	\$55,668.67	\$10,796.09	\$7,227.52	\$21,530.28
Total Credits	\$125,927.78	\$82,220.34	\$18,377.03	\$38,570.10



New Hampshire
Department of
Revenue Administration

MS-61

IDENTIFICATION

1. CERTIFY THIS FORM

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's First Name

Preparer's Last Name

Date

DAHPNE

WOSS

1/29/2020

2. SAVE AND EMAIL THIS FORM

Please save and e-mail the completed PDF form to your Municipal Bureau Advisor.

3. PRINT, SIGN, AND UPLOAD THIS FORM

This completed PDF form must be PRINTED, SIGNED, SCANNED, and UPLOADED onto the Municipal Tax Rate Setting Portal (MTRSP) at <http://proptax.org/nh/>. If you have any questions, please contact your Municipal Services Advisor.

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Preparer's Signature and Title

Daphne Woss Town Clerk/Tax Collector

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT BIRTH REPORT

01/01/2019-12/31/2019

--BRENTWOOD--

Child's Name	Birth Date	Birth Place	Father's/Partner's Name	Mother's Name
BEEM, SOLOMON ARCHER	03/29/2019	MARCHESTER, NH	BEEM, COREY	BEEM, CHRISTALINE
DE BOER, HOWARD WILLIAM THEODORE	05/19/2019	DOVER, NH	LINEHAN, RYAN	DE BOER, MARIA
SMITH, NAOMI KAY	05/20/2019	PORTSMOUTH, NH	SMITH, DAKOTA	SMITH, KERRY
LIGUORI, BENJAMIN FRANCIS	07/11/2019	EXETER, NH	LIGUORI, NICHOLAS	LIGUORI, REBECCA
HICKS, EASTON THOMAS	08/10/2019	DOVER, NH	HICKS III, MORRIS	WEAVER, REBEKAH

Total number of records 5

DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION
RESIDENT MARRIAGE REPORT
01/01/2019 - 12/31/2019
-- BRENTWOOD --

Person A's Name and Residence	Person B's Name and Residence	Town of Issuance	Place of Marriage	Date of Marriage
FREGEAU, TINA A BRENTWOOD, NH	CARROLL, STEPHEN C BRENTWOOD, NH	BRENTWOOD	MANCHESTER	01/18/2019
ROSARIO, JACOB J MANCHESTER, NH	CICALÉ, LINDSAY N BRENTWOOD, NH	BRENTWOOD	PORTSMOUTH	03/09/2019
DAY, DARYL C BRENTWOOD, NH	PALMER, JODI L BRENTWOOD, NH	EXETER	BRENTWOOD	05/18/2019
BIRON, ELIZABETH M BRENTWOOD, NH	HOPPING, TRAVIS M STRATHAM, NH	BRENTWOOD	RYE	05/18/2019
GARLAND, ROSCOE W BRENTWOOD, NH	LEVESQUE, CAITLIN M SANDOWN, NH	EPPING	EPPING	09/07/2019
FRYSALIS, RYAN P NEWFIELDS, NH	FULLER, SADIE E BRENTWOOD, NH	NEWFIELDS	NEWMARKET	09/14/2019
MATHOUSEY, DANIELLE B BRENTWOOD, NH	BOULANGER, TRAVIS M BRENTWOOD, NH	BRENTWOOD	EXETER	09/14/2019
KLENDOW, KRISTEN A BRENTWOOD, NH	TUTOR, JAMES P BRENTWOOD, NH	BRENTWOOD	DOVER	10/05/2019
MONAHAN, PATRICK Q BRENTWOOD, NH	MCGLINCHIEY, LYNDSY J BRENTWOOD, NH	ROLLINSFORD	BARTLETT	10/19/2019
KLOCKARS, DILLON R BRENTWOOD, NH	MULKERN, CATHERINE E BRENTWOOD, NH	BRENTWOOD	PORTSMOUTH	10/25/2019
BRENNAN, MARK D BRENTWOOD, NH	BRADLEY, JACALYN S BRENTWOOD, NH	BRENTWOOD	PORTSMOUTH	11/02/2019

Total number of records 11

01/09/2020



DEPARTMENT OF STATE
DIVISION OF VITAL RECORDS ADMINISTRATION

RESIDENT DEATH REPORT

01/01/2019 - 12/31/2019

--BRENTWOOD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
SANBORN, ROBERT	01/09/2019	EXETER	SANBORN, GEORGE	ELLIS, MYRTLE	Y
FANALE JR, MICHAEL	01/23/2019	BRENTWOOD	FANALE SR, MICHAEL	FIOR, JOSEPHINE	Y
HEALEY, RICHARD	01/27/2019	BRENTWOOD	HEALEY, EVERETT	HOLLAND, FLORENCE	N
DONOVAN, ROBERT	01/30/2019	BRENTWOOD	DONOVAN, WALTER	STANLEY, AGNES	Y
LIMBERIS, LOUIS	02/11/2019	BRENTWOOD	LIMBERIS, GEORGE	KOROMVOKIS, GAROUFALIA	N
MELTON, NANCY	02/13/2019	BRENTWOOD	OWEN, SHERLEY	WHEELER, LILLIAN	N
SCHREURS, ANNE	02/15/2019	DOVER	WJESTENBERGHS, FRANCOIS	VAKEMAN, ZULMA	N
HOODSON, JOAN	02/18/2019	BRENTWOOD	MACLEARN, ALFRED	CLOCK, MARJORIE	N
WILBUR, GERALDINE	02/19/2019	BRENTWOOD	PEVEAR, ARTHUR	STUDLEY, MARY	N
DAVIS, JOANNE	02/26/2019	BRENTWOOD	BENT, HENRY	JOHNSON, EDITH	N
DAY, DANIEL	03/01/2019	BRENTWOOD	DAY, THEODORE	WEST, MARY	Y
FRIEND, FLORENCE	03/04/2019	BRENTWOOD	TOWNSEND, CHARLES	TRACEY, CASSIE	N
DESOTO, FLORENCE	03/04/2019	BRENTWOOD	LEBLANC, ALDERIC	LEBLANC, GEORGINE	N
PIKE, DORIS	03/05/2019	BRENTWOOD	WHEELER, EARL	FLANDERS, SARAH	N
BERNIER, VIRGINIA	03/11/2019	BRENTWOOD	BELANGER, THEODORE	BAILLARGEON, ALMA	N
ATTIA, SAMEH	03/21/2019	BRENTWOOD	ATTIA, WADIE	LABIB, ISIS	N
MACMULLEN, PRISCILLA	03/21/2019	BRENTWOOD	MACMULLEN, RAMSEY	NYE, EDITH	N
COLCORD, PAUL	04/08/2019	BRENTWOOD	COLCORD, JAMES	KUKESH, MARGARET	N

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RESIDENT DEATH REPORT

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--BRENTWOOD, NH --

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Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
SMART, DORIS	04/10/2019	EXETER	SMART, RALPH	AVERY, MARION	N
LACHAPELLE, PAUL	04/13/2019	BRENTWOOD	LACHAPELLE, LOUIS	GRONDIN, BERTHA	Y
ELLIS, EDWARD	04/28/2019	EXETER	POSEY, EARL	AMMONS, BETTY	N
JORDAN, MARCIA	05/10/2019	BRENTWOOD	HULL, CHARLES	OAKES, STELLA	N
VRAILA, JEAN	05/14/2019	BRENTWOOD	FEASTER, J CLIFFORD	REEDER, MARGARET	Y
BELMONTE, JOHN	05/17/2019	PORTSMOUTH	BELMONTE, LOUIS	SEPE, THERESA	Y
BELLACOME, BERYL	06/01/2019	BRENTWOOD	AVERY, LEWIS	HOLMES, CHARLOTTE	N
HUDGENS, LOIS	06/03/2019	BRENTWOOD	BEDELL SR, ALDEN	MCQUILLAN, BESSIE	N
EARLES, MARY	06/05/2019	LEBANON	EDDINS, JESSE	FAVRE, ABBIE	N
GALIATSATOS, LINDA	06/08/2019	BRENTWOOD	HARRISON, KENNETH	DOWKER, MARGARET	N
FULLER, JOHN	06/15/2019	BRENTWOOD	FULLER, ROSCOE	RICHARDSON, MILDRED	N
DEMSEY, BARBARA	06/27/2019	BRENTWOOD	TIGHE, MICHAEL	BUCKLEY, MARGARET	N
NOSEWORTHY, ARLENE	07/10/2019	BRENTWOOD	MERRILL, SMITH	HORNER, ISABEL	N
LOPEZ, STERLING	07/26/2019	BRENTWOOD	LOPEZ, FREDERICK	HAMILTON, DORIS	N
AUSTIN, KATHARINE	07/30/2019	BRENTWOOD	KALES, DAVIS	BAXTER, BETTY	N
SHERMAN, HAROLD	08/02/2019	BRENTWOOD	SHERMAN, MILTON	BENCE, LOIS	Y
BEAULIEU, NORMAND	08/11/2019	BRENTWOOD	BEAULIEU, NORMAND	BOURGEOIS, LUCILLE	Y
CHARTIER, LINDA	08/22/2019	BRENTWOOD	CHARTIER, ROLAND	BEAN, HILDA	N

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RESIDENT DEATH REPORT

01/01/2019 - 12/31/2019

--BRENTWOOD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
TIBBETTS, JOHN	08/30/2019	BRENTWOOD	TIBBETTS SR, LLOYD	SMART, ELEANOR	Y
GREENLEES, LINDA	09/07/2019	BRENTWOOD	SCHWANKA, FREDERICK	LEIDE, OLGA	N
COVERT, ZOE	09/12/2019	BRENTWOOD	KENNEDY, EDWIN	TURNBULL, ZOE	N
BONER, GEORGE	09/13/2019	BRENTWOOD	BONER, GEORGE	MOYNIHAN, MARGARET	Y
WHAREM, DOUGLAS	09/14/2019	BRENTWOOD	BROWN, CLYDE	BUCKMAN, DAISY	N
STEVENS, MARK	09/17/2019	PORTSMOUTH	STEVENS, LAWRENCE	FARMER, LUELLA	N
JEAN, ROBERT	09/25/2019	BRENTWOOD	JEAN, ORILE	FLIBERT, FLORIDA	Y
MAYNARD, NANCY	09/27/2019	EXETER	CAMIRAND, WILLIAM	GINGRAS, LAURA	N
JEFFREY, ROY	10/01/2019	PORTSMOUTH	JEFFREY, GEORGE	ROY, PERCIE	Y
KEATING, RENEE	10/01/2019	BRENTWOOD	COLLETTE, EDWARD	SENEY, MARION	N
MIKOLYSKI, MARY	10/07/2019	BRENTWOOD	BAILEY, UNKNOWN	UNKNOWN, MARY	N
GODDARD, FLORA	10/13/2019	BRENTWOOD	HERSEY, LEROY	YORK, MILDRED	N
GILMAN JR, GEORGE	10/22/2019	EXETER	GILMAN SR, GEORGE	WELLINGTON, LAUREL	Y
MARSTON SR, FLOYD	10/23/2019	BRENTWOOD	MARSTON, CLARENCE	WOODBURN, DORIS	Y
SNOW, VIRGINIA	10/27/2019	BRENTWOOD	HARMON, STANLEY	BATES, VIVIAN	N
MOODY, WILLIAM	11/01/2019	BRENTWOOD	MOODY, WILLIAM	SIMES, ANNIE	N
GOSSELIN, WILLIAM	11/11/2019	MANCHESTER	GOSSELIN, JOSEPH	DEFRESNE, DELIA	Y
HOWARD, GERALDINE	11/20/2019	BRENTWOOD	CHADWICK, THOMAS	FRENCH, MABEL	N

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RESIDENT DEATH REPORT

01/01/2019 - 12/31/2019

--BRENTWOOD, NH --

Decedent's Name	Death Date	Death Place	Father's/Parent's Name	Mother's/Parent's Name Prior to First Marriage/Civil Union	Military
BILICH, JOAN	11/20/2019	CHESTER	BILICH, LOUIS	MCGINNIS, FLORENCE	N
ROWE, DOROTHY	11/23/2019	MANCHESTER	COLLINS, HERBERT	KOSKINEN, HILJA	N
BROWN, JANET	12/16/2019	BRENTWOOD	LANCASTER, HAROLD	CASWELL, VIOLA	N
BURDEN, ELIZABETH	12/29/2019	BRENTWOOD	BAIN, JAMES	NEWMAN, ARLENE	N
WITTMANN, INGEBORG	12/30/2019	BRENTWOOD	HILBERT, WILHELM	LEINER, MARIA	N
Total number of records 59					

IMPACT FEES ACCOUNT – 2019

Beginning Balance 1/1/2019	\$ 146,091.83
Fees Collected	125,589.00
Interest Income	923.48
Less Disbursements:	
Recreation	22,000.00
Swasey School	12,377.00
Co-op Middle School	2,536.00
Exeter High School	6,576.00
Town Office Bldg	15,386.00
Police Dept	13,336.30
Fire Dept.	0
Library	<u>11,030.00</u>
Subtotal	83,241.30

Balance at 12/31/2019	\$189,363.01
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AMBULANCE REVOLVING FUND - 2019

Balance 1/1/2019	\$284,699.09
Ambulance fees collected	133,204.16
Interest Income	35.24

Less Disbursements:	
Overpayments Refunded	1,220.13
Reimburse General Fund	73,559.07

Balance 12/31/2019	\$ 343,159.29
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POLICE DETAIL REVOLVING FUND - 2019

Balance 1/1/2019	\$ 40,768.03
Police Detail fees collected	115,968.54
Interest Income	543.18

Less: Reimbursements to General Fund	57,495.18
for Payroll related expenses	
Reimburse General Fund for Equipment	5,010.00

Balance 12/31/2019	\$ 94,774.57
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New Hampshire
Department of
Revenue Administration

2019
MS-434

RE #11
AP
ED

Revised Estimated Revenues

Brentwood

(RSA 21-J:34)

For the period beginning January 1, 2019 and ending December 31, 2019

PREPARER'S CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Karen Clement	Town Administrator	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
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Revised Estimated Revenues

Account	Source	Article	Estimated Revenue
Taxes			
3120	Land Use Change Tax - General Fund	01	\$25,000
3180	Resident Tax		\$0
3185	Yield Tax	01	\$10,000
3186	Payment in Lieu of Taxes		\$0
3187	Excavation Tax	01	\$58
3189	Other Taxes		\$0
3190	Interest and Penalties on Delinquent Taxes	01	\$45,000
9991	Inventory Penalties		\$0
Taxes Subtotal			\$80,058
Licenses, Permits, and Fees			
3210	Business Licenses and Permits		\$0
3220	Motor Vehicle Permit Fees	01	\$1,000,000
3230	Building Permits	01	\$60,000
3290	Other Licenses, Permits, and Fees	01	\$3,500
3311-3319	From Federal Government		\$0
Licenses, Permits, and Fees Subtotal			\$1,063,500
State Sources			
3351	Shared Revenues		\$0
3352	Meals and Rooms Tax Distribution	01	\$235,500
3353	Highway Block Grant	01	\$120,865
3354	Water Pollution Grant		\$0
3355	Housing and Community Development		\$0
3356	State and Federal Forest Land Reimbursement		\$0
3357	Flood Control Reimbursement		\$0
3359	Other (Including Railroad Tax)	01	\$8,500
3379	From Other Governments		\$0
State Sources Subtotal			\$364,865
Charges for Services			
3401-3406	Income from Departments	01	\$1,500
3409	Other Charges		\$0
Charges for Services Subtotal			\$1,500
Miscellaneous Revenues			
3501	Sale of Municipal Property		\$20,000
3502	Interest on Investments	01	\$25,000
3503-3509	Other		\$0
Miscellaneous Revenues Subtotal			\$45,000



New Hampshire
Department of
Revenue Administration

2019
MS-434

Revised Estimated Revenues

Account	Source	Article	Estimated Revenue
Interfund Operating Transfers In			
3912	From Special Revenue Funds		\$0
3913	From Capital Projects Funds		\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0
3914O	From Enterprise Funds: Other (Offset)		\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0
3914W	From Enterprise Funds: Water (Offset)		\$0
3915	From Capital Reserve Funds		\$0
3916	From Trust and Fiduciary Funds		\$0
3917	From Conservation Funds		\$0
Interfund Operating Transfers In Subtotal			\$0
Other Financing Sources			
3934	Proceeds from Long Term Bonds and Notes		\$0
Other Financing Sources Subtotal			\$0
Total Revised Estimated Revenues and Credits			\$1,554,923



Revised Estimated Revenues Summary

Subtotal of Revenues	\$1,554,923
Unassigned Fund Balance (Unreserved)	\$0
(Less) Emergency Appropriations (RSA 32:11)	\$0
(Less) Voted from Fund Balance	\$9,984
(Less) Fund Balance to Reduce Taxes	\$0
Fund Balance Retained	(\$9,984)
Total Revenues and Credits	\$1,564,907
Requested Overlay	\$0



Proposed Budget

Brentwood

For the period beginning January 1, 2019 and ending December 31, 2019

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: February 20, 2019

BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
<u>Heather Ledwith</u>	<u>Bud Comm Chair</u>	<u>[Signature]</u>
<u>Melissa M. Hunter</u>	<u>Bud Comm Member</u>	<u>[Signature]</u>
<u>Elizabeth Faria</u>	<u>Bud Comm Member</u>	<u>[Signature]</u>
<u>Robert D. Martineau</u>	<u>Seaboard Chair</u>	<u>[Signature]</u>
<u>Melissa A. Litchfield</u>	<u>School Board Chair</u>	<u>[Signature]</u>
<u>Kris Magnuston</u>	<u>Bud Comm</u>	<u>[Signature]</u>
<u>Michelle Soudut</u>	<u>Budget Comm Secretary</u>	<u>[Signature]</u>

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For assistance please contact:
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New Hampshire
Department of
Revenue Administration

2019
MS-737

Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
General Government								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
4130-4139	Executive	01	\$135,634	\$141,530	\$145,684	\$0	\$145,684	\$0
4140-4149	Election, Registration, and Vital Statistics	01	\$58,432	\$68,128	\$67,295	\$0	\$67,295	\$0
4150-4151	Financial Administration	01	\$202,745	\$221,651	\$215,836	\$0	\$215,836	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0	\$0	\$0
4153	Legal Expense	01	\$19,081	\$27,002	\$27,002	\$0	\$27,002	\$0
4155-4159	Personnel Administration		\$0	\$0	\$0	\$0	\$0	\$0
4191-4193	Planning and Zoning	01	\$100,319	\$109,125	\$114,049	\$0	\$114,049	\$0
4194	General Government Buildings	01	\$59,514	\$68,055	\$83,882	\$0	\$83,882	\$0
4195	Cemeteries	01	\$9,276	\$10,468	\$11,788	\$0	\$11,788	\$0
4196	Insurance	01	\$104,559	\$105,559	\$111,585	\$0	\$111,585	\$0
4197	Advertising and Regional Association	01	\$14,837	\$14,837	\$15,037	\$0	\$15,037	\$0
4199	Other General Government	01	\$36,987	\$37,826	\$36,827	\$0	\$36,827	\$0
General Government Subtotal			\$740,384	\$804,181	\$828,985	\$0	\$828,985	\$0
Public Safety								
4210-4214	Police	01	\$820,912	\$825,791	\$920,507	\$0	\$920,507	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0	\$0	\$0
4220-4229	Fire	01	\$456,296	\$489,353	\$482,036	\$0	\$482,036	\$0
4240-4249	Building Inspection	01	\$61,345	\$62,915	\$71,034	\$0	\$71,034	\$0
4290-4298	Emergency Management	01	\$50	\$14,875	\$14,875	\$0	\$14,875	\$0
4299	Other (Including Communications)	01	\$26,500	\$30,500	\$30,500	\$0	\$30,500	\$0
Public Safety Subtotal			\$1,365,103	\$1,423,434	\$1,518,952	\$0	\$1,518,952	\$0
Airport/Aviation Center								
4301-4309	Airport Operations		\$0	\$0	\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
Highways and Streets								
4311	Administration		\$23,630	\$23,630	\$0	\$0	\$0	\$0
4312	Highways and Streets	01	\$449,385	\$517,401	\$552,643	\$0	\$552,643	\$0
4313	Bridges		\$0	\$0	\$0	\$0	\$0	\$0
4316	Street Lighting	01	\$0	\$250	\$250	\$0	\$250	\$0
4319	Other		\$0	\$0	\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$473,015	\$541,281	\$552,893	\$0	\$552,893	\$0
Sanitation								
4321	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4323	Solid Waste Collection	01	\$170,773	\$173,821	\$177,115	\$0	\$177,115	\$0
4324	Solid Waste Disposal	01	\$97,319	\$104,685	\$104,685	\$0	\$104,685	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0	\$0	\$0
4326-4329	Sewage Collection, Disposal and Other		\$0	\$0	\$0	\$0	\$0	\$0
Sanitation Subtotal			\$268,092	\$278,506	\$281,800	\$0	\$281,800	\$0
Water Distribution and Treatment								
4331	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0	\$0	\$0
4335-4339	Water Treatment, Conservation and Other		\$0	\$0	\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Electric								
4351-4352	Administration and Generation		\$0	\$0	\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0	\$0	\$0



Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
Health								
4411	Administration		\$0	\$0	\$0	\$0	\$0	\$0
4414	Pest Control	01	\$7,118	\$7,152	\$9,842	\$0	\$9,842	\$0
4415-4419	Health Agencies, Hospitals, and Other	01	\$0	\$1	\$1	\$0	\$1	\$0
	Health Subtotal		\$7,118	\$7,153	\$9,843	\$0	\$9,843	\$0
Welfare								
4441-4442	Administration and Direct Assistance	01	\$2,907	\$7,407	\$7,407	\$0	\$7,407	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$3,750	\$3,750	\$0	\$0	\$0	\$0
	Welfare Subtotal		\$6,657	\$11,157	\$7,407	\$0	\$7,407	\$0
Culture and Recreation								
4520-4529	Parks and Recreation	01	\$70,785	\$73,739	\$73,047	\$0	\$73,047	\$0
4550-4559	Library	01	\$193,153	\$245,648	\$258,986	\$0	\$258,986	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0	\$0	\$0
	Culture and Recreation Subtotal		\$263,938	\$319,387	\$332,033	\$0	\$332,033	\$0
Conservation and Development								
4611-4612	Administration and Purchasing of Natural Resources	01	\$15,276	\$19,660	\$20,414	\$0	\$20,414	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0	\$0	\$0
	Conservation and Development Subtotal		\$15,276	\$19,660	\$20,414	\$0	\$20,414	\$0



New Hampshire
Department of
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Appropriations

Account	Purpose	Article	Actual Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
Debt Service								
4711	Long Term Bonds and Notes - Principal	01	\$301,700	\$301,700	\$295,000	\$0	\$295,000	\$0
4721	Long Term Bonds and Notes - Interest	01	\$133,065	\$133,067	\$116,713	\$0	\$116,713	\$0
4723	Tax Anticipation Notes - Interest	01	\$0	\$30,000	\$30,000	\$0	\$30,000	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0	\$0	\$0
Debt Service Subtotal			\$434,765	\$464,767	\$441,713	\$0	\$441,713	\$0
Capital Outlay								
4901	Land		\$0	\$0	\$0	\$0	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$0	\$129,695	\$0	\$0	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0	\$0	\$0
4909	Improvements Other than Buildings		\$0	\$365,000	\$0	\$0	\$0	\$0
Capital Outlay Subtotal			\$0	\$494,695	\$0	\$0	\$0	\$0
Operating Transfers Out								
4912	To Special Revenue Fund		\$0	\$0	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund		\$0	\$0	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport		\$0	\$0	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric		\$0	\$0	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer		\$0	\$0	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water		\$0	\$0	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds		\$0	\$0	\$0	\$0	\$0	\$0
4919	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal			\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Budget Appropriations					\$3,994,040	\$0	\$3,994,040	\$0



New Hampshire
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Revenue Administration

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MS-737

Special Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
4915	To Capital Reserve Fund		\$0	\$0	\$0	\$0
4916	To Expendable Trust Fund		\$0	\$0	\$0	\$0
4917	To Health Maintenance Trust Funds		\$0	\$0	\$0	\$0
4901	Land	02	\$150,000	\$0	\$150,000	\$0
		<i>Purpose: Martin Property</i>				
4915	To Capital Reserve Fund	03	\$17,000	\$0	\$17,000	\$0
		<i>Purpose: CRF Solar Array</i>				
4915	To Capital Reserve Fund	04	\$20,000	\$0	\$20,000	\$0
		<i>Purpose: CRF Software for Municipal Operations</i>				
4915	To Capital Reserve Fund	05	\$20,000	\$0	\$20,000	\$0
		<i>Purpose: CRF IT Hardware</i>				
4915	To Capital Reserve Fund	06	\$25,000	\$0	\$25,000	\$0
		<i>Purpose: CRF Revaluation</i>				
4915	To Capital Reserve Fund	07	\$50,000	\$0	\$0	\$50,000
		<i>Purpose: CRF Maintenance of Town Buildings</i>				
4915	To Capital Reserve Fund	08	\$15,000	\$0	\$15,000	\$0
		<i>Purpose: CRF Highway Vehicles/Equipment</i>				
4915	To Capital Reserve Fund	09	\$9,984	\$0	\$9,984	\$0
		<i>Purpose: CRF FD Vehicle Replace - fund balance</i>				
4915	To Capital Reserve Fund	10	\$50,000	\$0	\$50,000	\$0
		<i>Purpose: CRF Repair of Town Bridges</i>				
4915	To Capital Reserve Fund	13	\$100,000	\$0	\$0	\$100,000
		<i>Purpose: CRF Police Station</i>				
4915	To Capital Reserve Fund	14	\$75,000	\$0	\$0	\$75,000
		<i>Purpose: CRF FD Vehicle Replacement</i>				
Total Proposed Special Articles			\$531,984	\$0	\$306,984	\$225,000



Individual Warrant Articles

Account	Purpose	Article	Selectmen's Appropriations for period ending 12/31/2019 (Recommended)	Selectmen's Appropriations for period ending 12/31/2019 (Not Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Recommended)	Budget Committee's Appropriations for period ending 12/31/2019 (Not Recommended)
4445-4449	Vendor Payments and Other	15	\$500	\$0	\$500	\$0
		Purpose: CASA				
4445-4449	Vendor Payments and Other	16	\$3,050	\$0	\$3,050	\$0
		Purpose: Haven				
4445-4449	Vendor Payments and Other	18	\$750	\$0	\$750	\$0
		Purpose: TASC				
4445-4449	Vendor Payments and Other	17	\$1,500	\$0	\$1,500	\$0
		Purpose: One Sky				
4445-4449	Vendor Payments and Other	19	\$1,000	\$0	\$1,000	\$0
		Purpose: The Chamber Children's Fund				
4902	Machinery, Vehicles, and Equipment	11	\$88,995	\$0	\$88,995	\$0
		Purpose: FD Lease				
4909	Improvements Other than Buildings	12	\$400,000	\$0	\$400,000	\$0
		Purpose: Road Repair				
Total Proposed Individual Articles			\$495,795	\$0	\$495,795	\$0



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Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Selectmen's Estimated Revenues for period ending 12/31/2019	Budget Committee's Estimated Revenues for period ending 12/31/2019
Taxes					
3120	Land Use Change Tax - General Fund	01	\$106,250	\$89,250	\$89,250
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	01	\$9,116	\$9,116	\$9,116
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax	01	\$85	\$85	\$85
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	01	\$48,639	\$35,000	\$35,000
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$164,090	\$133,451	\$133,451

Licenses, Permits, and Fees

3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees	01	\$1,097,750	\$925,000	\$925,000
3230	Building Permits	01	\$54,201	\$60,000	\$60,000
3290	Other Licenses, Permits, and Fees	01	\$4,006	\$3,500	\$3,500
3311-3319	From Federal Government		\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$1,155,957	\$988,500	\$988,500

State Sources

3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	01	\$235,500	\$235,500	\$235,500
3353	Highway Block Grant	01	\$120,797	\$120,865	\$120,865
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)	01	\$8,136	\$8,500	\$8,500
3379	From Other Governments		\$0	\$0	\$0
State Sources Subtotal			\$364,433	\$364,865	\$364,865



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		Revenues			
Account	Source	Article	Actual Revenues for period ending 12/31/2018	Selectmen's Estimated Revenues for period ending 12/31/2019	Budget Committee's Estimated Revenues for period ending 12/31/2019
Charges for Services					
3401-3406	Income from Departments	01	\$1,550	\$1,500	\$1,500
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$1,550	\$1,500	\$1,500
Miscellaneous Revenues					
3501	Sale of Municipal Property		\$0	\$0	\$0
3502	Interest on Investments	01	\$26,669	\$5,000	\$5,000
3503-3509	Other		\$0	\$0	\$0
Miscellaneous Revenues Subtotal			\$26,669	\$5,000	\$5,000
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds		\$0	\$0	\$0
3916	From Trust and Fiduciary Funds		\$0	\$0	\$0
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$0	\$0	\$0
Other Financing Sources					
3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	09	\$0	\$9,984	\$9,984
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$0	\$9,984	\$9,984
Total Estimated Revenues and Credits			\$1,712,699	\$1,503,300	\$1,503,300



Budget Summary

Item	Period ending 12/31/2018	Selectmen's Period ending 12/31/2019 (Recommended)	Budget Committee's Period ending 12/31/2019 (Recommended)
Operating Budget Appropriations		\$3,994,040	\$3,994,040
Special Warrant Articles	\$282,000	\$531,984	\$306,984
Individual Warrant Articles	\$500,745	\$495,795	\$495,795
Total Appropriations	\$4,624,891	\$5,021,819	\$4,796,819
Less Amount of Estimated Revenues & Credits	\$1,404,332	\$1,503,300	\$1,503,300
Estimated Amount of Taxes to be Raised	\$3,220,559	\$3,518,519	\$3,293,519



Supplemental Schedule

1. Total Recommended by Budget Committee	\$4,796,819
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$295,000
3. Interest: Long-Term Bonds & Notes	\$116,713
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (<i>Sum of Lines 2 through 5 above</i>)	\$411,713
7. Amount Recommended, Less Exclusions (<i>Line 1 less Line 6</i>)	\$4,385,106
8. 10% of Amount Recommended, Less Exclusions (<i>Line 7 x 10%</i>)	\$438,511
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (<i>Line 1 + Line 8 + Line 11 + Line 12</i>)	\$5,235,330

2019 Salaries

<u>Employee Name</u>	<u>Department</u>	<u>Wages & OT</u>	<u>Private Details</u>	<u>Gross Wages</u>
Abele, George	PD	89950.36	9,642.00	99,592.36
Arcieri, Ellen	PD	66,288.45	1,100.00	67,388.45
Arsenault, Jared	PD	15,888.81	1,408.00	17,296.81
Artimovich, Andrew	Selectman	3,200.00		3,200.00
Belanger, Christine	PD	46,313.43		46,313.43
Benoit, Sueanne	Welfare	2,700.00		2,700.00
Benshemmer, Jenna	LIB	144.00		144.00
Bergeron, Matthew	FD	3,883.26		3,883.26
Bickum, Andrea	PB	37,477.63		37,477.63
Bird, Joseph	FD	71,939.27	660.00	72,599.27
Brightman, Mark	FD	15,005.54		15,005.54
Buendia Becerra, Gloria	Finance	32,782.30		32,782.30
Campbell, William	FD	1,279.57		1,279.57
Challinor, Adinara	FD	7,235.50		7,235.50
Christiansen, Kenneth	Selectman	2,523.08		2,523.08
Clement, Karen	Town Admin	74,165.00		74,165.00
Coppola, Katie	LIB	1,182.50		1,182.50
Culligan, Keith	FD	7,274.00		7,274.00
Cynewski, Alyssa	FD	14,941.20		14,941.20
Dame, Michael	FD	44,638.70		44,638.70
Decatur, Edwin	FD	713.56		713.56
Demeritt, Duane	HWY	14,484.37		14,484.37
Dennehy, Jocelyn	REC	3,303.70		3,303.70
Devenish, David	HWY	374.36		374.36
Donis-Wahl, Kiki	LIB	6,817.24		6,817.24
Ellis, Jonathan	Treasurer	8,010.00		8,010.00
Faria, Bill	ACO	3,200.00		3,200.00
Flinders, Tracy	TC/TX	16,453.75		16,453.75
Frederick, Pamela V.	LIB	4,278.00		4,278.00
Frizzell, Jonathan	FD	40.24		40.24
Gagnon Jr, Robert	PD	16,477.24	3,190.00	19,667.24
Gagnon, Jason	REC	1,967.50		1,967.50
Gallant, Joyce	Dep. Treas.	2,160.00		2,160.00
Gauthier, Kenneth	PD	63,195.11	6,764.00	69,959.11
Graham, Warren	HWY	9,805.91		9,805.91
Grant, Jason	FD	5,654.64		5,654.64
Gray, Andrew	REC	39,295.67		39,295.67
Greeley, Michael	PD	821.94	176.00	997.94
Greenbaum, Andrew	FD	2,304.00		2,304.00
Hall, Mary	LIB	1,785.00		1,785.00
Holston, Kurt	PD	478.31		478.31
Isabel, John	FD	4,598.45		4,598.45
Kaiser, Kip	Building Insp	51,635.85		51,635.85
Keegal, Joyce	LIB/TOB/CEM	30,077.60		30,077.60
Kenyon, Erika	FD	3,107.38		3,107.38
Kenyon, William F.	FD	3,192.04		3,192.04
Kilrain, Michael	FD	15,406.46		15,406.46
King, Peter	FD	1,289.95		1,289.95

<u>Employee Name</u>	<u>Department</u>	<u>Wages & OT</u>	<u>Private Details</u>	<u>Gross Wages</u>
Kneeland, Kevin	PD	37,207.04	9,794.25	47,001.29
Kozacka, Albert	FD	3,727.82		3,727.82
Labonte, Julie	FD	5,074.30		5,074.30
Lazott-Croteau, Stephanie	FD	18,929.50		18,929.50
Leach, Thomas	FD	3,029.76		3,029.76
LeJeune, Vanessa	FD	929.13		929.13
Lindeman, Timothy	FD	4,791.63		4,791.63
Lindsay, Heather	LIB	40,305.01		40,305.01
Mantegari, Robert	Selectman	3,600.00		3,600.00
Marquis, Colin	REC	627.16		627.16
Mason, Carrie	FD	1,305.77		1,305.77
Matheson, Ian	ACO	1,785.00		1,785.00
Matthews, Olivia	FD	40.28		40.28
McInnis, Francis	PD	36,244.20	7,450.50	43,694.70
McNaughton, Elise	FD	271.90		271.90
Menter, David	Selectman	676.92		676.92
Miller, Joyce	LIB	4,374.00		4,374.00
Miner, Abigail	REC	2,722.50		2,722.50
Mitchell, Erin	FD	3,403.47		3,403.47
Mowbray, Rachel	LIB	5,074.55		5,074.55
Murphy, Richard	EMD	161.52		161.52
Newell, Casey	FD	503.53		503.53
Patch, Kristin	TC/TX	26,318.41		26,318.41
Pelletier, Scott	HWY	418.00		418.00
Poder, Jeremy	FD	5,400.00		5,400.00
Polanco, Julissa	PD	17,624.83		17,624.83
Robinson, Wayne	PD/HWY	75,271.30		75,271.30
Rothwell, Christopher	PD	978.23	2,332.00	3,310.23
Roy, David	PD	22,856.75		22,856.75
Seely, Sean	PD	11,884.82	6,879.00	18,763.82
Silva, Brenda	FD	3,528.28		3,528.28
Siudut, Michelle	BudCom	337.13		337.13
Smith, Jeremy	HWY	31,469.90		31,469.90
St. Hilaire, Kathy	PB	7,475.22		7,475.22
Tennant, Katarina	FD	23,179.50		23,179.50
Thompson, Phyllis	TC/TX, Selectman	3,800.00		3,800.00
Tilbe, Jr., Donald	FD	1,784.26		1,784.26
Turner, Joshua	PD	9,312.93	1,599.00	10,911.93
Turner, Marc	PD	7,754.72		7,754.72
Vadeboncoeur, Donna	FD	5,506.20		5,506.20
Wahl, Olivia	LIB	1,787.07		1,787.07
Wicks, Daniel	PD	67,328.86	1,379.00	68,707.86
Wiers, Janice	LIB	52,433.20		52,433.20
Williams, Allison	REC	3,393.00		3,393.00
Wood, Horace	PD	1,048.77		1,048.77
Worcester, Jeremy	PD	23,220.29	7,712.00	30,932.29
Woss, Daphne	TC/TX	40,734.72		40,734.72
Totals		1,469,372.25	60,085.75	1,529,458.00

TREASURER'S REPORT

December 31, 2019

Cash on Hand, General Fund, 12/31/2018	\$6,514,400.36
Plus:	
2019 Receipts – General Operations	18,267,731.97
Interest Income	44,145.68
Total Cash & Receipts	24,826,278.01
Less:	
2019 Disbursements – General Operations	17,966,293.47
Transfer to “Target” Account	50,000.00
Transfers to Impact Fee Accounts	125,589.00
Transfer to Recreation Account	4160.00
Transfer to Conservation Fund	6080.00
Total Disbursements	18,152,122.47
Cash on Hand, General Fund, 12/31/2019	6,674,155.54
General Fund Checking Account	94,976.87
Citizens Bank Money Market Account and CD's	6,579,178.67
Total Cash on Hand	\$6,674,155.54



22 Dalton Road

Trustees of The Mary E. Bartlett Memorial Library

Brentwood, New Hampshire 03833-6000



(603) 642-3355

2019 Annual Report

2019 was a year in which successful change was encouraged, and the library found new ways to be useful and fun to a growing and increasingly sophisticated clientele.

Personnel: Heather Lindsay was named Children's Librarian of the Year by the CLNH, a division of NH Library Association. Her innovative program ideas and social media outreach were two of the driving forces in this decision. Awesome and well done, Heather!

In August, the library hired a new part time library assistant, Mary Hall, and a substitute library assistant, Katie Coppola. Mary comes to us with twelve years of library experience, and Katie is new to library service. Both bring great talent and enthusiasm, and have immersed themselves in service to our patronage. We are very fortunate to welcome them and their unique skill sets.

Library Director Janice Wiers and Heather attended classes, workshops, webinars, and meetings throughout the year. In addition, a new Interlibrary Loan system became operational state-wide. Several staff members trained extensively and are now able to fulfill patron requests more expeditiously.

Operations: Programming in 2019 included musical performances, theater, a 2nd annual community talent show, historical programs, visits by authors and nature programs. Veteran programs, craft classes, several book clubs, tech tutoring, writing programs, storytimes, and many multi-generational drop-in programs were also presented. Art continues to be a focus with new monthly displays and programs focused on art instruction.

The library furthered its collaboration with Swasey School this year. Principal Ron Kew invited Janice and Heather to share upcoming library programs at monthly Swasey Shindigs. This has resulted in increased attendance at many events.

Outreach has been and continues to be a priority, with visits to other libraries, attendance at local and state meetings, and working with other town departments and committees. MEB initiated the development of a shared town planning calendar with the goals of enhancing intra-town communications, stretching resources and avoiding calendar overlaps in scheduling. So far, two groups have contributed to the calendar and we look forward to others joining in this effort.

The library has long been a gathering place for the whole community, and happily this is continuing. In 2019, we saw patrons come in to browse, play games, do independent craft projects, have tutoring sessions, socialize with existing friends and meet new ones. We were especially excited to see young children forming friendships during storytimes and other programs.

The Summer Reading Program was a huge success, with children and adults of all ages participating in the fun. Participation increased markedly over last year, and we look forward to seeing it grow further in this and future years!

The Friends of the Library held regular book sales and fund-raising events. Museum pass use was evaluated and a few were discontinued in favor of trying some new ones. Donations this year included Great Stone Face books, storytime toys and a new projector. The Friends financed several programs throughout the year, which importantly added to the scope of what the library was able to offer. We are most grateful for their support!

Premises and Equipment: 2019 brought many building challenges. Lighting was updated with an LED retrofit. We scrambled to repair the roof when leaks were spotted in two areas of the building. The need for a new workstation escalated from necessary to critical and is now underway, funded by impact fees. Additionally, an area dedicated to our young adult patrons was begun, and many other smaller repairs and updates were completed, and/or started, as well. In addition, the Friends of the Library funded the refinishing of the basement floor, and we are most thankful for this help.

Summing It Up: The *sine qua non* of the library's success is the superior quality of its interface with the community. This is multi-faceted, ranging from toddlers captivated by storytimes to young and senior adults looking for information, entertainment, or activities with friends. Managing and enhancing the interface, which includes the vast and growing traffic on the internet and social networks, is up to the library staff, and as the statistics confirm, they are doing it very well. We are proud of them and grateful for their dedicated service. The future, with this team, is bright.

Respectfully submitted by the Trustees of the Library

Brentwood MEB Library -- Summary Financial Report

Year 2019

Received

			<u>Full Year 2019</u>	<u>Budget</u>
40100 · Copy/Fax			27.20	N
40200 · Donations, including non-resident cards			846.16	O
40400 · Program Donations			1,000.00	
40500 · Lost Books/Resale Books			167.64	B
41000 - Morrill Library Trust Fund			0.00	U
42000 - Friends of the Library			590.36	D
43000 - Grants			200.00	G
46000 - Meeting Room Fees			120.00	E
48000 - Special Funds			1,000.00	T
49900 - Miscellaneous, including Petty Cash			616.86	
49000 · Town Appropriation			66,300.00	66,300.00
<u>Total Received</u>			<u>70,868.22</u>	<u>66,300.00</u>

Expended

			<u>Full Year 2019</u>	<u>Budget</u>
<u>Operating Expenses</u>				
50000 · Media			33,628.72	30,000.00
60000 · Building Maintenance			4,943.87	5,000.00
61000 · Catalog/Circulation System			2,878.31	2,100.00
62000 · Electricity			5,666.87	6,000.00
63000 · Equipment			1,708.60	5,000.00
64000 · Computers			(428.38)	1,260.00
65000 · Furnishings			939.55	100.00
67000 · Heating			2,595.37	5,400.00
68000 · Telephone			1,545.50	1,240.00
69800 - Uncategorized Expenses			2,157.45	0.00
70000 · Programs			4,897.79	4,000.00
80000 · Professional Development			1,707.72	2,000.00
85000 · Supplies			4,092.46	4,000.00
90000 · Other Expenses			94.84	200.00
<u>Total Operating Expenses</u>			<u>66,428.67</u>	<u>66,300.00</u>
<u>Compensation and Benefits</u>			<u>174,685.87</u>	<u>192,685.97</u>
<u>Total Expended</u>			<u>241,114.54</u>	<u>258,985.97</u>

Statistics

			<u>Programs</u>	
Items circulated	33,806			
New patrons	187	Number of Programs		362
Museum passes used	195	Youth Program Attendance		1,982
Audiobooks & E-book downloads	5,520	Adult Program Attendance		1,797
Summer Reading Prog. Participants	240	Total Program Attendance		3,779
Visitor headcount	21,097			

REPORT OF THE PLANNING BOARD 2019

Honorable Board of Selectmen
Citizens of Brentwood

This is the fourth year that Truslow Resource Counseling, LLC has provided a study of the surface water quality sampling that evaluates the quality of water that enters Brentwood from the West at Fremont and exits on the East to Exeter. The results of this year's monitoring again showed that Brentwood's nitrate levels were very low. The surface water quality study is a result of the excess nitrogen loading that is ending up in the Great Bay Estuary, as determined by the Department of Environmental Services. Both the Planning Board and Conservation Commission agree that these studies are important in assessing the water quality and have budgeted this for 2020. However, the program has been put on hold while a small work group evaluates the current four years of data, re-establishes the goals and formulates an action plan for reducing nitrogen loads. This group will come back to both the Planning Board and Conservation Commission with their recommendations. The 2016-2019 water sampling reports are available for review at the Planning Board office.

A new community profile chapter of the Master Plan is currently being prepared by the Town Planner and will be completed in January of 2020.

In 2019 the Planning Board approved or conditionally approved the following applications: One 2-lot residential subdivision, 2 residential lot line adjustments, 4 commercial site plan reviews, 4 amendments to previously approved site plans, 3 expedited amendments to previously approved site plans, 2 conditional use permit applications from Eversource (PSNH), the supplier for most of the electricity for Brentwood, came before the Planning Board twice for approvals to work on updating their transmission lines. The Planning Board was also presented with 1 cluster development site plan review (*in progress*), 4 design reviews, 3 preliminary consultations, 3 application withdrawals and the Board received 2 letters for changes in tenancy and voted on four (4) zoning amendments to go on the ballot. The Zoning Board of Adjustment had 3 cases which included 4 variances approved in the commercial zone and one SE in the residential zone that has been continued to February 10, 2020. The Zoning Board is currently looking for alternates!

The Planning Board would like to congratulate Kathy St. Hilaire on her retirement! Kathy retired in January of 2019 and was the Administrative Assistant to the Planning and Zoning Boards for almost 19 years! Both Boards wish her a happy and healthy retirement and a heart-felt THANK YOU for her dedication, professionalism and many years of outstanding service to the Town of Brentwood. Andrea Bickum is Kathy's replacement as Brentwood's Administrative Assistant for the Planning and Zoning Boards and has done, and continues to do, an outstanding job! We were extremely lucky to find Andrea as her prior experience, dedication, work ethic and professionalism is invaluable and has made the transition seamless. Welcome Andrea!

The Planning Board continually works to meet the needs and goals of Brentwood as stewards of the use of the land in our community. The Board meets on the first and third Thursdays and encourages residents to attend the meetings.

Respectfully submitted,
Bruce J. Stevens
Chairman, Planning Board



BRENTWOOD FIRE DEPARTMENT

419 Middle Road
Brentwood, New Hampshire 03833
Phone (603) 642-8132



Board of Selectman

Residents of Brentwood

For the year ending 2019 the Fire Department responded to 327 Fire Emergencies, 411 EMS Emergencies, and 338 Service Calls.

As I am coming to the end of my first year as Chief, I would like to thank the town for its ongoing support. The year has been both fulfilling and challenging.

We have made a few promotions this year. Alyssa Cynewski has been promoted to Captain, and she is running our EMS Division. Tim Lindeman oversees EMS training and I have also added a new EMS Crew Chief, Erika Kenyon. Her responsibility will be to help with new members in EMS and support the officers. We have also added some new call members.

The dedication and time that it takes to be on a call department is becoming increasingly difficult and I am proud of this group of individuals for the time and effort they give.

We are always looking for individuals who are looking to take on a challenge. If interested, stop by or call the fire station at 642-8132.

I would like to thank the members of the department, the Fire Association, and the Ladies Auxiliary for their support.

Respectfully Submitted

Joseph Bird, Fire Chief



Ellen Arcieri
Chief of Police

Brentwood Police Department

1 Dalton Road

Brentwood, NH 03833

Tel: (603) 642-8817 Fax: (603) 642-3165

E-mail: info@brentwoodpd.com

BRENTWOOD POLICE DEPARTMENT

2019 ANNUAL REPORT

It is an honor and privilege to serve as your Police Chief and lead the twelve dedicated members of your police department. This report highlights the department activities for 2019.

BRENTWOOD POLICE DEPARTMENT'S MISSION STATEMENT

The Brentwood Police Department is dedicated to improving the quality of life by creating a safe environment in partnership with the people we serve. We act with integrity to reduce fear and crime while treating all with respect, compassion, and fairness. We strive to achieve this while maintaining the same close-knit small town feel that the citizens have come to know and expect.

DEPARTMENT OVERVIEW

Presently, the Brentwood Police Department provides public safety to the Brentwood community and consists of a police chief, ten sworn police officers, an investigator, an administrative assistant, and a contractual prosecutor. This year the Brentwood Police handled 11,505 calls for service. Our priority is to protect and serve the Brentwood community at the highest level of professionalism, integrity, and compassion. Our officers and staff are dedicated to improving the quality of life by creating a safe environment in partnership with the people they serve while enforcing the NH state laws and local ordinances. We work in partnership with regional task forces such as the Seacoast Emergency Response Team (SERT), the Internet Crimes against Children (ICAC), the Seacoast Child Advocacy Center (CAC), the New Hampshire State Police (NHSP), the Rockingham County Sheriff's Office, various drug investigation units, and federal law enforcement agencies.

This past year saw the retirements and resignations of Captain David Roy, Sergeant Horace Wood III, Detective Mark Turner, Officer Jared Arsenault, Officer Kurt Holston, Officer Michael Greely, and Officer Chris Rothwell. In return, there were numerous new hires with Sergeant Dan Wicks, Officer Kevin Kneeland, Officer Francis McGinnis, Officer Julissa Polanco, Officer Robert Gagnon, and Officer Sean Seely.

K-9 Officer George Abele was promoted to the rank of Corporal and Officer Ken Gauthier performed dual duties as a patrolman and detective. Officer Ken Gauthier will be promoted to the specialized position of detective in 2020.

To help combat the current opioid/drug epidemic, the Brentwood police participated in the D.E.A. National Drug Take Back program in 2019 and will continue its efforts in 2020. The Drug Take Back Day provides the public a place to dispose of unused or expired prescription drugs. We will post future Drug Take Back dates on the Brentwood Police website and our Facebook

page. Brentwood Police maintained its active membership and participation to the Rockingham County Sheriff's Department Drug Task Force to continue fighting opioid/drug epidemic and is still an affiliate with the New Hampshire Internet Crimes against Children task force (ICAC).

The police research facility committee is continuing its exploration of a new police department due to deficiencies and safety and health concerns with the existing facility. Senior engineering students from Norwich University and Keene State College completed comprehensive site and building designs on existing town owned land.

Brentwood Police Officers responded to the following calls for service in 2019. Not all categories have been reported in this report, however, the calls for service category encompasses all categories reported by our records management system.

Calls for Service	11,505	Assist Other Agency	38
Arrests	83	Civil Stand-by	11
Incidents	281	Civil Complaint	1
MV accidents	125	Complaint	36
MV stops	2389	Civil Process	103
Building checks	3,088	Criminal Threatening	5
Alarms	149	Criminal Mischief	3
Animal Control	330	Criminal Trespass	4
Assaults	3	Disturbance	8
Burglaries	13	Drug/Narcotic Violations	6
Domestic Disputes	19	Domestic Disturbance	19
Medical emergencies	324	Directed Patrol	1891
Well- being checks	67	Driving while Intoxicated	8
Sex offender registrations	2	Fights	2
Thefts	36	Follow-up	230
Untimely deaths	3	Harassment	11
911 Abandoned/Hang-up	51	Suicidal events	18
Assist Citizen	145	Hazmat Incident	1
Larceny/Forgery Fraud	4	Involuntary Emergency Hospitalization	9
Loud Noise Complaint	11	Illegal Dumping	8
Medical Emergency	161	Police Only Info	111
Medical Emergency with ALS	163	Investigation	281
Missing Person	2	Intoxicated subject	3
MV complaints	72	Juvenile Offenses	15
Reckless Operation	128		

The Brentwood Police Department will continue to serve the Brentwood community with dedication and professionalism to our duties. Thank You for your support and dedication. If you ever have any questions or concerns please feel free call my office at any time at (603) 642-8817 or earcieri@brentwoodpd.com. Thank you.

Ellen M. Arcieri
Chief of Police
Brentwood Police Department

Report from Code Enforcement,

Building Dept.

Permits issued 2019	286
Permit fees collected	\$ 80,452.00
Estimated Value of work permitted	\$ 11,800,039.00

Fees have offset the budget over the past 3 years

New Dwellings	30	Additions	8	Decks	3	Pools	9
Electric	98	Plumbing	35	Misc.	92	Solar	11

18 Zoning code issues were investigated or pursued.

Project management of 14 building /maintenance projects were completed.

The State of NH has adopted new Building Codes in 2019 and they are being implemented by this Dept.

This Dept. works with the Fire Dept. Police Dept. Town Planner and Administrator to maintain safety within the Town.

Respectively Submitted



Kip J Kaiser

Building inspector / Code Enforcement

BRENTWOOD HIGHWAY DEPARTMENT 2019 REPORT

To: The Brentwood Board of Selectmen and the Citizens/Tax Payers of the Town of Brentwood

The Brentwood Highway Department is responsible for the maintenance of approximately 67 miles of roadway (one way).

The Highway Department is open Monday-Friday 8:00am to 4:30pm. The non-emergency phone number is **775-7654**. If it is an emergency please call 9-1-1.

Material is accepted at the transfer station located at the Highway shed. The operator licenses obtained limits the material that may be accepted at this location. This site is available to residents of Brentwood. Please refer to the town's website for a detailed listing of the items permitted.

Road Maintenance Conducted

1. Rowell Road East was reclaimed, fine graded and compact 2 ½" bituminous shoulders, improving drainage. Trees were cleared and a vertical granite curb was put in.
2. Bartlett Road was reclaimed, fine graded and compact 2 ½" bituminous concrete with shoulders.
3. Peabody Drive: cleared all ¼" cracks with hot air lance, sealed cracks with hot applied modified rubber/bituminous sealant
4. Pavement improvement at the bridge at the Pickpocket Dam.

This year we also did a lot of brush cutting along all roads.

I would like to thank the Highway personnel , the Brentwood Board of Selectmen and Town Administrators, Ladies Auxiliary, the Brentwood Police Department, the Brentwood Fire Department, residents and the various agencies in town that assisted the Highway Department throughout the year.

Respectfully Submitted,

Wayne Robinson
Road Agent

To the Board of Selectmen and Citizens of Brentwood:

It is the desire of the Cemetery Trustees to provide the residents of Brentwood a well-groomed and peaceful country cemetery where those who visit will benefit from a calm and satisfying experience. Consequent to this responsibility, a comprehensive set of Rules & Regulations and Policies have been adopted and revised over the past year. Copies are available through the Superintendent of Cemeteries and the Cemetery Clerk. Selected pages of the Rules & Regulations and Policies as well as notices of upcoming events are posted in the NEW kiosk at the entrance of Tonry Cemetery. Thank you to Eagle Scout Reese Idell and Boy Scout Troop 337 for refurbishing and relocating our Kiosk, as well as giving our well house and the Tonry Cemetery sign post a fresh coat of paint.

Tonry cemetery saw a bit of a change in its landscape. After much consideration and discussion with arborists and other tree professionals, the arduous decision was made to have Knowles Tree Service remove the cherry tree in the south east corner of section 4. This was not a decision that was made lightly, but given the number and size of the branches that had fallen over the past year, it was one made with safety considerations in mind. Plans have been discussed to use some of the lumber from the tree to create a bench that will be placed where the tree once stood. The cherry tree stump and many of the other older tree stumps in Tonry were ground down to make way for loaming and overseeding. Mulch from the grinding was recycled and used at the flagpole garden area and around the new kiosk. A dying arborvitae was removed and many bushes were pruned around headstones so that they would be visible once again.

Veasey cemetery saw changes in its landscape as well. Knowles Tree Service carefully navigated the cemetery to prune and remove dead and/or leaning trees along the north fence line, as well as selectively pruning trees along the entire perimeter. This proactive pruning will hopefully prevent stone damage in the future from dropping branches. Veasey also saw the return of its metal gates. Thank you to the Seacoast School of Technology's welding class for creating our new gates to replace our old ones. It was quite a challenge to create gates that looked "true to the period" and then to make them fit on the old granite posts. Veasey cemetery also had stones cleaned, straightened and re-inventoried so that a map of the cemetery can be created from already-completed list of family names.

The Cemetery Trustees continue to strive to make the cemeteries part of our community with events for both Memorial Day in May and Wreaths Across America in December/January. If you have not yet attended one of these events, please consider joining us for either one or both. To find out more, please see the Cemetery page located on the town website or attend one of our meetings.

Thank you to Phyllis Thompson for keeping our finances straight and assuming the duties of Cemetery Clerk. We also wish to thank you the following: the Highway Department for once again plowing snow prior to an event; Justin Kane for joining us as our second alternate; all those who volunteered this past year to make our events successful no matter the weather and all our town veterans, friends and families for attending our events.

The Cemetery Trustee's aim is to provide a well-cared for, dignified, peaceful and beautiful final resting place for our loved ones. Please notify us of any concerns, questions or suggestions you may have.

Interments (Tonry): Casket: 0 Urns: 5
New Monuments installed (Tonry): Flat: 4 (1 pending) Upright: 3 (1 Pending)
Lots sold/laid out (Tonry): 10

Respectfully Submitted,
Cemetery Trustees

BRENTWOOD CEMETERIES

EXPENDITURES AND REVENUES FOR THE YEAR 2019

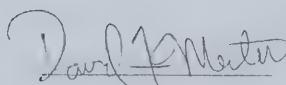
EXPENSES

	2018 Disbursed	2019 Budget	2019 Disbursed	2020 Budget
01-4195.10-110 SALARIES	6651.21	8302.00	8445.10	8373.00
01-4195.10-225 FICA/MEDICARE	447.61	635.00	645.98	641.00
01-4195.10-240 TRAINING	400.00	400.00	344.71	250.00
01-4195.10-410 ELECTRIC SERVICE	201.55	200.00	204.53	200.00
01-4195.10-635 FUEL	246.24	250.00	260.28	250.00
01-4195.10-650 LAND MAINTENANCE	1680.98	2000.00	1666.13	2000.00
01-4195.10-740 EQUIPMENT	0.00	1.00	0.00	1.00
TOTALS	9227.59	11796.00	11566.73	11715.00

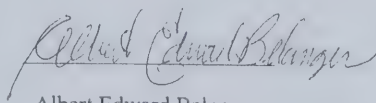
REVENUES

	2018	2019
FROM PERPETUAL CARE TRUST FUNDS	7401.15	638.00
FROM SALES OF CEMETERY LOTS [@ \$200] + FROM LOT MAINTENANCE FEES [@ \$200] [TOTAL EACH LOT = \$400]	4400.00	4000.00
TOTALS	5140.15	4638.00

TRUSTEES OF CEMETERIES



David Menter



Albert Edward Belanger



Joseph Pagnani

2019 Brentwood Recreation Department Annual Report



Brentwood Recreation Department's goal is to provide fun and safe community oriented programs and events for all ages. 2019 programming included many of our annual favorites with several new ones added. The Brentwood Community Center continued to see much activity with many of our community groups regularly using the facility as well as many resident and non-resident rentals. The Recreation Department took on several new responsibilities, including: a new van, April vacation camp, started a fall field hockey program, and much more!

FACILITIES

- The Recreation Ice Rink was installed again by the Castonguay Pavilion
- In addition to our own spring, summer and fall sports programs, we continued to rent our fields to different teams and organizations.
- Brentwood Community Center had over 50 resident and non-resident rentals of the building and pavilion. The community center is rented out almost each weekend.
- Playground
- GaGa Ball court next to the playground.
- Basketball court located next to the baseball fields.
- Pickleball court located on the basketball court.

Special Programs & Events

- The annual Bunny Breakfast and Town Egg Hunt again started our events calendar. Over 1300 eggs were hunted and around 120 residents joined us for breakfast.
- We offered several Sip and Sign classes that were very popular.
- We collaborated again with Challenger Sports to bring in a Summer Soccer Skills Camp
- We took our usual Spring and Fall casino trip to Foxwoods.
- We ran our 4th annual Halloween event that was collaborated with the Friends of the Library
- We had our 3rd year of summer camp for grades K-6 that was successful.
- We offered hikes at Pawtuckaway State Park with Mr. Schroeder from Swasey Central School.
- We offered a new community show at the recreation complex that was outdoor and facilitated by UNH's theatre & dance students.
- We offered tickets for UNH Hockey for the first time with great success.
- We offered Red Cross CPR & babysitter courses at the community center
- The Recreation Dept. now assumes the responsibility of organizing the 4th of July parade
- We offered Calls from the North Pole again this winter and reached everyone who signed up
- For the first time in over twenty years we offered the Exeter River Fall Paddle.
- Held another successful Earth Day at the community center.

FITNESS

- We continue to offer weekly classes in Yoga and Tang Soo Do.
- Our Senior Movement class continued to meet weekly with a loyal following.
- Adult Yoga was offered on Tuesday nights again in 2018.
- We offered multiple sessions of Zumba with a goal of weekly sessions in the future.

SPORTS

- Our Softball, Baseball, and Tee Ball programs had a successful spring.
- Our Youth Fall Soccer program continued strong with children ages 4yrs. through 5th grade participating. With more than 30 parent volunteers.
- Our Recreation Basketball program saw number of players rise slightly overall. We continued to collaborate with Stratham, Newfields, Kensington and East Kingston in using the CMS gym for our 3rd-6th program. Our 7th/8th teams played in the Lamprey River League. And our Kindergarten through 2nd teams played at the Swasey School gym.
- Our Adult Coed Softball league had over 9 teams participate in a great season.

- Men's Pick-Up basketball has moved to Talbot gym in Exeter, NH and the fee went down for participants!
- Our Intro to Field Hockey program was a great success and we are now collaborating with surrounding towns to start a Field Hockey league.
- We have continued to offer Adult Pickleball program and those who joined loved it
- Pickleball is now run year-round.

2019 Recreation Department Revolving Account

Balance 1/1/2019:	\$46,694.59	Expenses Paid:	
Income Collected:		General Operations BCC	\$10,524.83
BCC Rental	\$9,620.00	General Operations BRC	\$4,259.56
Field Rentals	\$3,710.00	Youth Programs Expense	\$20,461.71
Pavilion Rental	\$550.00	Adult Programs Expense	\$9,078.61
Youth Programs	\$33,740.34	Specials Program Expense	\$4,442.99
Adult Programs	\$9,544.92	Youth Sports Expense	\$14,940.58
Specials	\$5,024.20	Concessions Expense	\$4,049.32
Youth Sports/Sponsors/Donations	\$10,026.26	Playground Expense	---
Concession Revenue	\$1,469.64	Miscellaneous Expenses	\$1,001.79
Miscellaneous Income	\$526.72	Impact Fee	\$22,000
Interest Income	\$4.46	Reconciliation Discrepancies	
Total Income	\$78,016.54	Total Expenses:	\$79,361.01
		Balance as of 12/31/19	\$45,350.12

CONSERVATION COMMISSION 2019

We continue in our mission working for the protection of Brentwood's natural resources and healthy environment. We want to recognize and thank Jeff Donald for his leadership over the past two years and welcome Edie Shipley as our new leader. This year we have had several major projects:

1) We have completed the trail system for the 75-acre Split Rock Conservation Area, land more-or-less following Little River between South Road and Haigh Road. Townspeople worked together to establish trails and build a bridge over Little River and a wetland area. The highway department established a small gravel parking area on South Road, now designated 211 South Road. As part of their Eagle Scout projects, Gabe Burgess-Labonte and Zach Shields built kiosks and benches at the South Road and Haigh Road entrances to the property, with a map of the area and other information. In October we hosted an opening ceremony for the area.

2) Town activities included a successful roadside trash pickup in April, with a hamburger and ice cream lunch following. We also helped to sponsor a town paddle in September on the Exeter River between Haigh Road and Pickpocket Falls which was enjoyed by many. There was lunch and also transportation back to Haigh Road for those who did not wish to do the return paddle. A moonlight snowshoe had to be cancelled because of lack of snow at any of this winter's full moons.

3) One of our primary functions is to review building projects that impinge on wetlands. We looked at five of them over the year and passed without objection on four. The fifth was sent back for revision by both ourselves and the town planner.

4) We have an interest in protecting against invasive plant species. Rockingham County Conservation District was authorized to treat several overgrown areas.

5) We are charged not just with identifying and obtaining valuable land for conservation, but also with the monitoring of those 21 properties for which the town is the main easement holder. Annual monitoring of easements is a legal requirement and is crucial to ensure that there are no violations of easement terms. In recent years we have hired Southeast Land Trust of New Hampshire to monitor the town's easements, because they have greater expertise in identifying boundaries and violations. Though town volunteers are happy to do the legwork, the paperwork has been an obstacle. However, going forward we will try to reinstitute volunteer work for some of this monitoring work.

6) Over the past four years we, together with the Planning Board, have hired Danna Truslow, hydrogeologist, to monitor water quality for the town. The original plan was to monitor nitrogen content, because we doubted the NHDES's model that suggested that Brentwood was a significant contributor to the impairment of Great Bay. The project started with the idea that we would check water at the western edge of the rivers and at the eastern, and hopefully find that Brentwood was functioning as a nitrogen sink. This would then possibly influence the taxes we would have to pay into the watershed to mitigate our contribution to pollution. We also monitored other potential pollutants, e.g, chloride (road salt) and E. coli. In the end we found mildly elevated nitrogen at the southeastern corner of the town, specifically where Dudley Brook meets the Exeter River, and also some elevation of E.coli as well. With the Planning Board we have formed a water quality committee to decide how we are going to carry this project forward, whether to continue to monitor at all, what to monitor for, and how to address the problems.

2019 INCOME AND EXPENDITURES FOR CONSERVATION FUNDS

BALANCE FORWARD, 1/1/2019	\$74,192.16
INCOME	
Annual town funding	6080.00
Interest	349.43
 Subtotal	 6429.43
EXPENSES	
Payments to RCCD	3980.00
Expenses for South Road Parcel Improvements	4711.24
 Subtotal	 8691.24
 BALANCE, 12/31/19	 \$71,930.35**
 ** Includes Grant funds escrowed for future maintenance by RCCD, received in 2013	 2160.03



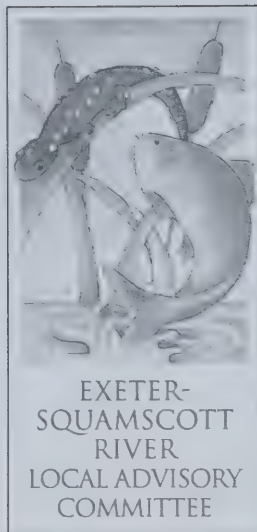
Lamprey River Advisory Committee (LRAC) Annual Report Oct. 1, 2018 - Sept. 30, 2019

As required by RSA 483 and the NH Rivers Management & Protection Program, representatives from ten towns in the Lamprey River watershed continued implementing the *2013 Lamprey Rivers Management Plan* with help from multiple partners*. The final plan, approved on Sept. 26, 2013, is available at town offices and on www.lampreyriver.org.

- **Project Review:** The project review subcommittee reviewed 29 projects in 9 towns that require NHDES permits for wetlands, shoreland, and alteration of terrain. Comments were sent to the NHDES, project engineers, and affected town conservation commissions and planning boards. Per RSA 483, the LRAC cannot grant or deny permits, but its comments must be considered by the NHDES.
- **Education and Outreach:** LRAC again partnered on a river herring day at Macallen Dam, attended events at schools, libraries, and local fairs, and sponsored a guided eco-paddle. *Chick and Dee-Dee's Lamprey River Adventure* was shared at libraries and elementary schools. Articles were published and special topics were presented at libraries and senior centers.
- **Recreation:** LRAC funded two kiosks along the river: Tilton Conservation Park in Epping and the Thompson Forest in Durham. A grant to the Epping Conservation Commission enabled the floodplain trail at Tilton Conservation Area in Epping to receive new sign posts and three new bridges to help visitors understand and navigate this special habitat. A canoe access sign was installed to identify the site for paddlers.
- **Water Quality:** LRAC funding ensured that years of volunteer water quality data were not interrupted. The third phase of trend analysis covering 23 years of river water quality data was completed.
- **Wildlife:** Two videos featuring interviews with naturalist David Carroll were commissioned and will be available in 2020.
- **Land Protection:** The Wild and Scenic Subcommittee helped permanently protect 113.5 acres in Epping, with over 1 mile of Lamprey River frontage. A grant to the Barrington Conservation Commission was used to create maps of overlapping natural resources most in need of protection. A grant to the Raymond Conservation Commission will be used to map and prioritize wetlands.

Plans for 2020 and Items to Watch: The committee will continue to do project reviews and work on goals and actions identified in the *Management Plan*. A historical panel for Doe Farm in Durham will be created. LRAC Community Grants will include support for the development of a nutrient budget for segments of the main stem river and improvements and signage for the Little River Park in Lee.

*Funds to support this work were provided by the National Park Service under CFDA 15.962 – National Wild and Scenic Rivers System.



2019 Annual Report Exeter-Squamscott River Local Advisory Committee

www.exetterriver.org

New! Follow us on Facebook

The Exeter-Squamscott River is enrolled in the New Hampshire Rivers Management and Protection Program, a unique partnership between citizens, towns, and state government designed to promote and protect the river's outstanding natural and cultural resources. Established in 1996, the Exeter-Squamscott River Local Advisory Committee (ESRLAC) is comprised of citizen volunteers living in towns in the watershed, vested in working together to protect water quality, water quantity, wildlife habitat and recreational opportunities. The Exeter-Squamscott River is one river with two names, reflecting the fresh water (Exeter River) and salt water (Squamscott River) portions of this major tributary to Great Bay.

ESRLAC Representatives:

Brentwood:	Robert Glowacky Emily Schmalzer Eric Turer
Chester:	Vacant
Danville:	Vacant
East Kingston:	Vacant
Exeter:	Donald Clement David O'Hearn
Fremont:	Ellen Douglas John Roderick
Kensington:	Vacant
Kingston:	Evelyn Nathan
Newfields:	William Meserve
Raymond:	Vacant
Sandown:	Mark Traeger
Stratham:	Daniel Coffey Nathan Merrill

2019 marked ESRLAC's 23rd year of acting "for the good of the river". The Committee continued to review proposals for land development along the river, providing information and analysis to landowners, developers, local boards and state agencies. ESRLAC reviews all plans closely to identify and recommend ways in which natural resources in and alongside the river may be protected through stormwater management and other conservation minded development practices.

ESRLAC now has a Facebook page, managed by Committee members and offering information on a wide range of river related topics. Search for Exeter-Squamscott River Local Advisory Committee on Facebook to follow ESRLAC.

ESRLAC seeks members from all communities in the watershed. If you are a resident of Chester, Raymond, Fremont, Sandown, Danville, Kingston, East Kingston, Brentwood, Kensington, Exeter, Stratham, or Newfields and are interested in joining ESRLAC, please call the Rockingham Planning Commission at 603-778-0885 for more information.

Town of Brentwood

Report of the Trustees of Trust Funds
For the Year Ended December 31, 2019

Name of Fund	Principal			Income			Total		
	Beginning Balance	Additions- Withdrawals-Gain (Loss)	Ending Balance	Beginning Balance	Net Income	Expended during Year	Ending Balance	Principal & Income	Ending Market Value
Trust Funds									
Perpetual Care-Dudley Cemetery	6,093.15	224.98	6,318.13	3,376.95	338.67	23.00	3,692.62	10,010.75	11,119.14
Perpetual Care-Ladd Cemetery	28,954.16	1,051.46	30,005.62	15,260.82	1,581.96	63.25	16,779.53	46,785.15	51,965.22
Perpetual Care-Shephard Cemetery	3,040.18	113.82	3,154.00	1,739.79	171.15	-	1,910.94	5,064.94	5,625.73
Perpetual Care-Thyng Cemetery	3,349.84	121.89	3,471.73	1,768.86	183.27	-	1,952.13	5,423.86	6,024.39
Perpetual Care-Tuck Cemetery	1,477.66	47.92	1,525.58	534.57	72.04	-	606.61	2,132.19	2,368.27
Perpetual Care-Tonny Cemetery	146,881.13	4,542.06	151,423.19	44,116.37	6,833.82	276.00	50,674.19	202,097.38	224,473.69
Cemetery Maintenance-Ethel Lyford Bequest	26,206.21	722.02	26,928.23	4,112.65	1,085.98	-	5,198.63	32,126.86	35,683.92
Morrill Library Fund	7,125.62	169.75	7,295.37	241.48	258.20	241.48	258.20	7,553.57	8,389.90
Total Trust Funds	223,127.95	6,993.90	230,121.85	71,151.49	10,525.09	603.73	81,072.85	311,194.70	345,650.26
Capital Reserve Funds									
Fire/Rescue Vehicle Replacement	120,137.25	10,520.66	130,657.91	3,429.55	2,703.86	-	6,133.41	136,791.32	144,691.65
Emergency Repair-Fire/Rescue Apparatus	25,844.56	115.22	25,959.78	2,614.72	587.71	-	3,202.43	29,162.21	30,846.46
Expand/Build new Fire Dept	222.37	1.00	223.37	22.28	5.06	-	27.34	250.71	265.19
General Cemetery Maintenance	6,999.15	(3,308.69)	3,690.46	1,614.58	189.43	-	1,804.01	5,494.47	5,811.80
Library Maintenance	4,958.44	(4,953.79)	4.65	500.69	99.48	584.33	15.84	20.49	21.67
Recreation Grounds	1,156.90	5.15	1,162.05	115.92	26.29	-	142.21	1,304.26	1,379.59
Special Education	73,462.03	10,356.95	83,818.98	6,546.77	1,777.73	-	8,324.50	92,143.48	97,465.19
School Maintenance	92,142.35	10,424.83	102,567.18	4,632.20	2,123.92	-	6,756.12	109,323.30	115,637.23
School Safety & Security	29,990.30	10,156.70	40,147.00	555.71	756.30	-	1,312.01	41,459.01	43,853.46
Recycling Revenues	4,780.56	21.32	4,801.88	483.66	108.71	-	592.37	5,394.25	5,705.79
Highway Vehicles & Equipment	175,279.62	(88,773.61)	86,506.01	5,560.02	3,391.69	-	8,951.71	95,457.72	100,970.85
Repair Town Bridges	418,264.46	51,944.78	470,209.24	17,078.23	9,751.89	-	26,830.12	497,039.36	525,745.71
Repair/Replace Dry Hydrants & Water Systems	24,549.34	109.44	24,658.78	2,483.54	558.25	-	3,041.79	27,700.57	29,300.41
Forestry Programs	5,472.98	24.39	5,497.37	553.44	124.45	-	677.89	6,175.26	6,531.91
Maintenance of Town owned Buildings	42,041.62	(36,678.11)	5,363.51	1,660.25	652.20	-	2,312.45	7,675.96	8,119.28
Construction of Highway Buildings	289,634.15	(18,755.33)	270,878.82	2,547.15	5,766.71	-	8,313.86	279,192.68	295,317.36
Municipal Operations Software	60,331.56	20,322.86	80,654.42	1,404.08	1,579.64	-	2,983.72	83,638.14	88,468.63
Town Revaluation	75,414.44	25,403.57	100,818.01	1,755.12	1,974.53	-	3,729.65	104,547.66	110,585.77
Information Systems	14,743.36	5,936.75	20,680.11	253.32	580.58	-	833.90	21,514.01	22,756.54
Solar	33,982.56	17,201.96	51,184.52	592.49	973.04	-	1,565.53	52,750.05	55,796.61
Total Capital Reserve Funds	1,499,408.00	10,076.05	1,509,484.05	54,403.72	33,731.47	584.33	87,550.86	1,597,034.91	1,689,271.10
Total Trust & Capital Reserve Funds	1,722,535.95	17,069.95	1,739,605.90	125,555.21	44,256.56	1,188.06	168,623.71	1,908,229.61	2,034,921.36

SOUTHEAST REGIONAL REFUSE DISPOSAL DISTRICT 53B

Southeast Regional Refuse Disposal District 53B was established in 1998 under RSA Chapter 53-B. The District is authorized to provide four facilities: recycling, landfill, septage and waste-to-energy. Each member municipality can participate in one or more of the District's facilities and various cost and expenses are apportioned among the members. Also provided is flexibility in developing solutions to joint solid waste problems.

The District is presently made of six-member towns: Brentwood, Fremont, Kensington, North Hampton, Rye and Sandown.

The District held its annual Household Hazardous Waste Day on September 21, 2019 in Brentwood.

The event served 302 cars, representing 318 households, and is at our budget \$26,500. The Board would like to thank all the volunteers whom made the day a success.

The member towns are currently tipping at a rate of \$66.04 per ton for MSW and \$78.47 per ton for Bulky/Demo.

Effective April 1, 2018 the Board of Southeast Regional is as follows:

Chairman	Everett Jordan -Rye, NH
Vice Chairman	Dennis McCarthy – Rye, NH
Treasurer	John Hubbard – North Hampton, NH
Secretary	Alfred Felch – Kensington, NH

TOWN OF BRENTWOOD MOSQUITO CONTROL

As Massachusetts was dealing with the worst outbreak of Eastern Equine Encephalitis (EEE) in over 50 years, NH was seeing a different disease carried by mosquitoes. Two human cases of Jamestown Canyon Virus (JCV) were detected in New Hampshire in 2019. One was an adult from the town of Kingston, NH. He tested positive for both Jamestown Canyon Virus spread by mosquitoes and Powassan Virus which is spread by ticks. Another adult tested positive for JCV from Laconia, NH. The State confirmed two horse cases of EEE and 16 mosquito batches in NH last year.

In 2019, the US saw the largest and most widespread outbreak of EEE in the last half century. Medical Entomologists recognize that EEE usually persists after a major outbreak. We expect to see more EEE during the 2020 season.

Adult mosquitoes were monitored at five locations throughout town. Mosquitoes were collected in traps, identified to species and select species were sent to the State Lab in Concord where they were tested for disease. No disease activity was detected in Brentwood in 2019. Dragon has identified 119 larval mosquito habitats in town. Crews checked larval habitats 361 times during the season. There were 116 treatments to eliminate mosquito larvae. In addition, 184 catch basins treatments were made to combat disease carrying mosquitoes. Dragon uses a naturally occurring biological product called Bti to control mosquito larvae in wetlands. Bti will not harm people, pets and other animals, aquatic life or other insects. Dragon also uses Natular, an organic biological product, to control mosquitoes in catch basins.

The recommended 2020 Mosquito Control plan for Brentwood includes trapping and identifying mosquitoes to species for disease testing, sampling wetlands for larval mosquito activity, larviciding where mosquito larvae are found, efficacy monitoring, and emergency spraying when a public health threat exists. The field work begins in April when mosquito larvae are found in stagnant water such as red maple and cedar swamps, woodland pools and other wet areas. Trapping and testing adult mosquitoes begins in July. The mosquito control program ends in October when temperatures drop and daylight hours decline.

Homeowners play an important role in reducing the number of mosquitoes by checking their property for standing water each week during the season. The Centers for Disease Control and Prevention (CDC) recommends residents empty, turn over, cover or throw out items that hold water, such as tires, buckets, planters, toys, pools, birdbaths, flowerpots, or trash containers. Personal protection remains the number one way to avoid mosquito borne illness. Helpful information is available on the CDC website at: www.cdc.gov/westnile/prevention/index.

Residents who do not want their wetlands treated may use our No-Spray Registry online at www.dragonmosquito.com/no-spray-registry or write to Dragon Mosquito Control, PO Box 46, Stratham, NH 03885. Be sure to include your name, physical address, phone number, color of your house and amount of acreage you own. Anyone who has submitted a request in prior years may contact the office to reaffirm your request. To keep our records current, we need to hear from you each year. Inquiries may be emailed to help@dragonmosquito.com or you may call the office with questions at 734-4144.

Respectfully submitted,
Sarah MacGregor
Dragon Mosquito Control, Inc.

OPERATING BUDGET

Account		2019	2019	2020	2020	% Increase
Number	Account Name	Budget	Actual	Sel Approve	BCom Approve	Decrease
4130.01	Executive Office	30,346	26,546	25,047	25,047	-17.46%
4130.02	Town Administration	111,537	110,876	91,229	91,229	-18.21%
4130.03	Town Meeting	3,801	3,254	4,501	4,501	18.42%
4140.05	Town Clerk	61,424	59,676	53,653	53,653	-12.65%
4140.06	Election	5,871	3,493	10,346	10,346	76.22%
4150.04	Tax Collector	57,674	53,982	49,903	49,903	-13.47%
4150.07	Assessing	38,400	37,820	43,820	43,820	14.11%
4150.08	Information Systems	42,973	38,551	69,273	69,273	61.20%
4150.09	Finance	76,089	59,238	65,399	65,399	-14.05%
4150.10	Budget Committee	700	363	650	650	-7.14%
4153.12	Legal	27,002	23,608	28,702	28,702	6.30%
4155.11	Benefits	0	0	306,474	306,474	0.00%
4191.13	Planning Board	112,672	109,018	100,370	100,370	-10.92%
4191.14	Zoning Board	1,377	354	1,377	1,377	0.00%
4194.16	Government Buildings	83,882	70,403	83,787	83,787	-0.11%
4195.25	Cemetery	11,788	11,567	11,715	11,715	-0.62%
4196.11	Insurance	111,585	106,874	119,322	119,322	6.93%
4197.32	Regional Associations	15,037	11,232	17,500	17,500	16.38%
4199.15	General Government	36,827	36,303	39,308	39,308	6.74%
4210.17	Police Department	920,507	871,786	832,337	832,337	-9.58%
4220.19	Fire Department	482,036	450,531	491,412	491,412	1.95%
4225.26	Joint Loss Management	241	0	241	241	0.00%
4240.20	Code Enforcement	70,793	70,517	59,183	59,183	-16.40%
4290.27	Emergency Management	14,875	516	14,875	14,875	0.00%
4299.24	Mosquito Control	30,500	27,000	30,500	30,500	0.00%
4312.21	Highway	420,946	337,831	377,550	377,550	-10.31%
4312.22	Snow & Ice Control	131,696	86,359	148,540	148,540	12.79%
4316.23	Street Lighting	250	0	1	1	-99.60%
4323.28	Recycling	50,315	50,283	78,815	78,815	56.64%
4323.29	Rubbish Collection	126,800	126,028	163,050	163,050	28.59%
4324.29	Waste Disposal	104,685	89,337	114,685	114,685	9.55%
4414.30	Animal Control Officer	9,842	2,564	9,842	9,842	0.00%
4419.31	Health Officer	1	0	1	1	0.00%
4442.35	Welfare	7,407	6,772	7,407	7,407	0.00%
4520.40	Recreation	73,047	73,046	63,977	63,977	-12.42%
4550.49	Library	258,986	251,573	245,826	245,826	-5.08%
4611.50	Conservation	20,414	20,414	19,674	19,674	-3.62%
4711.60	Debt Service-Principal	295,000	255,000	255,000	255,000	-13.56%
4721.60	Debt Service-Interest	116,713	109,126	74,156	74,156	-36.46%
4723.60	Debt Service-TAN	30,000		30,000	30,000	0.00%
	TOTAL OPERATING BUDGET	3,994,040	3,591,839	4,139,448	4,139,448	3.64%
4900.70	Warrant Articles	807,729	572,501	807,000	702,000	-13.09%
	TOTAL GENERAL FUND	4,801,769	4,164,340	4,946,448	4,841,448	0.83%

WARRANT ARTICLES

Account		2019	2019	2020	2020
Number	Account Name	BUDGET	ACTUAL	BOS APPROVE	BCOM APPROVE
01-4900-70-829	W/A - ROAD REPAIRS	400,000	304,772	350000	350000
01-4900-70-845	W/A - FD LEASE PURCHASE	88,995	88,995	0	0
01-4900-+70-849	W/A - CHAMBER CHILDRENS FUND	1,000	1,000	0	0
01-4900-70-851	TASC	750	750	0	0
01-4915-70-820	C/R - BRIDGE REPAIRS	50,000	50,000	25000	25000
01-4915-70-821	C/R - HIGHWAY VEHICLES	15,000	25,000	50000	50000
01-4915-70-822	C/R - FD VEHICLE REPLACEMENT - FUND BALANCE	9,984	9,984	25000	
01-4915-70-829	C/R - BUILDING REPAIRS	10,000	10,000	50000	50000
01-4915-70-830	C/R - REVALUATION	25,000	25,000	25000	25000
01-4915-70-831	C/R - TOB SOFTWARE	20,000	20,000	20000	20000
01-4915-70-832	C/R - IT HARDWARE	20,000	20,000	25000	25000
01-4915-70-833	C/R - SOLAR ARRAY	17,000	17,000	17000	17000
	MARTIN PROPERTY	150,000	0		
	GAME FARM -SOUTH ROAD			140000	140000
	PD RENOVATIONS			30,000	
	C/R - PD			50,000	50,000
	TOTAL WARRANT ARTICLES	807,729	572,501	807,000	752,000

**ANNUAL REPORTS
OF THE
BRENTWOOD SCHOOL DISTRICT**

BRENTWOOD DISTRICT OFFICERS

2019-2020

SCHOOL BOARD

Melissa Litchfield	Term Expires 2022
Allison Higgins	Term Expires 2020
Elza Silva	Term Expires 2020
Thad Riley	Term Expires 2021
Scott Dennehy	Term Expires 2021

SUPERINTENDENT OF SCHOOLS

David Ryan
775-8653

ASSOCIATE SUPERINTENDENT OF SCHOOLS

Esther Asbell
775-8655

**ASSISTANT SUPERINTENDENT FOR
HUMAN RESOURCES**

Thomas Campbell
775-8652

**ASSISTANT SUPERINTENDENT FOR
CURRICULUM AND ASSESSMENT**

Christopher Andriski
775-8679

TREASURER

JOHN MITCHELL TERM EXPIRES 2021

MODERATOR

DOUGLAS COWIE TERM EXPIRES 2021

CLERK

PHYLLIS THOMPSON TERM EXPIRES 2021

REPORT OF BRENTWOOD SCHOOL DISTRICT MEETING
MARCH 09,2019

At a legal meeting of the inhabitants of the Town of Brentwood in the County of Rockingham State of New Hampshire ,qualified to vote in School affairs, held at Swasey Central School on March 09,2019 the following business was conducted after a slight delay, the Supervisors of the Checklist had to check the voters in.

At 6:39 Douglas Cowie opened the meeting in order for the 2nd graders to lead the assembly in the Pledge of Allegiance and the children were led by music teacher Juliette Gavin in God Bless America. A round of applause was given to the students for their amazing performance.

AT 6:45 Douglas Cowie declared a recess so the Supervisors of the Checklist could check the voters in.

Meeting resumed at 7:14 Douglas introduced Melissa Litchfield chair of the School Board who introduced her members and had a little gift for each of them Scott Dennehy ,Elza Silva, Thad Riley ,Allison Higgins, David Ryan Superintendent and legal council Gordon B. Graham . Melissa introduced the Morgan Family and presented Mrs. Morgan with flowers. A round of applause for the Morgan family. Melissa introduced the principal of Swasey Ron Kew and told him the children said he was the awesome's principal in New Hampshire!

Melissa thanked Doug for his many years as School Moderator.

Douglas Cowie introduced Phyllis Thompson School Clerk and Richard Chamberlain Assistant School Moderator. Dick has been Town Moderator for 40 years.

Doug introduced Keith Levitsky chair of the Budget Committee who introduced his members, Michele Siudut, Melissa Hanlon, Elizabeth Faria, Kris Magnusson and Robert Mantegari Selectmen's Rep.

A motion was made by Robert Mantegari and duly seconded by Kris Magnusson to adopt the Moderator's Rules as rules of the meeting. Motion passed by show of hands.

ARTICLE#1. A motion was made by Melissa and duly seconded by Robert Mantegari to see if the District Shall vote to raise and appropriate the Municipal Budget Committee's recommended amount of \$5,744,220 for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of the statutory obligations of the District. The School Board recommends\$5,744,220. This article does not include appropriations voted in other warrant articles. A motion was made by Elizabeth Faria and duly seconded by Robert Mantegari to move the question. Motion to move the question passed by show of hands. Main motion passed by show of hands.

A motion was made by Melissa and duly seconded by Scott Dennehy to restrict reconsideration of Article#1. Motion to restrict reconsideration of Article #1 Passed by show of hands.

ARTICLE#2. A motion was made by Melissa and duly seconded by Scott to see if the School District will vote to raise and appropriate the sum of up to \$10,000 to be added to the Safety and Security Expendable Trust Fund previously established for safety and security upgrades at Swasey Central School. This sum to come from June 30 fund balance available for transfer on July 1. No amount to be raised from taxation. The Brentwood School Board recommends this appropriation. Motion passed by show of hands. A motion was made by Melissa and duly seconded by Scott to restrict reconsideration of Article#2. Motion to restrict reconsideration passed by show of hands.

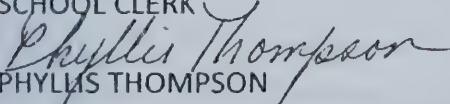
ARTICLE#3. A motion was made by Melissa and duly seconded by Scott to see if the School District will vote to raise and appropriate the sum of up to \$20,000 to be added to the Maintenance Expendable Trust Fund previously established for building maintenance costs at Swasey Central School. The sum to come from June 30 fund balance available for transfer July1. No amount to be raised from taxation. The Brentwood School Board recommends this appropriation. Motion passed by show of hands. A motion was made by Melissa and duly seconded by Scott to restrict reconsideration of Article#3. Motion to restrict reconsideration of Article #3 passed by show of hands.

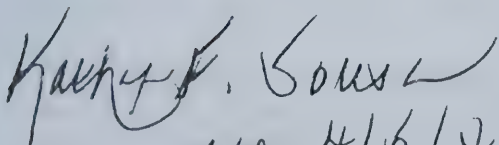
ARTICLE#4. A motion was made by Melissa and duly seconded by Scott to see if the School District will vote to raise and appropriate the sum of up to \$20,000 to be added to the Special Education Expendable Trust Fund previously established for the unanticipated special education costs at Swasey Central School. This sum to come from June 30 fund balance available for transfer July1. No amount to be raised from taxation. The Brentwood School Board recommends this appropriation. Motion passed by show of hands. A motion was made by Melissa and duly seconded by Robert Bergin to restrict reconsideration of Article#4. Motion to restrict reconsideration of Article #4 passed by show of hands.

Moderator Douglas Cowie introduced Liz McConnell State Rep. and Jon Morgan State Senator. Doug also asked any candidates in audience to introduce themselves.

A motion was made by Kris Magnusson and duly seconded by Robert Mantegari to adjourn. Motion to adjourn at 7:47 passed by voice vote.

SCHOOL CLERK


PHYLLIS THOMPSON


wp. 4/6/22



Swasey Central School is our K-5 elementary school in the town of Brentwood, NH. The enrollment of SCS is 310 students. The high quality educators in our school include 18 classroom teachers, support staff, special education staff and administrative staff. Swasey Central School is a part of **SAU 16**, which includes Exeter, Stratham, Newfields, Kensington and East Kingston. Our grade 5 students move on to the Cooperative Middle School and from there, move on to Exeter High School. We are proud of the instructional practices that are in place at Swasey. Students are well prepared to 'climb the ladder of success' as they demonstrate their knowledge and skills while moving forward on their road in education.

This year our **school goals** include creating environments that support student agency/student driven learning practices, Competency Based Learning, and a revamp of our reporting system to parents. Students need a deep understanding of text, which is the key to future learning in all subject areas. As we utilize assessments that help us better understand student needs in the area of reading, we can focus our instruction using the data. Teachers meet weekly in **PLCs (Professional Learning Community)** to discuss student needs, review data, and to plan appropriate instruction. Our PLCs have team leaders that set agendas and facilitate those conversations and planning.

SAU 16 continues to research and develop their understanding of competency-based education and learning. Competencies are what we expect our students to be able to demonstrate. The focus is on skills that are learned and retained, as opposed to what is being taught. Competency-based learning puts a focus on the individual student, and our focus in literacy-based programming and **'What I Need', or WIN time**, is our avenue for this movement.

Safety and security changes have occurred at our school. Our local fire and police work with us to ensure that our emergency planning practices our up to date and detailed. We feel that safety is the highest priority for all Swasey students and staff.

Swasey Central School has many supporters. **Our parents and PFG group** provide year round support of programming by staying involved with classrooms, creating fund raising opportunities, and by volunteering in our school. We couldn't be more proud of the 3 straight years of Blue Ribbon Awards that our parent volunteers have earned for the amount of time spent assisting students in our school. The PFG continues to reach out to our staff by providing resources for our school.

The school's stakeholders include our students, staff, parents, school board and community members. All of these partners work together to create a dynamic and creative place of learning for the families of Brentwood. Instructional practices in place include literacy

instruction, mathematics, social studies and science, art, music, physical education, health, technology, and library.

Teachers continue to work on SAU wide curriculum teams to review current practices. This work will help our students receive the support they need to meet the educational demands. Most important though, is that Swasey students are ready to move on to the next level of education with a high level of proficiency.

In addition to academic activities, SCS students participate in community and social education including **Responsive Classroom and Open Circle**, to help them interact with each other and the world around them. We are a community of learners, and our school wide dedication to our community will continue to grow as we provide more attention to our social needs with increased training in supporting our students. Our monthly **"Swasey Shindigs"** provide us with a forum to be together as a school and we look forward to our gatherings. Students are provided with enrichment activities after and before school, chorus and band instruction, foreign language exposure, cross-country and jump rope clubs, and a variety of experiences beyond the classroom.

Learning experiences are enhanced by our technology-infused instructional practices. Learning tools grow and develop quickly, and we are proud of the practices that are in place at SCS. Our students develop skills in using 21st century learning tools and we are confident in our ability to continue growing as the scope of technologies continue to expand.

STEAM practices have been enhanced deeper with an investment in our Makerspace and the creation of a program that immerses students in hands-on discovery education. The **Swasey STEAM Design Lab** is a program for all students K-5 that provides weekly involvement in coding, engineering, designing and inviting technologies. Students work together to solve problems and have fun in a setting that is welcoming and science based.

In closing, I invite you all to stay involved in Brentwood's Swasey Central School practices and routines by visiting our school website and by attending monthly school board meetings. Swasey Central School remains a vibrant and effective place of learning for the town of Brentwood and we are appreciative of the support the community provides, ensuring that our students are prepared for their educational journey.

Brentwood School District 2018-2019 Earnings

<u>Name</u>	<u>Position</u>	<u>Earnings</u>	<u>Name</u>	<u>Position</u>	<u>Earnings</u>
Emily Abbott	Special EducationTeacher	\$ 72,020.00	Patricia Finnemore	Instructional Aide	\$ 9,518.17
Diane Alden	Instructional Aide	\$ 25,242.74	Patricia Finnemore	Lego Club	\$ 80.00
Rosemary Babcock	Instructional Aide	\$ 23,407.00	Scott Fowler	Grade 5 Teacher	\$ 74,520.00
Mary Blaisdell	Instructional Aide	\$ 26,629.82	Scott Fowler	Sargent Camp	\$ 800.00
Mary Blaisdell	Sargent Camp	\$ 800.00	Rebecca Frohn	Instructional Aide	\$ 25,395.28
Mary Blaisdell	Before/After School Activity	\$ 800.00	Rebecca Frohn	Domino Club	\$ 175.00
Kerri Blyth	Instructional Aide	\$ 20,168.84	Rebecca Frohn	Before/After School Activity	\$ 350.00
Kerri Blyth	4 yr. degree stipend	\$ 350.00	Amy Gentile-Cantone	Grade 5 Teacher	\$ 79,825.00
Wilhemina Bradley	Grade 2 Teacher	\$ 80,875.00	Amy Gentile-Cantone	Sargent Camp	\$ 800.00
Juliette Gavin	Music Teacher 60%	\$ 41,902.20	Marie Gilbert	Instructional Aide	\$ 25,437.36
Lisa Brown	STEM/Tech Integrator	\$ 79,825.00	Joanne Hanson	Speech Pathologist 40%	\$ 28,808.00
Lisa Brown	Sargent Camp	\$ 350.00	Jennifer Hastings	School Board Secretary	\$ 600.00
Crystal Buswell	Art Teacher 60%	\$ 44,362.59	Daniel Haugh	Special Education Teacher	\$ 69,251.00
Crystal Buswell	Sargent Camp	\$ 530.00	Daniel Haugh	Summer Program	\$ 200.00
Kathryn Carson	Grade 3 Teacher	\$ 81,175.00	Cheryl Hayward	Instructional Aide	\$ 11,454.16
Susan Catanese-Mayo	Grade 2 Teacher	\$ 72,020.00	Cheryl Hayward	Substitute	\$ 1,381.25
Susan Catanese-Mayo	Lego Club	\$ 175.00	Cheryl Hayward	Special Education Aide	\$ 6,650.74
Jennifer Dean	Instructional Aide	\$ 21,456.00	Tracey Hovan	Administrative Assistant	\$ 49,033.50
Kathleen Desmarais	Kindergarten Teacher	\$ 80,725.00	Deirdre Johnson	Instructional Aide	\$ 25,032.34
Lindsay Dixon	Instructional Aide	\$ 21,105.00	Deirdre Johnson	Sargent Camp	\$ 800.00
Lindsay Dixon	Sargent Camp	\$ 390.00	Mary Johnson	Grade 1 Teacher	\$ 80,425.00
Rebecca Doucet	Nurse	\$ 69,251.00	Sarah Keener	Instructional Aide	\$ 18,351.51
Amber Dubois	Grade 3 Teacher	\$ 41,270.00	Ronald Kew	Principal	\$ 103,875.73
Amber Dubois	After School Activity	\$ 460.00	Christine King	ESOL	\$ 1,056.00
Amber Dubois	Cross-Country	\$ 340.00	Jennifer Labrecque	Instructional Aide	\$ 27,011.83
Margaret Dullea	Instructional Aide	\$ 12,114.00	Sheila Lane	Cross Country	\$ 857.50
Denise Early	Instructional Aide	\$ 25,278.81	Sheila Lane	Physical Education Teacher	\$ 81,475.00
Mykayla Eaton	Instructional Aide	\$ 19,056.96	Sheila Lane	Before/After School Activity	\$ 1,881.25
Mykayla Eaton	Sargent Camp	\$ 300.00	Amy Latini	PreSchool Teacher 20%	\$ 10,227.99

Brentwood School District 2018-2019 Earnings

<u>Name</u>	<u>Position</u>	<u>Earnings</u>	<u>Name</u>	<u>Position</u>	<u>Earnings</u>
Lindsay Lesiczka	Instructional Aide	\$ 19,782.00	Cheryl Solari	Technology Aide	\$ 14,940.37
Lindsay Lesiczka	4 year degree stipend	\$ 350.00	Cheryl Solari	School Board Secretary	\$ 100.00
Lindsay Lesiczka	Sargent Camp	\$ 600.00	Martha Soloman	ESOL	\$ 2,490.00
Jill Lizier	Curriculum Coordinator	\$ 74,927.88	Rachel Sterner	Grade 1 Teacher	\$ 53,743.00
Kelsey Lord	Instructional Aide	\$ 8,802.00	Rachel Sterner	Cross Country	\$ 410.00
Joanna MacBride	Mentor Stipend	\$ 1,200.00	Kathleen Underwood	Administrative Assistant	\$ 273.98
Joanna MacBride	Grade 3 Teacher	\$ 80,125.00	Bethany Vance	Occupational Therapist 80%	\$ 40,177.80
Amy Mace	Speech Pathologist 70%	\$ 51,534.00	Bethany Vance	scheduling/meetings	\$ 547.88
Julie Marshall	Grade 1 Teacher	\$ 75,120.00	Dianne Vandermale	Grade 2 Teacher	\$ 74,220.00
Stephanie McNally	Sargent Camp	\$ 200.00	Wendy Welch	P. E. Teacher 20%	\$ 12,805.60
Stephanie McNally	Guidance Counselor 80%	\$ 52,258.40	Amy Wilson	Grade 4 Teacher	\$ 66,078.00
Elizabeth Meads	Instructional Aide	\$ 12,717.00	Kinberly Woods	Grade 4 Teacher	\$ 80,125.00
Elizabeth Meads	4 year degree stipend	\$ 350.00	Abby Woodward	4 year degree stipend	\$ 140.00
John Mitchell	School District Treasurer	\$ 450.00	Abby Woodward	Instructional Aide	\$ 7,740.86
Laurie Monsell	Library Aide	\$ 16,287.08	Robin Woodward	Instructional Aide	\$ 25,300.60
Amy Murdy	Instructional Aide	\$ 23,520.42	Sarah Wormstead	Instructional Aide	\$ 7,020.00
Amy Murdy	4 year degree stipend	\$ 350.00	Sarah Wormstead	4 year degree stipend	\$ 105.00
Emily Oxnard	Library Media Specialist 60%	\$ 43,212.00	Lisa Zack-Swasey	Special Education Teacher	\$ 80,575.00
Julie Proctor	Kindergarten Teacher	\$ 73,620.00			
Deann Ross	Instructional Aide	\$ 19,435.52			
Genevieve Rowe	Administrative Assistant	\$ 50,466.08			
Beth Roy	Kindergarten Teacher	\$ 73,292.18			
Paula Rushia	Grade 5 Teacher	\$ 80,875.00			
Paula Rushia	Sargent Camp	\$ 800.00			
Robert Schroeder	Grade 4 Teacher	\$ 79,899.00			
Robert Schroeder	Chess Club	\$ 280.00			
Robert Schroeder	Before/After School Activity	\$ 595.00			
Jocelyn Shelby	Psychologist	\$ 61,037.00			
Janet Smaldone	Physical Therapist	\$ 16,161.60			

ENROLLMENT BY GRADES

September 2016

Preschool	5
Grade K	55
Grade 1	43
Grade 2	57
Grade 3	41
Grade 4	61
Grade 5	57

September 2017

Preschool	5
Grade K	40
Grade 1	56
Grade 2	45
Grade 3	59
Grade 4	44
Grade 5	62

September 2018

Preschool	11
Grade K	46
Grade 1	45
Grade 2	56
Grade 3	47
Grade 4	56
Grade 5	48

September 2019

Preschool	8
Grade K	51
Grade 1	47
Grade 2	44
Grade 3	56
Grade 4	49
Grade 5	55

Total	321
-------	-----

Total	311
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Total	309
-------	-----

Total	310
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**OFFICIAL BALLOT
ANNUAL SCHOOL ELECTION
BRENTWOOD, NEW HAMPSHIRE
MARCH 12, 2019**

INSTRUCTIONS TO VOTERS

- A. TO VOTE, completely fill in the OVAL to the RIGHT of your choice(s) like this: ●
B. Follow directions as to the number of candidates to be marked for each office.
C. To vote for a person whose name is not printed on the ballot, write the candidate's name on the line provided and completely fill in the OVAL.

SCHOOL BOARD MEMBER

FOR THREE YEARS	VOTE FOR NOT MORE THAN ONE	
MELISSA LITCHFIELD	524	<input checked="" type="radio"/>
GEORGE VINING	241	<input type="radio"/>
		<input type="radio"/>
	(write-in)	

845 people voted
Phyllis Thompson
true copy attested.

BRENTWOOD SCHOOL DISTRICT

SPECIAL EDUCATION PROGRAMS

PREVIOUS TWO FISCAL YEARS PER RSA 32:11-a

<u>SPECIAL EDUCATION EXPENSES</u>		2017-2018	2018-2019
1210	Special Programs	757,861	621,516
1430	Summer School	0	0
2140	Psychological Services	53,357	61,695
2139	Vision Services	0	0
2150	Speech and Audiology	77,425	80,342
2159	Speech-Summer School	0	0
2160	Physical/Occupational Therapy	55,246	58,891
2219	Instructional Staff Improvement	8,837	7,268
2722	Special Transportation	63,299	17,495
2729	Summer School Transportation	0	0
Total Expenses		1,016,025	847,207
<u>SPECIAL EDUCATION REVENUE</u>			
1950	Services to other LEAs	0	0
3110	Special Ed. Portion Adequacy funds	87,946	89,980
3110	Foundation Aid	0	0
3111	Catastrophic Aid	0	0
3190	Medicaid	42,124	5,185
Total Revenues		130,070	95,165
<u>ACTUAL DISTRICT COST FOR SPECIAL EDUCATION</u>		885,955	752,042

BRENTWOOD SCHOOL DISTRICT WARRANT

To the inhabitants of the School District of the town of Brentwood, County of Rockingham, State of New Hampshire, qualified to vote on District affairs:

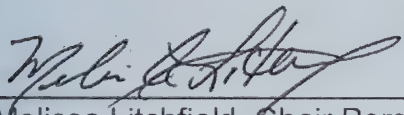
You are hereby notified to meet at the Brentwood Recreation Center in said District on TUESDAY, THE TENTH DAY OF MARCH, 2020, at 7:00 AM to 7:00 PM, to act upon the following subjects:

1. To choose two (2) School Board members for the ensuing three (3) years.

Given under our hands this 13th day of February 2020.

State of New Hampshire
True Copy of Warrant - Attest

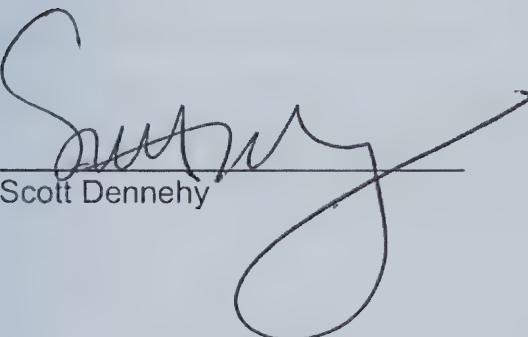
BRENTWOOD SCHOOL BOARD



Melissa Litchfield, Chair Person



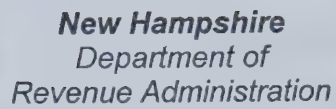
Thad Riley



Scott Dennehy

Elza Silva

Allison Higgins



2020
WARRANT

The inhabitants of the School District of Brentwood Local School in the state of New Hampshire qualified to vote in School District affairs are hereby notified that the Annual School District Meeting will be held as follows:

Date: Friday, March 6, 2020
Time: 6:30 PM
Location: Swasey Central School
Details:

We certify and attest that on or before February 20, 2020, a true and attested copy of this document was posted at the place of meeting and at SAU16, Brentwood Town Hall and that an original was delivered to Town Administrator..

LOGBOOK Brodie Road Local School 2020 Wynnau 2/19/2020 11:24:37 AM



Article 001 Operating Budget

Shall the District vote to raise and appropriate the Municipal Budget Committee's recommended amount of \$5,955,301 for the support of schools, for the payment of salaries for the School District officials and agents, and for the payment of the statutory obligations of the District? The School Board recommends \$5,955,301. This article does not include appropriations voted in other warrant articles. (Majority vote required)

☐ Yes ☐ No

Article 002 Special Education Trust Fund Fund

To see if the school district will vote to raise and appropriate the sum of up to \$10,000 to be placed in the Special Education Trust Fund previously established for the unanticipated special education costs at Swasey Central School. This sum to come from June 30 fund balance available for transfer on July 1. No additional amount to be raised from taxation. The Brentwood School Board recommends this appropriation. (Majority vote required)

☐ Yes ☐ No

Article 003 School Maintenance Expendable Trust Fund

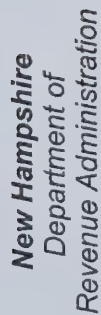
To see if the school district will vote to raise and appropriate the sum of up to \$20,000 to be placed in the Maintenance Trust Fund previously established for building maintenance costs at Swasey Central School. This sum to come from June 30 fund balance available for transfer on July 1. No additional amount to be raised from taxation. The Brentwood School Board recommends this appropriation. (Majority vote required)

☐ Yes ☐ No

Article 004 Safety and Security Expendable Trust

To see if the school district will vote to raise and appropriate the sum of up to \$10,000 to be placed in the Safety and Security Expendable Trust Fund previously established for safety and security upgrades at Swasey Central School. This sum to come from June 30 fund balance available for transfer on July 1. No additional amount to be raised from taxation. The Brentwood School Board recommends this appropriation. (Majority vote required)

☐ Yes ☐ No



2020
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Proposed Budget

Brentwood Local School

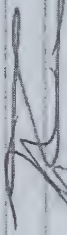



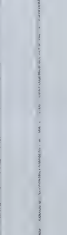
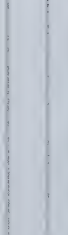
For School Districts which have adopted the provisions of RSA 32:14 through RSA 32:24 Appropriations and Estimates of Revenue for the Fiscal Year from:
July 1, 2020 to June 30, 2021

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: _____

SCHOOL BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Melissa A. Litchfield		
Kerth Levitzky		
Nichelle Sindut		
Kris Magnusson		
Melissa M. Hanlon		
Robert S. Mantegani		

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal: <https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2019	Appropriations as Approved by DRA for period ending 6/30/2020	School Board's Appropriations for period ending 6/30/2021 (Recommended)	School Board's Appropriations for period ending 6/30/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Not Recommended)
Instruction								
1100-1199	Regular Programs	001	\$1,706,652	\$1,788,627	\$1,942,996	\$0	\$1,942,996	\$0
1200-1299	Special Programs	001	\$625,062	\$682,406	\$693,033	\$0	\$693,033	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0	\$0	\$0
1400-1499	Other Programs	001	\$210	\$10,000	\$10,000	\$0	\$10,000	\$0
1500-1599	Non-Public Programs	001	\$0	\$0	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	001	\$0	\$0	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0	\$0	\$0
	Instruction Subtotal		\$2,331,924	\$2,481,033	\$2,646,029	\$0	\$2,646,029	\$0
Support Services								
2000-2199	Student Support Services	001	\$324,159	\$348,062	\$379,904	\$0	\$379,904	\$0
2200-2299	Instructional Staff Services	001	\$292,738	\$346,059	\$256,006	\$0	\$256,006	\$0
	Support Services Subtotal		\$616,897	\$694,121	\$635,910	\$0	\$635,910	\$0
General Administration								
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0	\$0	\$0
2310-2319	Other School Board	001	\$13,408	\$10,700	\$15,800	\$0	\$15,800	\$0
	General Administration Subtotal		\$13,408	\$10,700	\$15,800	\$0	\$15,800	\$0



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Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2019	Appropriations as Approved by DRA for period ending 6/30/2020	School Board's Appropriations for period ending 6/30/2021 (Recommended)	School Board's Appropriations for period ending 6/30/2021 (Not Recommended)	Budget Committee's period ending 6/30/2021 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Not Recommended)
Executive Administration								
2320 (310)	SAU Management Services	001	\$104,173	\$103,433	\$134,174	\$0	\$134,174	\$0
2320-2399	All Other Administration		\$0	\$0	\$0	\$0	\$0	\$0
2400-2499	School Administration Service	001	\$231,229	\$233,012	\$231,760	\$0	\$231,760	\$0
2500-2599	Business		\$0	\$0	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	001	\$353,069	\$418,880	\$456,483	\$0	\$456,483	\$0
2700-2799	Student Transportation	001	\$171,881	\$176,334	\$193,593	\$0	\$193,593	\$0
2800-2999	Support Service, Central and Other	001	\$1,100,395	\$1,180,707	\$1,195,927	\$0	\$1,195,927	\$0
	Executive Administration Subtotal		\$1,960,747	\$2,112,366	\$2,211,937	\$0	\$2,211,937	\$0
Non-Instructional Services								
3100	Food Service Operations	001	\$92,916	\$106,000	\$106,000	\$0	\$106,000	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0	\$0	\$0
	Non-Instructional Services Subtotal		\$92,916	\$106,000	\$106,000	\$0	\$106,000	\$0
Facilities Acquisition and Construction								
4100	Site Acquisition		\$0	\$0	\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0	\$0	\$0
	Facilities Acquisition and Construction Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Other Outlays								
5110	Debt Service - Principal	001	\$152,132	\$145,392	\$138,644	\$0	\$138,644	\$0
5120	Debt Service - Interest	001	\$187,493	\$194,608	\$200,981	\$0	\$200,981	\$0
	Other Outlays Subtotal		\$339,625	\$340,000	\$339,625	\$0	\$339,625	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2019	Appropriations as Approved by DRA for period ending 6/30/2020	School Board's Appropriations for period ending 6/30/2021 (Recommended)	School Board's Appropriations for period ending 6/30/2021 (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Not Recommended)
Fund Transfers								
5220-5221	To Food Service		\$0	\$0	\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0	\$0	\$0
5300-5399	Intergovernmental Agency Allocation		\$0	\$0	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0	\$0	\$0
	Fund Transfers Subtotal		\$0	\$0	\$0	\$0	\$0	\$0
Total Operating Budget Appropriations					\$5,955,301	\$0	\$5,955,301	\$0



Special Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2021 (Recommended) (Not Recommended)	School Board's Appropriations for period ending 6/30/2021 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Recommended) (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	002	\$10,000	\$0	\$10,000	\$0
Purpose: Special Education Trust Fund Fund						
5252	To Expendable Trusts/Fiduciary Funds	003	\$20,000	\$0	\$20,000	\$0
Purpose: School Maintenance Expendable Trust Fund						
5252	To Expendable Trusts/Fiduciary Funds	004	\$10,000	\$0	\$10,000	\$0
Purpose: Safety and Security Expendable Trust						
Total Proposed Special Articles			\$40,000	\$0	\$40,000	\$0



Individual Warrant Articles

Account	Purpose	Article	School Board's Appropriations for period ending 6/30/2021 (Recommended) (Not Recommended)	School Board's Appropriations for period ending 6/30/2021 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Recommended) (Not Recommended)	Budget Committee's Appropriations for period ending 6/30/2021 (Recommended) (Not Recommended)
Total Proposed Individual Articles			\$0	\$0	\$0	\$0



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Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2020	School Board's Estimated Revenues for period ending 6/30/2021	Budget Committee's Estimated Revenues for period ending 6/30/2021
Local Sources					
1300-1349	Tuition	001	\$3,780	\$8,500	\$8,500
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	001	\$5,000	\$4,000	\$4,000
1600-1699	Food Service Sales	001	\$72,303	\$78,000	\$78,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Service Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	001	\$5,000	\$5,000	\$5,000
Local Sources Subtotal			\$86,083	\$95,500	\$95,500
State Sources					
3210	School Building Aid	001	\$67,058	\$64,985	\$64,985
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid		\$0	\$0	\$0
3240-3249	Vocational Aid		\$0	\$0	\$0
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	001	\$1,580	\$2,000	\$2,000
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
State Sources Subtotal			\$68,638	\$66,985	\$66,985



Revenues

Account	Source	Article	Revised Revenues for period ending 6/30/2020	School Board's Estimated Revenues for period ending 6/30/2021	Budget Committee's Estimated Revenues for period ending 6/30/2021
Federal Sources					
4100-4539	Federal Program Grants		\$0	\$0	\$0
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education		\$0	\$0	\$0
4560	Child Nutrition	001	\$18,899	\$20,000	\$20,000
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	001	\$5,049	\$4,000	\$4,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Federal Sources Subtotal			\$23,938	\$24,000	\$24,000
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$0	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfer from Food Service Special Revenue Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance	002, 004, 003	\$0	\$40,000	\$40,000
9999	Fund Balance to Reduce Taxes		\$0	\$0	\$0
Other Financing Sources Subtotal			\$0	\$40,000	\$40,000
Total Estimated Revenues and Credits			\$178,659	\$226,485	\$226,485



New Hampshire
Department of
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Budget Summary

Item	School Board Period ending 6/30/2021 (Recommended)	Budget Committee Period ending 6/30/2021 (Recommended)
Operating Budget Appropriations	\$5,955,301	\$5,955,301
Special Warrant Articles	\$40,000	\$40,000
Individual Warrant Articles	\$0	\$0
Total Appropriations	\$5,995,301	\$5,995,301
Less Amount of Estimated Revenues & Credits	\$226,485	\$226,485
Less Amount of State Education Tax/Grant	\$1,395,043	\$1,395,043
Estimated Amount of Taxes to be Raised	\$4,373,773	\$4,373,773



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Supplemental Schedule

1. Total Recommended by Budget Committee	\$5,995,301
Less Exclusions:	
2. Principal: Long-Term Bonds & Notes	\$138,644
3. Interest: Long-Term Bonds & Notes	\$200,981
4. Capital outlays funded from Long-Term Bonds & Notes	\$0
5. Mandatory Assessments	\$0
6. Total Exclusions (Sum of Lines 2 through 5 above)	\$339,625
7. Amount Recommended, Less Exclusions (Line 1 less Line 6)	\$5,655,676
8. 10% of Amount Recommended, Less Exclusions (Line 7 x 10%)	\$565,568
Collective Bargaining Cost Items:	
9. Recommended Cost Items (Prior to Meeting)	\$0
10. Voted Cost Items (Voted at Meeting)	\$0
11. Amount voted over recommended amount (Difference of Lines 9 and 10)	\$0
12. Bond Override (RSA 32:18-a), Amount Voted	\$0
Maximum Allowable Appropriations Voted at Meeting: (Line 1 + Line 8 + Line 11 + Line 12)	\$6,560,869

THE EXETER REGION

COOPERATIVE

SCHOOL DISTRICT

ANNUAL REPORT

For the Year Ending June 30, 2019
For the Proposed 2020-2021 Budget

EXETER REGION COOPERATIVE SCHOOL DISTRICT

SUPERINTENDENT'S OFFICE

David Ryan, Ed.D.
Superintendent of Schools
(603) 775-8653
dryan@sau16.org

Esther Asbell
Associate Superintendent of Schools
(603) 775-8655
easbell@sau16.org

Christopher Andriski, Ed.S.
Assistant Superintendent of Schools
(603) 775-8679
candriski@sau16.org

Thomas Campbell, Ed.D.
Assistant Superintendent of Schools
(603) 775-8664
tcampbell@sau16.org

Helen Rist
Special Education Administrator
(603) 775-8646
hrist@sau16.org

Mollie O'Keefe
Executive Director of Finance and Operations
(603) 775-8669m
mokeefe@sau16.org

EXETER REGION COOPERATIVE SCHOOL DISTRICT

BOARD MEMBERS AND DISTRICT OFFICERS

Chair of the School Board: Helen Joyce

NAME	TERM EXPIRES	TOWN
Maggie Bishop	2021	Exeter
Paul Bauer	2021	Newfields
Bob Hall	2022	Kensington
Deborah Hobson	2020	East Kingston
Helen Joyce	2021	Stratham
Melissa Litchfield	2022	Brentwood
Kimberly Meyer	2022	Exeter
David Slifka	2020	Exeter
Travis Thompson	2020	Stratham

School District Website: www.sau16.org

Moderator: Kate Miller - 2020

School District Clerk: Susan EH Bendroth - 2020

School District Treasurer: Michael Schwotzer – 2020

BUDGET ADVISORY COMMITTEE MEMBERS

Chair of the Budget Advisory Committee: David Pendell

NAME	TERM EXPIRES	TOWN
Deborah Bronson	2021	Stratham
Lucy Cushman	2022	Stratham
Rob Delorie	2022	Exeter
Jenny Leonard	2020	Kensington
George Marquis	2020	Brentwood
Roy Morrisette	2020	Exeter
Lovey Oliff	2021	Exeter
David Pendell	2021	East Kingston
Susan Shanelaris	2022	Newfields

Exeter Coop

The inhabitants of the Exeter Region Cooperative School District in the County of Rockingham in the state of New Hampshire qualified to vote in Exeter Region Cooperative School District affairs are hereby notified that the two phases of the Annual Regional School District Meeting will be held as follows:

First Session of Annual Meeting (Deliberative Session):

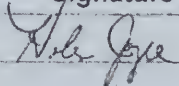
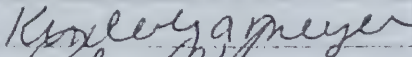
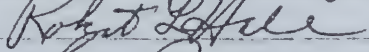
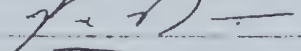

Date: Thursday, February 6, 2020
Time: 7:00 PM
Location: Exeter High School Auditorium
Details: 1 Blue Hawk Drive, Exeter, NH 03833

Second Session of Annual Meeting (Official Ballot Voting)

Date:	Tuesday, March 10, 2020
Time:	Various
Location:	Various
Details:	Voting in the Towns of Brentwood, East Kingston, Exeter, Kensington, Newfields and Stratham.

GOVERNING BODY CERTIFICATION

We certify and attest that on or before January 22, 2020, a true and attested copy of this document was posted at the place of meeting and at SAU16, Brentwood, East Kingston, Exeter, Kensington, Newfields and Stratham Town Offices and that an original was delivered to the clerk.

Name	Position	Signature
Helen Joyce	Chair	
Travis Thompson	Vice-Chair	
Melissa Litchfield	School Board Member	
Deb Hobson	School Board Member	
Maggie Bishop	School Board Member	
Kimberly Meyer	School Board Member	
Robert Hall	School Board Member	
Paul Bauer	School Board Member	
David Slifka	School Board Member	



Article 01 ERCSD Operating Budget

Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$64,059,213? Should this article be defeated, the operating budget shall be \$63,742,468 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13, X and XVI, to take up the issue of a revised operating budget only. The School Board and Budget Advisory Committee both recommend \$64,059,213 as set forth on said budget. (Majority vote required)

☐

Yes

☐

No

Article 02 Sale of Land

Shall the District authorize the Exeter Region Cooperative School Board to sell, on such terms and conditions as the Exeter Region Cooperative School Board determine are appropriate, land identified as 165 Amesbury Road located in Kensington, comprised of approximately 26.36 acres. Full proceeds from the sale will increase the unassigned fund balance used to offset the tax rate. Sale of property is recommended by the Exeter Region Cooperative School Board

☐

Yes

☐

No

SECOND SESSION: At the polling places designated below on **Tuesday, March 10, 2020**, to choose the following School District Officers:

School District Board Member (East Kingston)	3-year Term Expiring 2023
School District Board Member (Exeter)	3-year Term Expiring 2023
School District Board Member (Stratham)	3-year Term Expiring 2023
School District Moderator	1-year Term Expiring 2021
Budget Committee Member (Brentwood)	3-year Term Expiring 2023
Budget Committee Member (Exeter)	3-year Term Expiring 2023
Budget Committee Member (Kensington)	3-year Term Expiring 2023

and vote on the articles listed as **1 and 2**, as those articles may be amended at the First Session; by ballot, the polls to be open at the polling places at the hours designated below:

<u>VOTERS IN TOWN OF</u>	<u>POLLING PLACE</u>	<u>POLLING HOURS</u>
Brentwood	Brentwood Recreation Center	7:00 AM to 7:00 PM
East Kingston	East Kingston Elementary School	8:00 AM to 7:00 PM
Exeter	Talbot Gym Tuck Learning Campus	7:00 AM to 8:00 PM
Kensington	Kensington Elementary School	8:00 AM to 7:30 PM
Newfields	Newfields Town Hall	8:00 AM to 7:00 PM
Stratham	Stratham Municipal Center	8:00 AM to 7:00 PM

2020
MS-26

Proposed Budget Exeter Coop

Appropriations and Estimates of Revenue for the Fiscal Year from:
July 1, 2020 to June 30, 2021

Form Due Date: 20 Days after the Annual Meeting

This form was posted with the warrant on: 1/22/20

SCHOOL BOARD CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Helen Joyce	CHAIRPERSON ERCSB	Helen Joyce
Kimberly Meyer	Board Member	Kimberly Meyer
Robert L. Hall	School Board	Robert L. Hall
Paul Bauer	Board Member	Paul Bauer
DAVID SLIPKA	EXETER	David Slipka

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<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2019	Appropriations for period ending 6/30/2020	Appropriations for period ending 6/30/2021 (Recommended)	Appropriations for period ending 6/30/2021 (Not Recommended)
Instruction						
1100-1199	Regular Programs	01	\$15,364,686	\$15,807,127	\$15,279,514	\$0
1200-1299	Special Programs	01	\$6,760,347	\$7,796,785	\$8,662,240	\$0
1300-1399	Vocational Programs	01	\$1,894,522	\$1,962,239	\$2,042,473	\$0
1400-1499	Other Programs	01	\$847,053	\$834,062	\$912,994	\$0
1500-1599	Non-Public Programs	01	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	01	\$128,070	\$163,113	\$181,049	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs		\$0	\$0	\$0	\$0
Instruction Subtotal			\$24,994,678	\$26,563,326	\$27,078,270	\$0
Support Services						
2000-2199	Student Support Services	01	\$3,098,119	\$3,164,673	\$3,467,257	\$0
2200-2299	Instructional Staff Services	01	\$1,962,926	\$1,962,668	\$2,086,947	\$0
Support Services Subtotal			\$5,061,045	\$5,127,341	\$5,554,204	\$0
General Administration						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$0	\$0	\$0
2310-2319	Other School Board	01	\$87,791	\$76,100	\$82,100	\$0
General Administration Subtotal			\$87,791	\$76,100	\$82,100	\$0
Executive Administration						
2320 (310)	SAU Management Services	01	\$1,164,193	\$1,112,691	\$1,475,539	\$0
2320-2399	All Other Administration	01	\$38,313	\$53,249	\$54,786	\$0
2400-2499	School Administration Service	01	\$1,656,162	\$1,792,029	\$1,872,581	\$0
2500-2599	Business		\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	01	\$4,250,100	\$4,795,693	\$4,764,075	\$0
2700-2799	Student Transportation	01	\$2,501,686	\$2,394,912	\$2,674,571	\$0
2800-2999	Support Service, Central and Other	01	\$12,710,353	\$13,061,873	\$13,940,195	\$0
Executive Administration Subtotal			\$22,320,807	\$23,210,447	\$24,781,747	\$0
Non-Instructional Services						
3100	Food Service Operations	01	\$1,085,346	\$1,100,000	\$1,155,000	\$0
3200	Enterprise Operations	01	\$335,849	\$818,500	\$400,000	\$0
Non-Instructional Services Subtotal			\$1,421,195	\$1,918,500	\$1,555,000	\$0



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2019	Appropriations for period ending 6/30/2020	Appropriations for period ending 6/30/2021 (Recommended)	Appropriations for period ending 6/30/2021 (Not Recommended)
Facilities Acquisition and Construction						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$207,127	\$17,800,000	\$0	\$0
4600	Building Improvement Services		\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
Facilities Acquisition and Construction Subtotal			\$207,127	\$17,800,000	\$0	\$0
Other Outlays						
5110	Debt Service - Principal	01	\$1,647,785	\$1,574,146	\$4,195,628	\$0
5120	Debt Service - Interest	01	\$1,524,258	\$2,017,435	\$532,264	\$0
Other Outlays Subtotal			\$3,172,043	\$3,591,581	\$4,727,892	\$0
Fund Transfers						
5220-5221	To Food Service		\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue		\$0	\$0	\$0	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools	01	\$280,000	\$280,000	\$280,000	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
Fund Transfers Subtotal			\$280,000	\$280,000	\$280,000	\$0
Total Operating Budget Appropriations					\$64,059,213	\$0



Special Warrant Articles

Account	Purpose	Article	Appropriations for	Appropriations for
			period ending 6/30/2021 (Recommended)	period ending 6/30/2021 (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0
Total Proposed Special Articles			\$0	\$0



Individual Warrant Articles

Account	Purpose	Article	Appropriations for	Appropriations for
			period ending 6/30/2021 (Recommended)	period ending 6/30/2021 (Not Recommended)
Total Proposed Individual Articles			\$0	\$0



Revenues

Account	Source	Article	Actual Revenues for Period ending 6/30/2019	Revised Estimated Revenues for Period ending 6/30/2020	Estimated Revenues for Period ending 6/30/2021
Local Sources					
1300-1349	Tuition	01	\$925,922	\$800,000	\$940,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	01	\$116,362	\$50,000	\$10,500
1600-1699	Food Service Sales	01	\$892,365	\$809,148	\$965,000
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities		\$0	\$0	\$0
1900-1999	Other Local Sources	01	\$0	\$343,081	\$275,000
Local Sources Subtotal			\$1,934,649	\$2,002,229	\$2,190,500
State Sources					
3210	School Building Aid	01	\$1,109,820	\$1,066,184	\$1,025,645
3215	Kindergarten Building Aid		\$0	\$0	\$0
3220	Kindergarten Aid		\$0	\$0	\$0
3230	Catastrophic Aid	01	\$425,452	\$407,488	\$400,000
3240-3249	Vocational Aid	01	\$1,216,678	\$1,000,000	\$1,100,000
3250	Adult Education		\$0	\$0	\$0
3260	Child Nutrition	01	\$10,757	\$10,000	\$10,000
3270	Driver Education		\$0	\$0	\$0
3290-3299	Other State Sources		\$0	\$0	\$0
State Sources Subtotal			\$2,762,707	\$2,483,672	\$2,535,645
Federal Sources					
4100-4539	Federal Program Grants		\$478,510	\$478,510	\$0
4540	Vocational Education		\$0	\$0	\$0
4550	Adult Education	01	\$335,849	\$340,000	\$400,000
4560	Child Nutrition	01	\$234,469	\$180,000	\$180,000
4570	Disabilities Programs		\$0	\$0	\$0
4580	Medicaid Distribution	01	\$332,273	\$220,650	\$350,000
4590-4999	Other Federal Sources (non-4810)		\$0	\$0	\$0
4810	Federal Forest Reserve		\$0	\$0	\$0
Federal Sources Subtotal			\$1,381,101	\$1,219,160	\$930,000



Revenues

Account	Source	Article	Actual Revenues for Period ending 6/30/2019	Revised Estimated Revenues for Period ending 6/30/2020	Estimated Revenues for Period ending 6/30/2021
Other Financing Sources					
5110-5139	Sale of Bonds or Notes		\$0	\$17,800,000	\$0
5140	Reimbursement Anticipation Notes		\$0	\$0	\$0
5221	Transfers from Food Service Special Revenues Fund		\$0	\$0	\$0
5222	Transfer from Other Special Revenue Funds		\$0	\$0	\$0
5230	Transfer from Capital Project Funds		\$0	\$0	\$0
5251	Transfer from Capital Reserve Funds		\$0	\$0	\$0
5252	Transfer from Expendable Trust Funds		\$0	\$0	\$0
5253	Transfer from Non-Expendable Trust Funds		\$0	\$0	\$0
5300-5699	Other Financing Sources		\$0	\$0	\$0
9997	Supplemental Appropriation (Contra)		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes	01	\$1,506,166	\$0	\$750,000
Other Financing Sources Subtotal			\$1,506,166	\$17,800,000	\$750,000
Total Estimated Revenues and Credits			\$7,584,623	\$23,505,061	\$6,406,145



Budget Summary

Item	Period ending 6/30/2021
Operating Budget Appropriations	\$64,059,213
Special Warrant Articles	\$0
Individual Warrant Articles	\$0
Total Appropriations	\$64,059,213
Less Amount of Estimated Revenues & Credits	\$6,406,145
Less Amount of State Education Tax/Grant	\$11,807,771
Estimated Amount of Taxes to be Raised	\$45,845,297



Default Budget of the Regional School

Exeter Coop

For the period beginning July 1, 2020 and ending June 30, 2021

RSA 40:13, IX (b) "Default budget" as used in this subdivision means the amount of the same appropriations as contained in the operating budget authorized for the previous year, reduced and increased, as the case may be, by debt service, contracts, and other obligations previously incurred or mandated by law, and reduced by one-time expenditures contained in the operating budget. For the purposes of this paragraph, one-time expenditures shall be appropriations not likely to recur in the succeeding budget, as determined by the governing body, unless the provisions of RSA 40:14-b are adopted, of the local political subdivision.

This form was posted with the warrant on: 1/22/20

SCHOOL BOARD OR BUDGET COMMITTEE CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
<u>HELEN JOYCE</u> <u>Chair, Exeter</u>	<u>CHAIRPERSON</u> <u>Vice Chair</u>	<u>Helen Joyce</u>
<u>Paul Bauer</u>	<u>Board Member</u>	<u>Paul Bauer</u>
<u>DAVID SUPRA</u>	<u>EXETER</u>	
<u>Deborah L. Hobson</u>	<u>B. Kingston</u>	<u>Deborah L. Hobson</u>
<u>Robert L. Hall</u>	<u>Kingston</u>	<u>Robert L. Hall</u>
<u>Kimberly A. Meyer</u>	<u>Exeter</u>	<u>Kimberly A. Meyer</u>
<u>Melissa Litchfield</u>	<u>Barnstable</u>	<u>Melissa Litchfield</u>
<u>MAGGIE Bishop</u>	<u>Exeter</u>	<u>Maggie Bishop</u>

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NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2020
MS-DSB

Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Instruction					
1100-1199	Regular Programs	\$15,807,127	(\$642,997)	\$0	\$15,164,130
1200-1299	Special Programs	\$7,796,785	\$799,002	\$0	\$8,595,787
1300-1399	Vocational Programs	\$1,962,239	\$51,261	\$0	\$2,013,500
1400-1499	Other Programs	\$834,062	\$68,310	\$0	\$902,372
1500-1599	Non-Public Programs	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	\$163,113	\$1,941	\$0	\$165,054
1700-1799	Community/Junior College Education Programs	\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	\$0	\$0	\$0	\$0
Instruction Subtotal		\$26,563,326	\$277,517	\$0	\$26,840,843
Support Services					
2000-2199	Student Support Services	\$3,164,673	\$161,068	\$0	\$3,325,741
2200-2299	Instructional Staff Services	\$1,962,668	\$14,237	\$0	\$1,976,905
Support Services Subtotal		\$5,127,341	\$175,305	\$0	\$5,302,646
General Administration					
0000-0000	Collective Bargaining	\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency	\$0	\$0	\$0	\$0
2310-2319	Other School Board	\$76,100	\$0	\$0	\$76,100
General Administration Subtotal		\$76,100	\$0	\$0	\$76,100
Executive Administration					
2320 (310)	SAU Management Services	\$1,112,691	\$362,848	\$0	\$1,475,539
2320-2399	All Other Administration	\$53,249	\$0	\$0	\$53,249
2400-2499	School Administration Service	\$1,792,029	\$125,191	\$0	\$1,917,220
2500-2599	Business	\$0	\$0	\$0	\$0
2600-2699	Plant Operations and Maintenance	\$4,795,693	\$61,248	\$0	\$4,856,941
2700-2799	Student Transportation	\$2,394,912	\$122,256	\$0	\$2,517,168
2800-2999	Support Service, Central and Other	\$13,061,873	\$714,498	\$0	\$13,776,371
Executive Administration Subtotal		\$23,210,447	\$1,386,041	\$0	\$24,596,488
Non-Instructional Services					
3100	Food Service Operations	\$1,100,000	\$0	\$0	\$1,100,000
3200	Enterprise Operations	\$818,500	\$0	\$0	\$818,500
Non-Instructional Services Subtotal		\$1,918,500	\$0	\$0	\$1,918,500



New Hampshire
Department of
Revenue Administration

**2020
MS-DSB**

Appropriations

Account	Purpose	Prior Year Adopted Budget	Reductions or Increases	One-Time Appropriations	Default Budget
Facilities Acquisition and Construction					
4100	Site Acquisition	\$0	\$0	\$0	\$0
4200	Site Improvement	\$0	\$0	\$0	\$0
4300	Architectural/Engineering	\$0	\$0	\$0	\$0
4400	Educational Specification Development	\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction	\$0	\$0	\$0	\$0
4600	Building Improvement Services	\$0	\$0	\$0	\$0
4900	Other Facilities Acquisition and Construction	\$0	\$0	\$0	\$0
Facilities Acquisition and Construction Subtotal		\$0	\$0	\$0	\$0
Other Outlays					
5110	Debt Service - Principal	\$1,574,146	\$2,621,481	\$0	\$4,195,627
5120	Debt Service - Interest	\$1,592,213	(\$1,059,949)	\$0	\$532,264
Other Outlays Subtotal		\$3,166,359	\$1,561,532	\$0	\$4,727,891
Fund Transfers					
5220-5221	To Food Service	\$0	\$0	\$0	\$0
5222-5229	To Other Special Revenue	\$0	\$0	\$0	\$0
5230-5239	To Capital Projects	\$0	\$0	\$0	\$0
5251	To Capital Reserve Fund	\$0	\$0	\$0	\$0
5252	To Expendable Trusts/Fiduciary Funds	\$0	\$0	\$0	\$0
5253	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
5254	To Agency Funds	\$0	\$0	\$0	\$0
5310	To Charter Schools	\$280,000	\$0	\$0	\$280,000
5390	To Other Agencies	\$0	\$0	\$0	\$0
9990	Supplemental Appropriation	\$0	\$0	\$0	\$0
9992	Deficit Appropriation	\$0	\$0	\$0	\$0
Fund Transfers Subtotal		\$280,000	\$0	\$0	\$280,000
Total Operating Budget Appropriations		\$60,342,073	\$3,400,395	\$0	\$63,742,468



Reasons for Reductions/Increases & One-Time Appropriations

Account	Explanation
No reasons entered for reductions/increases or one-time appropriations.	

**EXETER REGION COOPERATIVE SCHOOL DISTRICT
SPECIAL EDUCATION EXPENSES/REVENUES**

<u>SPECIAL EDUCATION EXPENSES</u>	<u>2017-2018</u>	<u>2018-2019</u>
1200/1230 Special Programs	5,727,448	6,228,844
1430 Summer School	98,289	111,021
2140 Psychological Services	317,946	329,972
2150 Speech and Audiology	420,582	497,225
2162 Physical Therapy	66,066	68,048
2163 Occupational Therapy	56,488	31,284
2332 Administration Costs	405,785	420,482
2722 Special Transportation	542,367	827,583
TOTAL EXPENSES	7,634,972	8,514,459
<u>SPECIAL EDUCATION REVENUES</u>		
3110 Special Ed Portion Adequacy Funds	808,217	835,283
3240 Catastrophic Aid	406,225	425,452
4580 Medicaid	390,605	332,273
TOTAL REVENUES	1,605,047	1,593,007
ACTUAL DISTRICT COST FOR SPECIAL EDUCATION	<u>6,029,925</u>	<u>6,921,452</u>

Minutes of Exeter Region Cooperative School District
First Session of the 2019 Annual Meeting
Deliberative Session – Thursday, February 7, 2019
Exeter High School Arthur Hanson III Center

ERCSD Board Members Present:

Helen Joyce, Chair – Stratham	Travis Thompson, Vice-Chair - Stratham
Maggie Bishop – Exeter	Kimberly Meyer– Exeter
Deb Hobson, East Kingston	Paul Bauer – Newfields
Bob Hall – Kensington	Melissa Litchfield, Brentwood

ERCSD Board Member Absent: David Slifka, Exeter

Administration: David Ryan, Superintendent

Frank Markiewicz – Business Administrator for SAU #16

Others: Katherine Miller – ERCSD Moderator

Gordon Graham – Counsel for the School District

Dave Pendell – Chair of District's Budget Advisory Committee

Susan Bendroth – ERCSD Clerk

Moderator Miller called the meeting to order at 7:00 PM. Sawyer Rogers, junior class president at Exeter High School, led the Pledge of Allegiance. Moderator Miller presented an explanation of the meeting which is to discuss, debate and amend the warrant articles as the law allows. She reviewed the rules and the procedure for the evening. She introduced the people up front, requested permission for individuals not living in the district to be allowed to speak if necessary (permission was granted) and recognized the budget advisory committee members. She went on to announce that voting on these warrant articles would take place on March 12, 2019 in the various towns with Brentwood's hours being from 7 to 7 (a correction in the handout presented).

Helen Joyce thanked everyone for coming out, acknowledging the administration, faculty and staff in addition to the CMS Renewal committee, fellow board members and parents.

Moderator Miller turned to Warrant Article #1:

Warrant Article 01: 20 Year Bond for CMS Addition and Renovation

Shall the District raise and appropriate the sum of \$17,800,000 for the purpose of renovations and additions to the Cooperative Middle School in order to accommodate for changes in programs and expanding needs of the school; \$17,800,000 of such sum to be raised through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the School Board to apply for, obtain and accept federal, state or other aid, if any, which may be available for said project and to comply with all laws applicable to said project; to authorize the School Board to issue, negotiate, sell and deliver said bonds and notes to determine the rate of interest thereon and the maturity and other terms thereof; and to authorize the School Board to take any other

action or to pass any other vote relative thereto: and further, raise and appropriate an additional \$425,222 to meet the necessary financial obligations associated with the project's debt service for the 2019-2020 fiscal year.

The School Board and the Budget Advisory Committee both recommend the adoption of this article. (3/5 ballot vote required for passage) Paul

Bauer made a motion to adopt Article 1.

Bob Hall seconded.

Paul Bauer spoke to the article.

Lucy Cushman, Co-Chair of the CMS Building Project, Patty Wons, CMS Principal and Bill Perkins, CMS Assistant Principal, presented the scope of the project which will include 10 classrooms, expansion of the cafeteria, additional office space and another elevator. The presentation included charts and pictures documenting how the needs of students have changed in past twenty years and the necessity for the additional space so the programming is not dictated by the lunch schedule. Frank Markiewicz, Business Administrator, presented the financial impact and stated that the entire presentation would be available on the SAU website in the morning.

Public input asked about why Brentwood was at the top of the payment scale and what the total project would cost at the end of twenty years.

Frank Markiewicz responded by saying Brentwood does not have a large tax base to draw upon and the estimated cost for the project is \$40,000,000 at the end of 20 years.

Moderator Miller declared the article to appear on the ballot as presented.

Warrant Article 02: ERCSD Operating Budget

Shall the District raise and appropriate as an operating budget, not including appropriations by special warrant articles and other appropriations voted separately, the amounts set forth on the budget posted with the warrant, or as amended by vote of the first session, for the purposes set forth therein, totaling \$60,342,073? Should this article be defeated, the operating budget shall be \$59,852,502 which is the same as last year, with certain adjustments required by previous action of the District or by law; or the governing body may hold one special meeting, in accordance with RSA 40:13 X and XVI, to take up the issue of a revised operating budget only. The School Board and Budget Advisory Committee both recommend \$60,342,073 as set forth on said budget. (Majority vote required.) Paul Bauer made a motion to adopt Article 2.

Bob Hall seconded.

Melissa Littlefield spoke to the article.

David Ryan, Superintendent, gave accolades to students successes and the need for the present budget to continue to do great things. He stated it was a collaborative process with everyone looking at the needs and budget priorities.

Frank Markiewicz provided a power point presentation of the budget highlighting the drivers and tax impact.

Liz Faria, Brentwood, presented an amendment to the article reducing the operating budget to \$58,000,000.

Bill Faria, Brentwood, seconded the amendment.

An Exeter resident spoke against the amendment as we have experts that truly take the numbers into consideration and that the original budget seems to be a reasonable and responsible budget.

Travis Thompson, Stratham, opposed the amendment because the budget is no longer just about the number of students but the quality of the education provided. A vote was taken on the amendment and it was defeated.

A motion to restrict reconsideration was presented, seconded and agreed upon. Moderator Miller declared the article to appear on the ballot as presented.

Warrant Article 03: CRF for Synthetic Turf Replacement

To see if the school district will vote to raise and appropriate the sum of up to \$50,000 to be added to the Synthetic Turf Replacement Capital Reserve Fund previously established under the provisions of RSA 35:1 for replacement of the synthetic turf field located at Exeter High School. This sum to come from the June 30 undesignated fund balance available for transfer on July 1. No amount to be raised from taxation. The School Board and the Budget Advisory Committee both recommend this appropriation. (Majority vote required.)

Maggie Bishop made a motion to adopt Article 3.

Kimberly Meyers seconded.

Frank Markiewicz spoke to the article stating that a total of 21 teams use the field in addition to the High School Graduation.

Public input asked how many more years before it needs to be replaced.

Bill Ball, Exeter, stated that we are into the thirteenth year with an eight-year warranty. It is in good shape and he hopes to get at least another four years of use.

A motion to restrict reconsideration was presented, seconded and agreed upon.

Moderator Miller declared the article to appear on the ballot as presented.

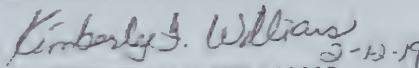
The meeting was adjourned at 8:20 PM with 92 voters present.

Respectfully submitted,



Susan E.H. Bendroth, Exeter Region Cooperative School District Clerk

February 7, 2019



KIMBERLY F. WILLIAMS

NOTARY PUBLIC

State of New Hampshire

My Commission Expires

September 5, 2023

Minutes of the Exeter Region Cooperative School District
Second Session of the 2018 Annual Meeting
Voting Session - March 13, 2018

The polls were open at the polling place at the hours below to choose the following District Officers: Cooperative School Board Member (Exeter – 3 years), Cooperative School Board Member (Kensington – 1 year), Cooperative School Board Member (Newfields – 3 years), Cooperative School Board Member (Stratham – 3 years), School District Moderator, Budget Committee Member (East Kingston – 3 years), Budget Committee Member (Exeter – 3 years), Budget Committee Member (Stratham – 3 years) and vote by ballot on articles listed as 1, 2, 3 and 4.

Voters in Town of Brentwood	Polling Place Brentwood Recreation Center	Polling Hours 8:00 AM to 7:00 PM
East Kingston	East Kingston Elementary School	8:00 AM to 7:00 PM
Exeter	Talbot Gym Tuck Learning Campus	7:00 AM to 8:00 PM
Kensington	Kensington Town Hall	8:00 AM to 7:30 PM
Newfields	Newfields Town Hall	8:00 AM to 7:00 PM
Stratham	Stratham Municipal Center	8:00 AM to 8:00 PM

Results of the election of Exeter Region Cooperative School District Officers:

Exeter Cooperative Board Member, term ending 2021 election:

Margaret (Maggie) Bishop	4,018
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Kensington Cooperative Board Member, term ending 2019 election:

Robert L. Hall	3,870
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Newfields Cooperative Board Member, term ending 2021 election:

Paul Bauer	3,732
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Stratham Cooperative Board Member, term ending 2021 election:

Helen Joyce	3,862
-------------	-------

Cooperative School District Moderator, term ending 2019 election:

Katherine B. Miller	3.863
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East Kingston Cooperative Budget Committee Member, term ending 2021 election:

David Pendell	3,682
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Exeter Cooperative Budget Committee Member, term ending 2021 election:

Lovey Oliff	3,774
--------------------	--------------

Stratham Cooperative Budget Committee Member, term ending 2021 election:

Deborah Bronson	1,709
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Penny Lee	1,422
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Article #1: Bond for CMS Addition and Renovations

YES 2,853 NO 2,419

Article #2: ERCSD Operating Budget

YES	3,345	NO	1,867
-----	-------	----	-------

Article #3: Collective Bargaining Agreement

YES 3,500

NO 1,732

Article #4: CRF for Synthetic Turf Replacement

YES 3,002

NO 2,237

Respectfully Submitted,

Susan E.H. Bendroth

Susan E.H. Bendroth, Exeter Region Cooperative School District Clerk

March 14, 2018

Kimberly F. Williams

1-24-2019

KIMBERLY F. WILLIAMS
NOTARY PUBLIC
State of New Hampshire
My Commission Expires
September 5, 2023



James A. Sojka, CPA*

Sheryl A. Pratt, CPA***

Michael J. Campo, CPA, MACCY

February 5, 2020

Scott T. Eagen, CPA, CFE

Donna M. LaClair, CPA**

Ashley Miller Klem, CPA, MSA

Tyler A. Paine, CPA***

Kyle G. Gingras, CPA

Ryan T. Gibbons, CPA, CFE

Derek M. Barton, CPA

Sylvia Y. Petro, MSA, CFE

Members of the School Board
Exeter Region Cooperative School District
30 Linden Street
Exeter, NH 03833

To the Members of the School Board:

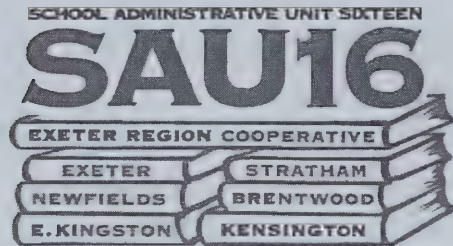
This is to advise you that as of February 5, 2020, the audit of the financial statements for the year ending June 30, 2019 has been substantially completed and we are in the process of finalizing the audit. A completed audit report will be sent to you in late February 2020.

Sincerely,

Michael J. Campo, CPA
Director

PLODZIK & SANDERSON, P.A.
Certified Public Accountants

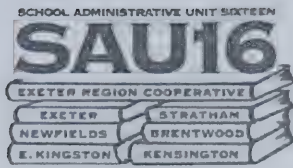
193 North Main Street • Concord • New Hampshire • 03301-5063 • 603-225-6996 • www.plodziks.com



Annual Report of SAU 16

For the Year Ending June 30, 2019

For the Proposed 2020-2021 Budget



SAU16 ANNUAL REPORT FOR THE YEAR ENDING 2019

VISION FOR THE GRADUATE

Each graduate demonstrates engaged learning and citizenship through the ability to solve problems independently and collaboratively with perseverance and resilience, and communicates solutions with confidence and empathy.

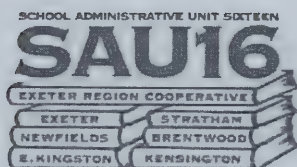
School Administrative Unit (SAU) 16 continues to strive to be seen as the state leader in innovative instructional practices, inspiring learning journeys, and efficient use of the precious resources afforded by the community. Our schools thrive in large part due to the support from all six towns while respecting the heavy burden that local property taxes have on residents. It was once stated in a previous annual report that “School board members and administrators are very sensitive to the fact that approximately 80% of SAU 16 households do not have school age children residing in them, while also being very aware that New Hampshire is second only to Florida in its aging average population” (Morgan, 2017). Attention to this sensitivity has not wavered.

As the third largest public school system in the State of New Hampshire, we enjoy a strong reputation of offering a comprehensive career training program that includes intense college preparation, contemporary career and technical education, competitive athletic programs, and multiple experiences in the arts. Our students discover their passion here while building their competency for a bright future. They become our leaders, our caregivers, our communicators, and our neighbors. It is a significant investment of time and money, but given the growth and success of this community over the years, it is worth it.

Our professional educators and staff members throughout the SAU offer a boundless enthusiasm for teaching and learning. As relationships with students are built, so too are the core values of integrity, honesty, trustworthiness, and respect for all human differences. Our professionals are committed to nurturing the children in this community toward adulthood through a high quality curriculum, varied instructional approaches, and social emotional learning experiences. Some of our highlights are below, followed by an update on progress in accordance with our SAU 16 Strategic Plan.

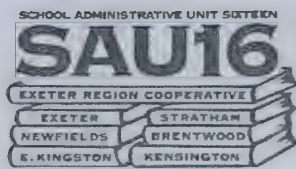
Some Highlights from 2019

1. **A reorganization** at the SAU office involved welcoming some new staff members. **Mollie O’Keefe, MBA, M.Fin.**, a Kensington resident and Blue Hawk from the Class of 2001, joins us as director of finance and operations. **Michelle Larson** moved from an accountant position to assistant director of finance and operations, **Maryellen Daley** and **Erin O’Dea** have joined the payroll staff, and there was some reassignment and increase



of some responsibilities for accounts payable accountant **Erica Inglis-Macduff** and **Patti Jo Roy**. **Jon St. Pierre** joins us as the SAU's first medicaid coordinator, and **Charles Angwin** began with us this summer as our out of district coordinator.

2. Over the summer, the SAU office **added a secure entry** that includes a passcode entrance system and locked vestibule. The system is similar to all of the entry systems in our schools and has provided the layer of security that the office was missing. The system is monitored throughout the day by a receptionist and/or administrative assistant.
3. **Competency-Based Education (CBE)** remains one of the two primary pillars of our work as teachers and administrators strive to make education "personalized" so that each student may achieve his/her highest potential while being able to take ownership of his/her learning and demonstrate that learning to others.
4. **Social Emotional Learning (SEL)** continues to be the second pillar of our work. Students in our schools participate in SEL curriculum experiences such as Choose Love and Open Circle while high school students engage during advisory.
5. **TheBestSchools.org** recognized Exeter High School (EHS) in its 2019 list of the Top 100 Public High Schools in the United States. Coming in at #96, part of the reason for the selection included "students may choose from 150 courses centered in 12 disciplines. 11 Advanced Placement courses are offered to students seeking college preparatory experiences. Dual credits may be earned through Southern New Hampshire University and Great Bay through the Running Start program".
6. Training continues in the **Next Generation Science Standards (NGSS)** that will advance science instruction throughout all of the schools in the SAU. These research-based, up-to-date K-12 science standards will increase expectations for learning while focusing on cross cutting concepts that are critical in the 21st Century.
7. Professional educators are spending more time in other schools through the research-based **Instructional Rounds** process, a collaborative way for teachers and administrators to better understand teaching and learning and how to adapt successful methods to scale in their own schools. This marks the third year that SAU 16 has been involved in Instructional Rounds and data are being gathered to measure levels of impact by virtue of participation.
8. The Exeter Region Cooperative School District welcomed **Sharon Wilson** as the new principal at the Seacoast School of Technology. Sharon joins us after serving as an assistant principal at Nashua High School North for seven years where she worked extensively with five of the Nashua Technology Center's CTE programs (Academy of Finance, culinary arts, automotive technologies, business marketing, and cosmetology).



9. We are sad to see him retire, but East Kingston Elementary School Principal **Steve Tullar** will be retiring at the end of the school year. Steve has served for three years at the helm of EKES and in his time made important improvements in school culture, student safety, and social emotional learning. We will miss you, Mr. Tullar!
10. Speaking of ERCSD, voters approved last March the \$18.7 million renewal bond for the space reassignment and expansion at **Cooperative Middle School**. The planning and preparations for a spring groundbreaking have been underway for several months with the architects (Harriman) and construction manager (Harvey Construction) for the projects.
11. At the conclusion of this school year, and upon offering a retirement incentive proposal, SAU 16 will see the retirements of 34 SAU educators and staff members from four school districts and the SAU office. The total accumulation of years of dedication and experience equals just shy of 1200, a remarkable number that demonstrates the depth of commitment to our children and the loyalty of our staff members to the mission. We will miss the wisdom, experience, history, and smiles that are leaving us in June, and given the demographics of current employees, this trend will unfold for several more years.

SAU16 Strategic Plan Review

Action Items Reaching Advanced Stage

Teaching and Learning

Recommendation 1

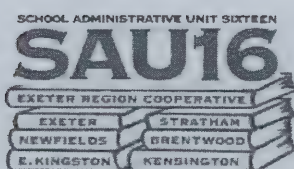
*Continue to implement a challenging and consistent K-12 curriculum that develops and leads to the successful achievement of the Exeter High School graduation competencies and promotes viable learning opportunities for each student - **Advanced***

Competencies are in place at all of our schools and teachers are continuing to rethink their instructional practices to best meet the learning needs of each student. This year, teams of teachers at each elementary school have been piloting Ready Math, a new math program that is designed to help teachers differentiate their math instruction for students who require different levels of instruction. The common assessment function of this program will also assist the SAU with moving along the Strategic Plan continuum relative to Recommendation 2 under Teaching and Learning.

Recommendation 3

*Create a unified report card for K-5, 6-8, and 9-12 that contains information on student performance in content knowledge, skills, and work/study practices. - **Advanced**.*

All elementary schools have spent close to eighteen months developing a proficiency-based reporting tool for K - 2 students to better inform parents of their students' learning



progress through the year. This fall, members of the SAU administration visited with K-2 parents in our elementary schools to introduce the changes and to demonstrate why these changes were taking place. Parents also were introduced to SeeSaw, an online portfolio site that shows parents what students are learning through audio and video clips of the student demonstrating learning. Alma, a competency-driven learning management system, was also introduced and has been designated as the student progress reporting tool for SAU 16. Current K-2 students and their families are leading the way with their foray into this form of grade reporting and will carry the torch for years to come as it expands with them through their high school years.

Health and Community

Recommendation 2

Ensure that schools have the time and tools necessary, including training of professional staff, to provide social and emotional learning that is appropriate and meaningful for their students -

Advanced

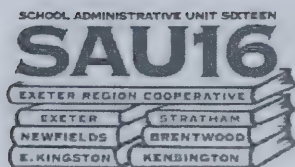
All elementary schools adopted the improvement of SEL (as defined by Dr. Cassie Yackley) as a school-wide goal and have taken the next step in participating in either Open Circle and/or Choose Love, curricula designed to address the mental and social wellness of students in our schools. Open Circle is specifically designed to elicit relationship building with and between students in a safe and secure climate. Students, staff, teachers, and counselors progress through a series of guided experiences in which students learn the skills of “recognizing and managing emotions, empathy, positive relationships and problem solving”. “Choose Love focuses on four important character values – Courage, Gratitude, Forgiveness, and Compassion in Action – which cultivates optimism, resilience and personal responsibility.” Both programs are available to all teachers and professional learning time is purposely set aside frequently to continue to improve the delivery of both models.

The Behavior Intervention Team model was implemented at the elementary and secondary level over the summer of 2019 and involves SAU administration, school administration and counseling, local law enforcement, representatives from juvenile justice, and mental health and wellness professionals. These teams provide support to schools through the identification and management of care programs for students deemed in need of targeted behavior interventions. Schools have at their disposal the Devereaux Student Strengths Assessment, or DESSA, to help identify those students. The DESSA is a standardized, strength-based SEL assessment that measures the social and emotional competence of youth in kindergarten through eighth grade.

Recommendation 5

Seek ways to bring the community into all schools and to bring the schools/students into the community. Create and maintain a community-wide database to provide contact information of local community members and/or business that are willing to visit the schools or to host students.

- Advanced



Our elementary schools consistently market school programming to members of the community and invite members of the public to attend school events, student showcases, performances, and cultural activities. Events such as dramatic performances, musicals, celebrations of learning, and athletic events have been well attended and continues to attract supporters. Most of the elementary schools have built lasting relationships with corporations and small business around their STEAM efforts, while our secondary schools continue to construct models of collaboration with business and non-profit organizations including (but not limited to) ThermoFisher Scientific, Munters, Big Brothers/Big Sisters, Southern District YMCA.

The high school hosted its first career fair with the Exeter Area Chamber of Commerce last spring, just in time for employers to attract and hire seasonal employees. Seacoast School of Technology hosted the Chamber in September with a career development theme, while continuing to build its network of externships, job placement sites, and exploratory events such as Construction Day.

Philosophy and Governance

Recommendation 1

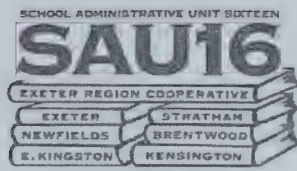
Implement baseline K-12 district-wide surveys to all students, parents, faculty, and staff to assess the culture and climate in each school. - Advanced

A series of online surveys were administered as the calendar year ended with parents, students, and staff members serving as respondents. The three surveys were designed to measure the groups' levels of satisfaction with their respective experience in SAU 16, asked specific questions about the culture and climate of their respective schools, and sought to measure the level of effectiveness and satisfaction of service from the SAU administrative office. The results continue to be returned and data collection and organization was ongoing at the time of this report's publication.

Recommendation 4

Explore the option of a later school start time, due to the positive effects it has on teen health, safety, and learning - Accomplished

The committee to study a later school start time concluded its work last spring and reported its findings and recommendations to the SAU Joint School Board at the end of the year meeting on May 20. It was on the recommendation of the committee that the SAU not move forward with a plan to change the time that school begins as there were far too many cultural barriers that prevent the change from occurring. In the study, the committee highlighted the desire to make such a change, there exists a such a strong hold on current family norms and routines that changing the school start times would upset the balance too greatly. Further, the area schools in the region, including those who send students to study at Seacoast School of Technology, are not inclined to change their start times and therefore present a larger issue. The SAU Joint School Board voted to not move ahead with the idea of changing school start times.



Recommendation 8

Modernize and optimize the hiring and review process of all employees - Advanced

The SAU has moved to a fully online applicant recruitment and hiring platform developed and maintained by Frontline, the same vendor managing our employee professional development and portfolio software. On the heels of the SAU's first job fair in March 2019, over 1,500 interested candidates applied for over fifty certified and dozens of support positions in our schools and SAU office. The process included electronic submission and organization of application materials, scheduling hundreds of interviews, processing legal paperwork, and ultimately onboarding new employees through an orientation process. The human resource office made a Herculean effort to modernize the process using this software while building the electronic database at the same time. Moving forward, all hourly employees will use an automated timekeeping system and substitute teachers will be assigned and managed through a portal system maintained by the SAU. Overall, the ongoing advancements in this area have proven highly favorable in terms of efficiency and effectiveness.

We look forward to sharing the fruits of the labor above with the SAU16 community for years to come, and we will continue to work diligently to preserve the valuable traditions of the towns that we serve while continuing to connect them all in the SAU they comprise.

**SAU 16
SUPERINTENDENT SALARIES
2019-2020**

SUPERINTENDENT'S PRORATED SALARY

Brentwood	\$8,804
East Kingston	\$4,632
Exeter	28,932
Exeter Region Cooperative	\$94,713
Kensington	\$3,617
Newfields	\$3,907
Stratham	<u>\$18,634</u>
	\$163,239

ASSOCIATE AND ASSISTANT SUPERINTENDENT SALARIES

(Total 3 Positions: \$144,200, \$127,154 and \$118,533)

Brentwood	\$21,028
East Kingston	\$11,064
Exeter	\$69,102
Exeter Region Cooperative	\$226,216
Kensington	\$8,639
Newfields	\$9,331
Stratham	<u>\$44,507</u>
	\$389,887

SCHOOL ADMINISTRATIVE UNIT #16
BRENTWOOD, EAST KINGSTON, EXETER, EXETER REGION COOPERATIVE, KENSINGTON, NEWFIELDS AND STRATHAM
2020-2021 APPROVED BUDGET

	FY 2020 BUDGET	FY2021 APPROVED	CHANGE \$	CHANGE %
Executive Administrative Services	\$1,186,700.00	\$1,280,945.80	\$94,245.80	4.09%
Business Office Services	\$505,872.00	\$575,375.20	\$69,503.20	3.01%
Substitute Coordinator Services	\$17,000.00	\$19,530.94	\$2,530.94	0.11%
Technology	\$41,296.00	\$60,200.00	\$18,904.00	0.82%
Support Services	\$556,160.00	\$599,293.37	\$43,133.37	1.87%
TOTAL EXPENDITURES	\$2,307,028.00	\$2,535,345.31	\$228,317.31	9.90%

SAU 16
FY 2020-2021
BUDGET ALLOCATION

	FY21 SAU
\$2,535,346	Budget

Town	FY20 Assessment	EV	EV%	ADM	ADM%	Weighted %	Assessment for FY21	Assessment Change (\$)	Assessment Change (%)
Brentwood	\$103,433	\$239,912,254	4.67%	306	5.91%	5.29%	\$134,174	\$30,741	29.72%
East Kingston	\$54,421	\$127,052,347	2.47%	145	2.79%	2.63%	\$66,757	\$12,336	22.67%
Exeter	\$339,892	\$916,617,465	17.84%	931	17.98%	17.91%	\$454,140	\$114,248	33.61%
Kensington	\$42,493	\$125,361,031	2.44%	113	2.18%	2.31%	\$58,552	\$16,059	37.79%
Newfields	\$45,898	\$133,958,794	2.61%	125	2.40%	2.51%	\$63,545	\$17,647	38.45%
Stratham	\$218,916	\$608,919,572	11.85%	541	10.44%	11.15%	\$282,638	\$63,722	29.11%
Coop	\$1,112,692	\$2,984,762,162	58.11%	3018	58.29%	58.20%	\$1,475,539	\$362,847	32.61%
Total	\$1,917,745	\$5,136,583,625	100.00%	5,178	100.00%	100.00%	\$2,535,346	\$617,601	32.20%

EV - Equalized Valuation



James A. Sojka, CPA*

Sheryl A. Pratt, CPA***

Michael J. Campo, CPA, MACCY

Scott T. Eagen, CPA, CFE

Donna M. LaClair, CPA**

Ashley Miller Klem, CPA, MSA

Tyler A. Paine, CPA***

Kyle G. Gingras, CPA

Ryan T. Gibbons, CPA, CFE

Derek M. Barton, CPA

Sylvia Y. Petro, MSA, CFE

* Also licensed in Maine

** Also licensed in Massachusetts

*** Also licensed in Vermont

February 5, 2020

Members of the School Administrative Unit Board
School Administrative Unit No. 16
30 Linden Street
Exeter, NH 03833

To the Members of the School Administrative Unit Board:

This is to advise you that as of February 5, 2020, the audit of the financial statements for the year ending June 30, 2019 has been substantially completed and we are in the process of finalizing the audit. A completed audit report will be sent to you in late February 2020.

Sincerely,

Michael J. Campo, CPA
Director

PLODZIK & SANDERSON, P.A.
Certified Public Accountants

SAU 16 CALENDAR 2020-2021

Approved
11/18/19

2020

JULY							Days
S	M	T	W	T	F	S	Student
			1	2	3	4	0
5	6	7	8	9	10	11	Staff
12	13	14	15	16	17	18	0
19	20	21	22	23	24	25	
26	27	28	29	30	31		

AUGUST							Days
S	M	T	W	T	F	S	Student
						1	1
2	3	4	5	6	7	8	Staff
9	10	11	12	13	14	15	3
16	17	18	19	20	21	22	
23	24	25	26	[27]	[28]	29	
30	31						

SEPTEMBER							Days
S	M	T	W	T	F	S	Student
		1	2	3	4	5	20
6	7	8	9	10	11	12	Staff
13	14	15	16	17	18	19	20
20	21	22	23	24	25	26	
27	28	29	30				

OCTOBER							Days
S	M	T	W	T	F	S	Student
				1	2	3	21
4	5	6	7	8	9	10	Staff
11	12	13	14	15	16	17	21
18	19	20	21	22	23	24	
25	26	27	28	29	30	31	

NOVEMBER							Days
S	M	T	W	T	F	S	Student
							16
1	2	[3]	4	5	6	7	Staff
8	9	10	(11)	12	13	14	17
15	16	17	18	19	20	21	
22	23	24	(25)	(26)	(27)	28	
29	30						

DECEMBER							Days
S	M	T	W	T	F	S	Student
							17
		1	2	3	4	5	Staff
6	7	8	9	10	11	12	17
13	14	15	16	17	18	19	
20	21	22	23	(24)	(25)	26	
27	(28)	(29)	(30)	(31)			

Symbol Key

- = No School / Holiday / Vacation
- [] = Teacher In-Service (No School)
- < > = SAU Early Release

2021

JANUARY							Days
S	M	T	W	T	F	S	Student
					(1)	2	19
3	4	5	6	7	8	9	Staff
10	11	12	13	14	15	16	19
17	(18)	19	20	21	22	23	
24/31	25	26	27	28	29	30	

FEBRUARY							Days
S	M	T	W	T	F	S	Student
							15
	1	2	3	4	5	6	Staff
7	8	9	10	11	12	13	15
14	15	16	17	18	19	20	
21	(22)	(23)	(24)	(25)	(26)	27	
28							

MARCH							Days
S	M	T	W	T	F	S	Student
							22
	1	2	3	4	5	6	Staff
7	8	[9]	10	11	12	13	23
14	15	16	17	18	19	20	
21	22	23	24	25	26	27	
28	29	30	31				

APRIL							Days
S	M	T	W	T	F	S	Student
				1	2	3	17
4	5	6	7	8	9	10	Staff
11	12	13	14	15	16	17	17
18	19	20	21	22	23	24	
25	26	27	28	29	30		

MAY							Days
S	M	T	W	T	F	S	Student
						1	20
2	3	4	5	6	7	8	Staff
9	10	11	12	13	14	15	20
16	17	18	19	20	21	22	
23	24	25	26	27	28	29	
30	(31)						

JUNE							Days
S	M	T	W	T	F	S	Student
		1	2	3	4	5	12
6	7	8	9	10	11	12	Staff
13	14	15	16**	[17]	18	19	12 or 13
20	21	22	23	24	25	26	
27	28	29	30				
							Totals

Totals
Student
180
Staff
185

**June 17, 18, 21, 22 & 23
are snow make-up
days if needed

Important Dates

2020

August

Teacher In-Service NS Aug 27-28
School Opens - All Students Aug 31
School Days 1

September

Labor Day weekend NS Sept 4-7
School Days 20

October

Columbus Day NS 12
School Days 22

November

Teacher In-Service NS Nov 3
Veterans' Day NS 11
Thanksgiving Recess NS Nov 25-27
School Days 16

December

Holiday Break NS Dec 24-31
School Days 17

2021

January

Holiday Break NS Jan 1
MLK, Jr. Day NS Jan 18
School Days 19

February

Winter Vacation NS Feb 22-26
School Days 15

March

Teacher In-Service NS Mar 9
School Days 22

April

Spring Vacation NS Apr 26-30
School Days 17

May

Memorial Day NS May 31
School Days 20

June

Last day for students June 16**
Teacher In-Service NS 17
School days 12

Graduation - June 11th pending board approval

Town Clerk & Tax Collector

Daphne Woss

Kristin Patch, Deputy

Office Hours: M, W, TH 8:30am-4:30pm

T 8:30am-7:00pm

F 8:30am-4:00pm

Phone: (603)642-6400 x114

Email: townclerk@brentwoodnh.gov

Selectmen & Assessing

Karen Clement, Town Administrator

Office Hours: M-TH 8:00am-4:00pm

F 9:00am-12:00pm

Phone: (603)642-6400 x110

Email: townadmin@brentwoodnh.gov

Welfare

Sue Benoit, Director

Hours by appointment only

Phone: (603)642-6400 x110

Planning Board

Andrea Bickum, Administrative Asst.

Office Hours: M-TH 8:00am-4:00pm

Phone: (603)642-6400 x116

Email: planningboard@brentwoodnh.gov

Bruce Stevens, Chair

Town Treasurer

Jonathan Ellis

Joyce Gallant, Deputy

Phone: (603)642-6400 x119

Email: treasurer@brentwoodnh.gov

Building Inspector

Kip Kaiser

Phone: (603)642-6400 x118

Email: kkaiser@brentwoodnh.gov

Recreation Department

Andrew Gray, Director

Phone: (603)642-6400 x120

Email: recreation@brentwoodnh.gov

Road Agent

Wayne Robinson

Phone: (603)775-7654

wrobinson@brentwoodnh.gov

Brentwood Police Department

Ellen Arcieri, Chief

Christine Belanger, Admin. Asst.

Phone: (603)642-8817

Fax: (603)642-3165

Email: police@brentwoodnh.gov

Emergency Phone 911

Fire Department

Joseph Bird, Chief

Business Phone: (603)642-8132

Email: jbird@brentwoodnh.gov

Emergency Phone 911

Mary E. Bartlett Library

Janice Wiers, Director

Phone: (603)642-3355

Fax: (603)642-3383

Email: bartlettlibrary@comcast.net